

**BROOKFIELD BOARD OF EDUCATION  
BOARD AGENDA**

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Brookfield Board of Education

Auditorium

**Regular Meeting of the Board**

Tuesday, December 10, 2018

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- I. Call to order: "Work Session" - Time: 6:30 pm

**#19-12-01**

**EXECUTIVE SESSION**

- II. Brennan motioned and seconded that the Brookfield Board of Education adjourns to Executive Session for the purpose of meeting with Board legal counsel to discuss disputes involving the Board and/or the Brookfield Local School District that are the subject of pending or imminent court action.

AYES: Bonekovic, Brennan, Economides, Filipovich

NAYES: None

Absent: Carrier

Note: Ms. Carrier arrived to executive session at 6:37pm

Motion Carried

Moved by  BRENNAN  Seconded by  ECONOMIDES

Adjourn to Executive Session. Time:  6:31PM

Return from Executive Session. Time:  7:05PM

- III. The Brookfield Board of Education met in regular session on Tuesday, December 10, 2018 at 7:06 pm in the school auditorium.

- IV. Pledge of Allegiance

V. Roll Call:	Ms. Kelly Carrier, President	PRESENT
	Ms. Ronda Bonekovic	PRESENT
	Mr. Ron Brennan	PRESENT
	Mr. George Economides	PRESENT
	Mr. Tim Filipovich	PRESENT

- VI. Board of Education Reports - NONE

- VII. Old Business - NONE

VIII. New Business

- a. Mr. Economides asked Mrs. Taylor to look into the # of handicap parking spaces on the campus.

IX. Superintendent's Report

- a. Shared Services Update
- b. Martin Luther King, Jr. Award

X. Treasurer's Report

- a. Establishing Reserve Funds

XI. Public Input (5 minutes per individual)

- a. Mark Ferrara

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**TREASURER'S RECOMMENDATIONS**

**#19-12-02**

**APPROVAL OF MINUTES**

1. Brennan motioned and Economides seconded that the following Board minutes be approved as submitted:

November 20, 2018 Regular Meeting of the Board

**BE IT RESOLVED** under the provision of ORC 3319.26 regarding the reading of the minutes, that the reading be waived and the minutes approved.

AYES: Bonekovic, Brennan, Carrier Economides, Filipovich

NAYES: None

Motion Carried

**#19-12-03**

**APPROVAL OF FINANCIAL STATEMENTS**

2. Brennan motioned and Bonekovic seconded that the November 2018 Check Listing, Financial Report by Fund, Annual Spending Plan and Bank Reconciliation be approved as submitted.

AYES: Bonekovic, Brennan, Carrier Economides, Filipovich

NAYES: None

Motion Carried

**#19-12-04**

**MCESC TESTING SERVICES**

\*" ...in compliance with Board policies and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

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3. Brennan motioned and Economides seconded that the Brookfield Board of Education approves a contract to engage testing and identification services with the Mahoning County Educational Service Center (MCEC) at a cost not to exceed \$2,500 per day.

AYES: Bonekovic, Brennan, Carrier Economides, Filipovich

NAYES: None

Motion Carried

#19-12-05

#### **RESERVE BALANCE ACCOUNT RESOLUTION**

4. Brennan motioned and Economides seconded that the Brookfield Board of Education adopts the following resolution establishing a reserve balance account within the General Fund (USAS Fund 001) and a Capital Projects Fund (USAS Fund 070) – Ohio Revised Code 5705.13:

**WHEREAS**, pursuant to Ohio Revised Code Section 5705.13(A), a school district may establish a reserve balance account within its general fund for the purpose of stabilization of school district budgets against cyclical changes in revenues and expenditures; and

**WHEREAS**, pursuant to Ohio Revised Code Section 5705.13(C), a school district may establish a capital projects fund for the purpose of accumulating resources for the acquisition, construction, or improvement of fixed assets of the school district; and

**WHEREAS**, the School District desires to establish and maintain (i) a reserve balance account within its general fund for the purpose of stabilization of school district budgets against cyclical changes in revenues and expenditures, and (ii) a capital projects fund to acquire, construct and improve certain fixed assets;

**NOW, THEREFORE, BE IT RESOLVED** BY THE BOARD OF EDUCATION OF THE BROOKFIELD LOCAL SCHOOL DISTRICT, TRUMBULL COUNTY, OHIO, THAT:

Section 1. The Board hereby establishes a reserve balance account (the "Reserve Balance Account") within its General Fund (USAS Fund 001) to stabilize School District budgets against cyclical changes in revenues and expenditures as permitted under Ohio Revised Code Section 5705.14(A). The amount of money reserved in such account in any fiscal year shall not exceed five percent of the revenue credited to the General Fund in the preceding fiscal year. Upon termination of the Reserve Balance Account, the balance therein shall be returned to the General Fund.

