

**BROOKFIELD BOARD OF EDUCATION
MINUTES**

Brookfield Board of Education

Auditorium

Regular Meeting of the Board

Wednesday, December 20, 2017

- I. The Brookfield Board of Education met in regular session on Wednesday, December 20, 2017 at 6:00 pm in the school auditorium.

- II. Pledge of Allegiance

- III. Roll Call:

Mr. George Economides, President	PRESENT
Ms. Ronda Bonekovic	PRESENT
Mr. Ron Brennan	PRESENT
Ms. Kelly Carrier	PRESENT
Mr. Tim Filipovich	PRESENT

- IV. Board of Education Reports
 - a. Dec. 29/30 – Hall of Fame Banquet

- V. Old Business

- VI. New Business

- VII. Superintendent’s Report
 - a. Five Year Technology Program – Jason Russo, Technology Supervisor
 - b. YSU Science Fair Project – Dakota & Emily Obermiyer
 - c. Community Group Interest in Stadium Project
 - d. Shared Services Update

- VIII. Treasurer’s Report
 - a. Changes to Estimated Resources and Appropriations (coming in January)
 - b. Substitutes Update
 - c. Facilitron

- IX. Public Input (5 minutes per individual) - NONE

TREASURER’S RECOMMENDATIONS

#18-12-01

APPROVAL OF MINUTES

1. Brennan motioned and Bonekovic seconded that the following Board minutes be approved as submitted:

November 15, 2017 – Regular Meeting of the Board

BE IT RESOLVED under the provision of ORC 3319.26 regarding the reading of the minutes, that the reading be waived and the minutes approved.

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich

Nays: None

#18-12-02

APPROVAL OF FINANCIAL STATEMENTS

2. Brennan motioned and Carrier seconded that the November 2017 Check Listing, Financial Report by Fund, Annual Spending Plan and Bank Reconciliation be approved as submitted.

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich

Nays: None

#18-12-03

OPERATIONAL SHARING CONTRACT FOR MECHANICAL SERVICES

3. Brennan motioned and Bonekovic seconded that the Brookfield Board of Education approves a contract between Hubbard Exempted School District Board of Education and the Brookfield Board of Education for the shared use of a bus mechanic for repairs and services to the Brookfield bus fleet as needed. This contract is on file in the Board office. General Fund – replacing 82 Auto Wrecking – cost neutral.

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich

Nays: None

#18-12-04

DIVERSITY INITIATIVES CONTRACT

4. Bonekovic motioned and Brennan seconded that the Brookfield Board of Education approves a contract with Diversity Initiatives for FY2017 as submitted. This contract is on file in the Board office. General Fund – cost increase of \$5,000.

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich

Nays: None

#18-12-05

FUND TO FUND TRANSFER

5. Brennan motioned and Carrier seconded that the Brookfield Board of Education approves the following fund to fund transfer of \$10,000:

General Fund 001-0000 to

General Fund - Tuition Reimbursement 001-9001, per the BFT negotiated agreement

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich

*" ...in compliance with Board policies and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

Nays: None

#18-12-06

PURCHASE ORDER APPROVAL

6. Brennan motioned and Carrier seconded that the Brookfield Board of Education approves the following purchase orders over \$5,000:

Diversity Initiatives: \$5,000 (General Fund)

Ennis Britton: \$20,000 (General Fund)

Mercedes Benz: \$47,836.88 (4 of 5 for 3 buses)

Peek and Peak Ski Resort: \$5,052 (Student Activity)

Various Vendors-Huntington & US Banks: \$545,126.73 (Bond Retirement Fund)

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich

Nays: None

#18-12-07

RESOLUTION TO APPROVE THEN AND NOW CERTIFICATE(S) FOR THE MONTH OF NOVEMBER/DECEMBER 2017 (R.C. Section 5705.41)

7. **Bonekovic motioned and Carrier seconded**

WHEREAS, Ohio Revised Code Section 5705.41(D) states in part that no orders or contracts involving the expenditure of money are to be made unless there is a certificate of the fiscal officer that the amount required for the order or contract has been lawfully appropriated and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances; and

WHEREAS, Ohio Revised Code Section 5705.41(D) permits the use of a “Then and Now Certificate” as an allowable exception to the above requirement provided the fiscal officer can certify that both at the time that the contract or order was made and at the time that she is completing her certification, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appropriated and free from any previous encumbrance, the taxing authority can authorize the drawing of a warrant by resolution; and

WHEREAS, Ohio Revised Code 5705.41(D) goes on to state if the amount involved is less than one hundred dollars in the case of counties, or three thousand in the case of all other subdivisions or taxing units, the fiscal officer may authorize it to be paid without such affirmation of the taxing authority of the subdivision or taxing unit, if such expenditure is otherwise valid.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BROOKFIELD LOCAL SCHOOL DISTRICT, TRUMBULL COUNTY, OHIO, A MAJORITY OF A QUORUM OF THE BOARD CONCURRING, THAT:

*”...in compliance with Board policies and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations.”

