

RECORD OF PROCEEDINGS

BROOKFIELD BOARD OF EDUCATION MEETING

HELD ON: APRIL 30, 2012

Brookfield Board of Education Auditorium
Regular Meeting of the Board
Monday, April 30, 2012

I. The Brookfield Board of Education met in open session on Monday, April 30, 2012 at 6:00 p.m. in the auditorium.

II. Pledge of Allegiance

III. Roll Call:

Mrs. Ronda Bonekovic, President	Present
Mrs. Kelly Bianco	Present
Mr. Ron Brennan	Present
Mr. Tim Filipovich	Present
Mrs. Gwen Martino	Present

IV. Board of Education Reports
Mr. Filipovich reported on the Financial Committee meetings.
Ms. Bonekovic reported on the National School Boards Convention.

V. Old Business

VI. New Business

VII. Superintendent's Report

- a. Race to the Top/Curriculum Update
- b. One Call Now/Text Messaging
- c. Addison Field Update

VIII. Update on New School Facility

IX. Public Input (five minutes per individual)

#12-053

X. EXECUTIVE SESSION

Brennan moved and Martino seconded that the Brookfield Board of Education adjourn to Executive Session at 6:24pm to discuss the "appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee, official or student or the investigation of charges or complaints against such individual", and "to consider the purchase of property for public purposes, or for the sale of property at competitive bidding."

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

Ms. Bonekovic reconvened the regular meeting at 7:24pm.

TREASURER'S RECOMMENDATIONS

#12-054

APPROVAL OF MINUTES

Martino moved and Brennan seconded that the following Board minutes be approved as submitted:

Monday, March 26, 2012 – Special Meeting of the Board

Wednesday, March 28, 2012 – Regular Meeting of the Board

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BE IT RESOLVED, under the provision of ORC 3319.26 regarding the reading of the minutes, that the reading be waived and the minutes approved.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

#12-055

APPROVAL OF FINANCIAL STATEMENTS

Brennan moved and Bianco seconded that the March 2012 Check Listing, Financial Report by Fund and the Annual Spending Plan be approved as submitted.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

#12-056

AUCTIONEER'S CONTRACT

Martino moved and Bianco seconded that the Brookfield Board of Education approve the following resolution:

WHEREAS, the Brookfield Local School District wishes to sell certain real and personal property at auction consistent with Ohio Revised Code,

WHEREAS, American Real Estate Specialists LLC has submitted the lowest and best quote for such services,

BE IT RESOLVED that the Board of Education enter into an agreement with American Real Estate Specialists LLC for such services.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

#12-057

RESOLUTION FOR SALE OF PROPERTY

Brennan moved and Martino seconded that the Brookfield Board of Education amend the resolution #12-043 regarding the sale of property to include the Brookfield Elementary School at 115 Anson Way, Sharon, PA 16146.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

#12-058

RESOLUTION FOR SALE OF INVENTORY

Brennan moved and Bianco seconded that the Brookfield Board of Education amend resolution #12-044 regarding the sale of inventory to include the contents of the Brookfield Elementary School at 115 Anson Way, Sharon, PA 16146.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

#12-059

RESOLUTION – TREASURER'S CONTRACT

Martino moved and Brennan seconded that the Brookfield Board of Education adopt the following resolution:

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WHEREAS, the Treasurer recognizes that the district will remain in fiscal watch,

BE IT RESOLVED, that the Brookfield Board of Education freeze Treasurer David Drawl's salary and benefits at the current rate for the 2012-2013 school year.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

#12-060

OHIO SCHOOL FACILITIES COMMISSION CHANGE ORDER

Martino moved and Filipovich seconded that the Brookfield Board of Education approve the following change order:

Change Order #BF2-056: Remove and replace concrete curbs and sidewalks in the amount of \$28,268.26 as per ASI 116 and 118. Work has been performed by Hudson Construction, Inc.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

#12-061

RESOLUTION APPROVING SECOND AMENDMENT FOR PROFESSIONAL DESIGN SERVICES

Brennan moved and Martino seconded that the Brookfield Board of Education adopt A RESOLUTION AUTHORIZING THE SECOND AMENDMENT TO AGREEMENT FOR PROFESSIONAL DESIGN SERVICES BETWEEN THE BOARD OF EDUCATION OF THE BROOKFIELD LOCAL SCHOOL DISTRICT AND BALOG STEINES HENDRICKS & MANCHESTER ARCHITECTS, INC. IN CONNECTION WITH THE BOARD'S OHIO SCHOOL FACILITIES COMMISSION PROJECT.

BE IT RESOLVED by the Board of Education of the Brookfield Local School District, Trumbull County, Ohio, that:

Section 1. Approval and Execution of Second Amendment to Agreement for Professional Design Services. Subject to the approval of the Ohio School Facilities Commission, the President or Vice-President and Treasurer of this Board are hereby authorized to sign, acknowledge and deliver, in the name of and on behalf of the School District, the Second Amendment to Agreement for Professional Design Services substantially in the form now on file with the Treasurer. The form of the Agreement is approved with such changes therein that are not materially inconsistent with this Resolution and not substantially adverse to the School District and that are permitted by law and shall be approved by the Treasurer. The approval of such changes, and that such changes are not materially inconsistent with this Resolution and not substantially adverse to the School District, shall be conclusively evidenced by the signing of the Agreement by those officials.