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Section 2. The Board hereby establishes a capital projects fund (the "Capital Projects Fund") to be used for the purpose of accumulating resources for the acquisition, construction, or improvement of fixed assets (within the meaning of Ohio Revised Code Section 5705.13(C)) for any need or purpose of the School District. The Capital Projects Fund (USAS 070) shall be funded over a maximum period of ten (10) years in such amounts as shall be separately determined by the Board. If the School District has not entered into a contract for the acquisition, construction, or improvement of fixed assets relating to the Capital Projects Fund during a period of ten (10) years after the date of this Resolution, then the Treasurer shall return such monies to the fund or funds from which they originated.

Section 3. The Board anticipates that the Reserve Balance Account and Capital Projects Fund shall initially be funded by transfers from the General Fund (USAS 001) from miscellaneous receipts not needed for the General Fund as determined by the Treasurer and certified to the Board, including but not limited to gifts to the School District; vendor bonuses; refunds, rebates or settlements; and, as permitted by law, investment earnings or proceeds from the sale of assets.

Section 4. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

AYES: Bonekovic, Brennan, Carrier Economides, Filipovich

NAYES: None

Motion Carried

#19-12-06

**DONATION OF MICROWAVE**

5. Brennan motioned and Filipovich seconded that the Brookfield Board of Education accepts the generous donation of a microwave from Mrs. Agueda for students to use to heat up their lunches in the cafeteria.

AYES: Bonekovic, Brennan, Carrier Economides, Filipovich

NAYES: None

Motion Carried

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#19-12-07

**BPA DONATION**

6. Brennan motioned and Economides seconded that the Brookfield Board of Education accepts the generous monetary donation of \$500.00 to purchase additional equipment needed for our new spray system that eliminates germs/viruses.

AYES: Bonekovic, Brennan, Carrier Economides, Filipovich

NAYES: None

Motion Carried

#19-12-08

**CONTRACTED SERVICES FOR ERATE CONNECTION**

7. Brennan motioned and Economides seconded that the Brookfield Board of Education approves the following resolution as submitted:

**WHEREAS**, in order for the Brookfield Local School District to receive federal Erate funds for Erate allowable expenditures to vendors;

**WHEREAS**, it is in the best interest of the District to contract with a Third Party Administrator to maximize discounts and refunds the District is entitled to;

**BE IT RESOLVED**, that the Brookfield Board of Education enters into a three (3) year agreement with Education Funding Group (EFG) in the amount of \$2,800 per year from July 1, 2019 through June 30, 2022.

AYES: Bonekovic, Brennan, Carrier Economides, Filipovich

NAYES: None

Motion Carried

**SUPERINTENDENT'S RECOMMENDATIONS**

#19-12-09

**RATIFICATION OF MASTER AGREEMENT – CERTIFIED EMPLOYEES**

8. Bonekovic motioned and Brennan seconded that the Brookfield Board of Education approves the ratification of the Master Agreement between the Brookfield Federation of Teachers (BFT) and the Brookfield Board of Education for a period of three (3) years beginning July 1, 2018 through June 30, 2021.

AYES: Bonekovic, Brennan, Carrier Economides, Filipovich

NAYES: None

Motion Carried

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#19-12-10

**BUS DRIVER RESIGNATION**

9. Economides motioned and Brennan seconded that the Brookfield Board of Education accepts the resignation of **Tami Smith**, Bus Driver, effective December 6, 2018. Tami has been an employee of the Brookfield Local School District since 2003.