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Section 1. The Board desires to authorize the drawing of a warrant for the following items:

INVOICE DATE	PO DATE	PO #	Vendor/Description	PO Amount
10/20/2017	11/01/2017	1811006	BSN Sports	\$4,000.00
08/01/2017	11/01/2017	1811021	Riddell	\$8,000.00
01/01/2017	12/01/2017	1812002	Various Vendors – Wellness Reimbursement	\$3,700.00

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich

Nays: None

#18-12-08

FUND TRANSFERS

8. Brennan motioned and Carrier seconded that the Brookfield Board of Education approves the following fund transfers:

FROM			TO			
FUND	SPCC	TITLE	Balance	FUND	SPCC	TITLE
200	9005	Work Study Club	\$99.70	18	9030	H.S. PRINCIPAL
200	9006	Future Homemakers Club	\$311.22	18	9030	H.S. PRINCIPAL
200	9008	Industrial Arts Club	\$92.00	18	9030	H.S. PRINCIPAL
200	9009	Medical Careers Club	\$196.61	18	9030	H.S. PRINCIPAL
200	9029	Octagon Club	\$615.01	18	9030	H.S. PRINCIPAL
200	9017	Sr. High Library Club	\$40.51	18	9030	H.S. PRINCIPAL
		Subtotal:	\$1,355.05			
200	9022	Pow Wow Newspaper	\$4.42	18	9025	M.S. PRINCIPAL
200	9025	M.S. Audio Visual	\$1,464.76	18	9025	M.S. PRINCIPAL
200	9038	M.S. Work Study	\$22.16	18	9025	M.S. PRINCIPAL
		Subtotal:	\$1,491.34			
200	9011	Cheerleaders 9th	\$261.12	300	9001	HS ATHLETICS
200	9012	Sr. High Cheerleaders	\$27.96	300	9001	HS ATHLETICS
200	9013	Mat Maid Wrestling Club	\$9.16	300	9001	HS ATHLETICS
200	9018	Cheerleaders 7/8	\$98.59	300	9001	HS ATHLETICS
		Subtotal:	\$396.83			
		<u>Grand Total:</u>	<u>\$3,243.22</u>			

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich

Nays: None

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SUPERINTENDENT'S RECOMMENDATIONS

#18-12-09

BUS DRIVER RESIGNATION

9. Brennan motioned and Bonekovic seconded that the Brookfield Board of Education accepts the resignation of **Inal (Jim) Evener**, Bus Driver, effective November 21, 2017 as per Board policies, rules and regulations.

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich

Nays: None

#18-12-10

CAFETERIA RESIGNATION

10. Brennan motioned and Carrier seconded that the Brookfield Board of Education accepts the resignation of **Christine Ritch**, Cafeteria Cook's Helper, effective January 1, 2018 as per Board policies, rules and regulations.

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich

Nays: None

#18-12-11

RATIFICATION OF MASTER AGREEMENT – CLASSIFIED EMPLOYEES

11. Brennan motioned and Carrier seconded that the Brookfield Board of Education approves the ratification of the Master Agreement between the Brookfield Board of Education and the Brookfield Association of School Employees (BASE) for a period of one (1) year beginning July 1, 2017 through June 30, 2018. (One year extension – no changes to the contract.)

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich

Nays: None

#18-12-12

FAMILY MEDICAL LEAVE (FMLA) REQUEST

12. Brennan motioned and Economides seconded that the Brookfield Board of Education approves the Family Medical Leave Request of **Jenna Daugherty** effective January 3, 2018 as per Board policies, rules and regulations. Jenna's return to work date is unknown at this time. (General Fund: Cost neutral-substitutes as needed)

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich

Nays: None

#18-12-13

2017-2018 SUPPLEMENTAL CONTRACT

13. Brennan motioned and Carrier seconded that the Brookfield Board of Education approves the following 2017-2018 supplemental contract*: (no cost)

*" ...in compliance with Board policies and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

Brianna Morgan Girls Basketball Coach - Volunteer

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich

Nays: None

#18-12-14

APPROVAL OF OTES EVALUATORS

14. Bonekovic motioned and Brennan seconded that the Brookfield Board of Education approves the following administrators as OTES evaluators for our certified staff members for the 2017-2018 school year: (no cost)

Stacey Filicky Jeri Hamilton
Toby Gibson Adam Lewis

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich

Nays: None

#18-12-15

APPROVAL OF OSCES EVALUATOR

15. Brennan motioned and Filipovich seconded that the Brookfield Board of Education approves the following administrator as an OSCES evaluator for our certified staff members for the 2017-2018 school year: (no cost)

Toby Gibson

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich

Nays: None

#18-12-16

NEW ATHLETIC BOOSTER CLUB

16. Brennan motioned and Bonekovic seconded that the Brookfield Board of Education approves the newly created Brookfield Athletic Booster Club. This booster club supports all school athletics, with the primary fundraiser being the annual Brookfield Golf Scramble. Bylaws, a list of officers and the proposed budget are filed in the Board office.