Section 2. Approval and Execution of Related Documents. The President or Vice-President and Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions contemplated by this Resolution and the Agreement.

Section 3. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

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Section 4. Compliance with Open Meeting Requirements. It is hereby found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board of Education that resulted in such formal actions were held in meetings in compliance with the law.

Section 5. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof. Reference to a Section means a section of this Resolution unless otherwise indicated.

Section 6. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

#12-062

RESOLUTION APPROVING CONTRACT FOR CONSTRUCTION MANAGEMENT SERVICES

Brennan moved and Martino seconded that the Brookfield Board of Education adopt A RESOLUTION AUTHORIZING AN AGREEMENT FOR PROFESSIONAL CONSTRUCTION MANAGEMENT SERVICES BETWEEN THE BOARD OF EDUCATION OF THE BROOKFIELD LOCAL SCHOOL DISTRICT AND RICHARD L BOWEN & ASSOCIATES INC. IN CONNECTION WITH THE DISTRICT'S LOCALLY FUNDED INITIATIVE

BE IT RESOLVED by the Board of Education of the Brookfield Local School District, Trumbull County, Ohio, that:

Section 1. Approval and Execution of Agreement for Professional Construction Management Services. The President or Vice-President and Treasurer of this Board are hereby authorized to sign, acknowledge and deliver, in the name of and on behalf of the School District, the Agreement for Professional Construction Management Services substantially in the form now on file with the Treasurer. The form of the Agreement is approved with such changes therein that are not materially inconsistent with this Resolution and not substantially adverse to the School District and that are permitted by law and shall be approved by the Treasurer. The approval of such changes, and that such changes are not materially inconsistent with this Resolution and not substantially adverse to the School District, shall be conclusively evidenced by the signing of the Agreement by those officials.

Section 2. Approval and Execution of Related Documents. The President or Vice-President and Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions contemplated by this Resolution and the Agreement.

Section 3. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

Section 4. Compliance with Open Meeting Requirements. It is hereby found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this

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Board of Education that resulted in such formal actions were held in meetings in compliance with the law.

Section 5. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof. Reference to a Section means a section of this Resolution unless otherwise indicated.

Section 6. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

SUPERINTENDENT'S RECOMMENDATIONS

#12-063

RETIREMENT RESIGNATION

Martino moved and Brennan seconded that the Brookfield Board of Education accept the retirement resignation of **Bob Rodgers**, Transportation Coordinator & Bus Driver, effective May 31, 2012. Bob has been an employee of the Brookfield Local School District for the past 16 years.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

#12-064

RETIREMENT RESIGNATION

Brennan moved and Martino seconded that the Brookfield Board of Education accept the retirement resignation of **Cheryl McLean**, 3rd Grade Teacher, effective May 31, 2012. Cheryl has been a teacher of the Brookfield Local School District for the past 35 years.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

#12-065

RETIREMENT RESIGNATION

Brennan moved and Filipovich seconded that the Brookfield Board of Education accept the retirement resignation of **Cathy Naples**, 4th Grade Teacher, effective May 31, 2012. Cathy has been a teacher of the Brookfield Local School District for the past 35 years.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

#12-066

RETIREMENT RESIGNATION

Bianco moved and Brennan seconded that the Brookfield Board of Education accept the retirement resignation of **Mary Kay Pitts**, Intervention Specialist, effective May 31, 2012. Mary Kay has been a teacher of the Brookfield Local School District for the past 31 years.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

#12-067

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RESIGNATION

Brennan moved and Filipovich seconded that the Brookfield Board of Education accept the resignation of **Phil Rogers**, Science Teacher, effective April 30, 2012.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

#12-068

LIMITED CONTRACTS - CERTIFIED

Brennan moved and Martino seconded that based on principals' evaluations and work performance, the Superintendent recommends the following certified employees be issued one (1) year limited contracts for the 2012-2013 school year, subject to assignment and reduction in force changes in order to meet the needs of the Brookfield Local School District. These individuals are employed in accordance with certificates, policies and salary schedules adopted by the Board of Education:

Loretta Anderson	William Kovach	Elza Wright
Eric Baker	Dena Provenzale	Jessica Zebroski
John DeSantis	Lori Reed	Rhonda Zebroski
Jeri Hamilton	Roberta Reed	
Rita Hayes	Jessica Shaffer	
Kasi Hockensmith	Angela Terzigni	

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

#12-069

REDUCTION IN FORCE

Brennan moved and Bianco seconded that the Brookfield Board of Education suspend the following contracts and place the following employees on Reduction In Force effective at the end of their 2011-2012 contractual year:

Certified Staff

Deborah Conti – Family & Consumer Science, BHS
Jenna Daugherty – Intervention Specialist, BE
Jessica Gardner – Language Arts, BHS
Ramona Gilliland – Art, BHS