AYES: Bonekovic, Brennan, Carrier Economides, Filipovich

NAYES: None

Motion Carried

**#19-12-11**

**HOME INSTRUCTOR**

10. Brennan motioned and Economides seconded that the Brookfield Board of Education approves the employment of **Maggie Sponseller** as Home Instructor for a homebound high school student for an undetermined period of time not to exceed 5 hours per week\*. Hourly rate: \$23.92

AYES: Bonekovic, Brennan, Carrier Economides, Filipovich

NAYES: None

Motion Carried

#19-12-12

**LANE CHANGE**

11. Brennan motioned and Bonekovic seconded that the Brookfield Board of Education approves the salary adjustment of the following certificated employee due to an accumulation of additional credit hours and change of status on the salary schedule effective with the first pay of January 2019:

**Daniel Madeline** – moved from Masters 15 to Masters 30 = \$58,624.88

AYES: Bonekovic, Brennan, Carrier Economides, Filipovich

NAYES: None

Motion Carried

#19-12-13

**APPROVAL OF EVALUATORS**

12. Brennan motioned and Economides seconded that the Brookfield Board of Education approves the following administrators as OPES, OTES and OSCES evaluators for our certified staff members for the 2018-2019 school year:

OPES (principals): Jo Taylor

OTES (teachers): Stacey Filicky, Kristen Foster, Toby Gibson, Jeri Hamilton, Adam Lewis, Jo Taylor

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OSCES (counselors): Stacey Filicky, Toby Gibson, Adam Lewis

AYES: Bonekovic, Brennan, Carrier Economides, Filipovich

NAYES: None

Motion Carried

**#19-12-14**

**CLASSIFIED SUBSTITUTE**

13. Brennan motioned and Bonekovic seconded that the Brookfield Board of Education approves the employment of the following individual as a classified substitute for the remainder of the 2018-2019 school year\*:

Custodian - \$11.00/hour & Cafeteria Cook/Cook's Helper/Cashier - \$9.00/hour

**Michelle Lucy** – Kinsman, Ohio

AYES: Bonekovic, Brennan, Carrier Economides, Filipovich

NAYES: None

Motion Carried

**#19-12-15**

**SUPPLEMENTAL CONTRACTS FOR 2018-2019**

14. Brennan motioned and Bonekovic seconded that the Brookfield Board of Education approves the following supplemental contracts for the 2018-2019 school year as per Board policies, rules and regulations\*: (Dollar amounts pending results of certified contract negotiations.)

David DeJoy                      Head Girls Softball Coach - Step 1 = \$2,526

Chris Fahndrich                Assistant Girls Basketball Coach - Step 7 = \$3,789

Bob Rodgers                     Head Girls Track Coach - Step 7 = \$3,000

AYES: Bonekovic, Brennan, Carrier Economides, Filipovich

NAYES: None

Motion Carried

**#19-12-16**

**NEW AND REVISED POLICIES – FIRST READ**

15. Brennan motioned and Economides seconded that the Brookfield Board of Education approves the first read of the following new and revised policies for the Brookfield Local School District:

1240.01                      Non-Reemployment of the Superintendent

1422                            Nondiscrimination and Equal Employment Opportunity (Admin)

1541                            Termination and Resignation (Pro

2111                            Parent and Family Engagement

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2260	Nondiscrimination and Access to Equal Educational Opportunity
2261	Title I Services
2261.01	Parent and Family Member Participation in Title I Programs
2261.03	District and School Report Card
2271	College Credit Plus Program
3122	Nondiscrimination and Equal Employment Opportunity (Prof Staff)
3140	Termination and Resignation (Prof Staff)
4122	Nondiscrimination and Equal Employment Opportunity (Classified)
4140	Termination or Resignation (Classified)
4162	Drug and Alcohol Testing of CDL License Holders and other Employees Who Perform Safety Sensitive Functions
5517	Anti-Harassment
5517.02	Sexual Violence
5610	Removal, Suspension, Expulsion and Permanent Exclusion of Students
5610.02	In-School Discipline
5610.03	Emergency Removal of Students
5611	Due Process Rights
6325	Procurement – Federal Grants/Funds
6423	Use of Credit Cards
8141	Mandatory Reporting of Misconduct by Licensed Employees
8600.04	Bus Driver Certification

AYES: Bonekovic, Brennan, Carrier Economides, Filipovich

NAYES: None

Motion Carried

#### **BOARD OF EDUCATION RECOMMENDATIONS**

#19-12-17

#### **2019 ORGANIZATIONAL & REGULAR MEETINGS OF THE BOARD**

16. Brennan motioned and Bonekovic seconded that the Brookfield Board of Education, in accordance with the Ohio Revised Code 3313.04, the following date, location and times be approved for the January 2019 Organizational & Regular Meetings of the Board:

Org & Reg Meeting Date	<u>Thursday, January 3, 2019</u>
Organizational Meeting	Time: 6:00 pm
Work Session	Time: 6:30 pm
Regular Meeting of Board	Time: 7:00 pm
Location of Meetings:	School Auditorium

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AYES: Bonekovic, Brennan, Carrier Economides, Filipovich  
NAYES: None  
Motion Carried

**#19-12-18**

**PRESIDENT PRO TEMPORE**

17. Brennan motioned and Economides seconded that the Brookfield Board of Education appoint **Kelly Carrier** President Pro Tempore to open the 2019 Organizational Meeting as approved in the previous motion.