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich

Nays: None

#18-12-17

SCIENCE FAIR PROJECT – THERAPY DOG

17. Brennan motioned and Carrier seconded that the Brookfield Board of Education approves the request of students Dakota Obermiyer and Emily Obermiyer to complete a science fair project using a therapy dog with selected elementary students to

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measure reading skill improvement. They will work under the supervision of Mrs. Stacey Filicky or her designee to the conclusion of their study.

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich

Nays: None

#18-12-18

POLICY & PLAN FOR GIFTED IDENTIFICATION

18. Brennan motioned and Filipovich seconded that the Brookfield Board of Education approves the Brookfield Local School District Policy and Plan for the identification and service of children who are gifted. This gifted policy and plan is on file in the Board office.

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich

Nays: None

#18-12-19

NEW AND REVISED POLICIES – SECOND READ

19. Bonekovic motioned and Brennan seconded that the Brookfield Board of Education approves the second read of the following new and revised policies for the Brookfield Local School District:

Policy 2271	College Credit Plus Program
Policy 4120.05	Employment of Substitute Educational Aides (new)
Policy 5136	Personal Communication Devices
Policy 5136.01	Electronic Equipment
Policy 5200	Attendance
Policy 5330	Use of Medications
Policy 5530	Drug Prevention
Policy 6233	Amenities for Participants at Mtgs and/or Other Occasions
Policy 6680	Recognition
Policy 7300	Disposition of Real Property/Personal Property
Policy 7540.03	Student Technology Acceptable Use and Safety
Policy 7540.04	Staff Technology Acceptable Use and Safety
Policy 7540.05	District-Issued Staff E-Mail Account
Policy 7540.06	District-Issued Student E-Mail Account
Policy 8600.04	Bus Driver Certification
Policy 9141	Business Advisory Council

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich

Nays: None

BOARD OF EDUCATION RECOMMENDATIONS

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#18-12-20

2018 ORGANIZATIONAL MEETING OF THE BOARD

- X. Bonekovic motioned and Brennan seconded that the Brookfield Board of Education, in accordance with the Ohio Revised Code 3313.04, the following date and time be approved for the January 2018 Organizational Meeting:

Organizational Meeting Date: Wednesday, January 3, 2018 @ 7:15 pm

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich

Nays: None

#18-12-21

PRESIDENT PRO TEMPORE

- XI. Brennan motioned and Bonekovic seconded that **George Economides** be appointed President Pro Tempore to open the Organizational Meeting as approved in the previous motion.

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich

Nays: None

#18-12-22

RESOLUTION TO AMEND TREASURER'S CONTRACT

- XII. Brennan motioned and Bonekovic seconded to approve the following resolution as submitted:

WHEREAS, Craig Yaniglos ("Mr. Yaniglos" "Treasurer") and the Board of Education of the Brookfield Local School District ("Board" or "District") entered into a contract employing Mr. Yaniglos as Treasurer, which commenced on February 1, 2017, and expires on July 31, 2018; and

WHEREAS, the Board desires to grant the Treasurer additional days of vacation.

NOW, THEREFORE, for the consideration herein specified, Treasurer and the Board agree to the following Addendum to the Treasurer's contract of employment effective February 1, 2017:

1. Effective August 1, 2017, Treasurer shall be granted an additional ten (10) days of vacation.
2. All other terms and conditions of the February 1, 2017 employment contract shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the duly authorized representatives of the BROOKFIELD LOCAL SCHOOL DISTRICT BOARD OF EDUCATION and CRAIG YANIGLOS have executed this

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Addendum to the Treasurer's Employment Contract on the date set forth opposite their names.

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich
Nays: None

#18-12-22

EXECUTIVE SESSION

XIII. Brennan motioned and Bonekovic seconded that the Brookfield Board of Education adjourns to Executive Session for the purpose of "preparing for and/or reviewing negotiations or bargaining sessions with employees concerning compensation and other terms and conditions of employment."

Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich
Nays: None

Adjourn to Executive Session. Time: 7:24pm

Return from Executive Session. Time: 8:52pm

Moved by Brennan Seconded by Filipovich
Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich
Nays: None

#18-12-23

XIV. Adjourn Board Meeting. Time: 8:53pm

Moved by Bonekovic Seconded by Brennan
Ayes: Bonekovic, Brennan, Carrier, Economides, Filipovich
Nays: None

The next meeting of the Board will be the Organizational Meeting which will be held on Wednesday, January 3, 2018 at 7:15 pm in the school auditorium.

JT/st
st/word/board mtgs 2017/dec 2017

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