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

#12-070

CONTINUING CONTRACT - CERTIFIED

Martino moved and Bianco seconded that based on her principal's evaluations and work performance, the Superintendent recommends **Sharon D'Allessandro** for continuing contract status in the Brookfield Local School District effective at the beginning of the 2012-2013 school year, subject to assignment and reduction in force changes in order to meet the needs of the Brookfield Local School District. This individual is employed in accordance with certificates, policies and salary schedules adopted by the Brookfield Board of Education. All tenure requirements and credentials are on file in the Central Office.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

#12-071

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SEASONAL WORKER

Brennan moved and Martino seconded that the Brookfield Board of Education approve the employment of **Donna Gentile** as a part-time seasonal worker for the purpose of grass cutting and yard work at an hourly rate of \$8.00 from May 1, 2012 through June 30, 2012 to be called to work on an "as needed" basis only.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

#12-072

SUPERINTENDENT'S REQUEST FOR A VOLUNTARY REDUCTION IN PAY

Brennan moved and Martino seconded that the Brookfield Board of Education adopt the following resolution:

RESOLVED, that at the request of Superintendent Tim Saxton, the Board accepts his voluntary waiver of the contractual raise otherwise scheduled for the 2012-2013 contract year, and authorizes and directs the Board President and Treasurer to execute any necessary documentation to reflect same.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

#12-073

LONG-TERM CERTIFIED SUBSTITUTE

Brennan moved and Filipovich seconded that the Brookfield Board of Education approve the increase in pay for **Jennifer Backes**, who will have reached her 61st day as a long-term, certified substitute on May 7, 2012. As a result, her daily rate of pay will be increased to \$167.90.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

#12-074

HIGH SCHOOL BAND FIELD TRIP

Brennan moved and Martino seconded that the Brookfield Board of Education approve a high school band field trip to Disneyworld, Florida. The trip is planned for December 26-31, 2012. The funding for this field trip will be provided through student fundraising efforts, band booster contributions and private donations. Group Tours will be providing transportation, guide, and security services. The band will leave Brookfield High School at 11:00 a.m. on December 26, and return mid-morning on December 31, 2012. The cost per student will be \$799. To date, there are 60 students and 15 chaperones committed (15 students undecided).

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

#12-075

BAND CAMP

Brennan moved and Martino seconded that the Brookfield Board of Education approve a one-week band camp to take place at Edinboro University in Pennsylvania. The camp dates will be July 29 through August 3, 2012. The band will leave Brookfield High School on Sunday morning (July 29) and return Friday afternoon (August 3). The cost per student will be \$250 and will be paid for through fund raising efforts and band booster contributions. The band will also perform their band show on Thursday evening at 7:00 p.m. for friends and family on the athletic field at Edinboro.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

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Nays: None.

#12-076

PHOTOGRAPHY CONTRACT

Brennan moved and Filipovich seconded that the Brookfield Board of Education award a one (1) year school portrait contract to **Mathews Photography** for the 2012-2013 school year for grades K through 11. A copy of the contract is on file in the Superintendent's Office.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

#12-077

2012 BROOKFIELD WARRIOR GOLF SCRAMBLE

Martino moved and Brennan seconded that the Brookfield Board of Education approve the following fundraiser:

21st Annual Brookfield Warrior Golf Scramble

Location: Yankee Run Golf Course

Date: Monday, June 11, 2012 – 9:30 a.m. Shotgun start

Cost: \$65 per person (includes golf, lunch, dinner and door prizes)

The proceeds from this fundraiser will be used to finance projects for the new track and at Addison Field.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

#12-078

POLICY UPDATES – 2nd READ

Brennan moved and Filipovich seconded that the Brookfield Board of Education accept the 2nd reading of the following revised policy updates for the Brookfield Local School District:

- + Administration 1230V1: Superintendent of Schools
- + Administration 1230: Responsibilities of the Superintendent
- + Administration 1240: Evaluation of the Superintendent
- + Administration 1320V1: Duties of the Treasurer
- + Administration 1320: Duties of the Treasurer
- + Administration 1330: Evaluation of the Treasurer
- + Administration 1530: Evaluation of Administrators
- + Administration 1540: Suspension of Administrative Contracts
- + Professional Staff 3120.06: Selecting Student Teachers/Administrative Interns
- + Professional Staff 3131: Reduction in Staff
- + Students 5460.01: Diploma Deferral
- + Finances 6460: Vendor Relations
- + Property 7530.01V1: Wireless Communication Allowance and Staff Use of Wireless Communication Devices
- + Property 7530.01V2: Staff Use of Wireless Communication Devices
- + Property 7540.03: Student Network and Internet Acceptable Use & Safety
- + Property 7540.04: Staff Network and Internet Acceptable Use & Safety
- + Property 8320.01: Personal Information Systems
- + Operations 8330: Student Records
- + Operations 8405: Environmental Health and Safety Issues
- + Operations 8451: Pediculosis (Head Lice)

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

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Nays: None.

#12-079

Brennan moved and Martino seconded that the meeting be adjourned at 7:47pm.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

Treasurer

Board President