AYES: Bonekovic, Brennan, Carrier Economides, Filipovich  
NAYES: None  
Motion Carried

**#19-12-19**

**PERMANENT IMPROVEMENT LEVY RESOLUTION**

18. Brennan motioned and Bonekovic seconded that the Brookfield Board of Education approves a resolution declaring it necessary to levy a tax for the purpose of repairing, constructing, improving, furnishing and equipping buildings and facilities for school purposes, improving sites for school purposes and acquiring school buses and requesting the Trumbull County auditor to certify the total current tax valuation of the school district and the dollar amount of revenue that would be generated by that levy.

**WHEREAS**, this Board has determined that for the proper operation of the District and the education of its students it is necessary to levy an additional new tax for the purpose of repairing, constructing, improving, furnishing and equipping buildings and facilities for school purposes, improving sites for school purposes and acquiring school buses; and

**WHEREAS**, in accordance with division (B) OF Section 5705.03 of the Revised Code, in order to submit the question of a tax levy pursuant to Section 5705.21 of the Revised Code, this Board must request that the Trumbull County Auditor certify (i) the total current tax valuation of the District and (ii) the dollar amount of revenue that would be generated by the Permanent Improvement Levy.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Brookfield Local School District, County of Trumbull, Ohio, that:

Section 1. This Board declares that it is necessary to levy an additional 1.9 mill ad valorem property tax outside of the ten-mill limitation on the entire territory of the School District all of which is located in Trumbull County, for the

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purpose of repairing, constructing, improving, furnishing and equipping buildings and facilities for school purposes, improving sites for school purposes and acquiring school buses for a five year period of time beginning with the tax list and duplicate for the year 2018 (first collected in 2019), and that it intends to submit the question of the levy to the electors at an election on May 7, 2019, as authorized by Sections 5705.21 and 5705.25 of the Revised Code.

Section 2. This Board requests the Trumbull County Auditor to certify to it both (i) the total current tax valuation of the School District and (ii) the dollar amount of revenue that would be generated by the 1.9 mill permanent improvement levy specified in Section 1.

Section 3. The Treasurer of this Board is authorized and directed to deliver promptly to the Trumbull County Auditor a certified copy of this resolution.

Section 4. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with the law.

Section 5. This resolution shall be in full force and effect from and immediately upon its adoption.

AYES: Bonekovic, Brennan, Carrier Economides, Filipovich  
NAYES: None  
Motion Carried

#### **#19-12-20**

#### **EXECUTIVE SESSION**

19. Brennan motioned and Bonekovic seconded that the Brookfield Board of Education adjourns to Executive Session for the purpose of meeting with Board legal counsel to discuss disputes involving the Board and/or the Brookfield Local School District that are the subject of pending or imminent court action.

AYES: Bonekovic, Brennan, Carrier Economides, Filipovich  
NAYES: None  
Motion Carried

Adjourn to Executive Session. Time: \_\_\_7:27PM

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Return from Executive Session. Time: \_\_7:40PM

NO ACTION FROM 7:27PM-7:40PM – DISPUTE WITH MARK FERRARA FROM PUBLIC PARTICIPATION ABOVE OVER MEETING LOCATION. BOARD AGREED TO RETURN FROM EXECUTIVE SESSION AND LET HIM BE HEARD UNDER PUBLIC PARTICIPATION.

20. Brennan motioned and Bonekovic seconded that the Brookfield Board of Education adjourns to Executive Session for the purpose of meeting with Board legal counsel to discuss disputes involving the Board and/or the Brookfield Local School District that are the subject of pending or imminent court action.

AYES: Bonekovic, Brennan, Carrier Economides, Filipovich

NAYES: None

Motion Carried

Adjourn to Executive Session. Time: \_\_\_7:50PM

Return from Executive Session. Time: \_\_8:27PM

21. Adjourn Meeting at 8:28PM

Moved by \_\_Filipovich\_\_ Seconded by \_\_Brennan\_\_

AYES: Bonekovic, Brennan, Carrier Economides, Filipovich

NAYES: None

Motion Carried

JT/st  
st/word/2018 board mtgs/Dec/2018

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