

BROOKFIELD BOARD OF EDUCATION
MINUTES

Brookfield Board of Education

School Library

Regular Meeting of the Board

Wednesday, March 16, 2016

- I. The Brookfield Board of Education met in regular session on Wednesday, March 16, 2016 at 6:00 pm in the school library.
- II. Pledge of Allegiance
- III. Roll Call:

Mr. George Economides, President	present
Mrs. Kelly Bianco	absent
Ms. Ronda Bonekovic	present
Mr. Ron Brennan	present
Mr. Tim Filipovich	present

Mrs. Bianco entered the meeting at 6:02pm.
- IV. Board of Education Reports
Ms. Bonekovic reported on attending a Township meeting and the use of the Township park for the baseball team.
- V. Old Business
Mr. Economides suggested that the District consider the purchase of a smaller capacity bus or a van that would be more useful for certain trips.
- VI. New Business
- VII. Superintendent's Report
 - a. Open Enrollment
 - b. Spring Testing Schedule
- VIII. Financial Report
Update on Erate and Category 2 funding.
- IX. Public Input (5 minutes per individual)

TREASURER'S RECOMMENDATIONS

#16-036

APPROVAL OF MINUTES

Bonekovic moved and Brennan seconded that the following board minutes be approved as submitted:

February 10, 2016 – Special Meeting of the Board
February 17, 2016 – Regular Meeting of the Board

BE IT RESOLVED under the provision of ORC 3319.26 regarding the reading of the minutes, that the reading be waived and the minutes approved.

Ayes: Bianco, Bonekovic, Brennan, Economides and Filipovich.

Nays: None.

#16-037

APPROVAL OF FINANCIAL STATEMENTS

Brennan moved and Bianco seconded that the February 2016 Check Listing, Financial Report by Fund, Annual Spending Plan, Estimated Revenues and Appropriations and Bank Reconciliation be approved as submitted.

Ayes: Bianco, Bonekovic, Brennan, Economides and Filipovich.

Nays: None.

#16-038

CERTIFICATE OF ESTIMATED RESOURCES FY2017

Brennan moved and Bianco seconded that the Brookfield Board of Education adopt the Official Certificate of Estimated Resources by Fund Level for FY2017 as presented by the County Auditor:

General Fund	\$ 9,877,354
Debt Services	2,066,916
Special Revenue	855,896
Capital Projects	10,000
Agency/Trust	175,000
Enterprise	535,000
Permanent	0
Total:	<u>\$13,520,166</u>

Ayes: Bianco, Bonekovic, Brennan, Economides and Filipovich.

Nays: None.

#16-039

TAX RATES

Brennan moved and Bonekovic seconded that the Brookfield Board of Education adopt the following resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor:

WHEREAS, the Brookfield Board of Education in accordance with the provisions of the law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1, 2016; and

WHEREAS, the Budget Commission of Trumbull County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore,

BE IT RESOLVED, by the Board of Education of the Brookfield Local School District, Trumbull County, Ohio that the amounts and rate, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and

BE IT FURTHER RESOLVED, that there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

FUND	JULY 2016 THROUGH JUNE 2017		
	COUNTY AUDITOR'S ESTIMATE OF TAX RATE TO BE LEVIED		
	Inside 10 Mill	Outside 10 Mill	Total
General	6.00	42.95	
Bond Retirement Funds		7.95	
Classroom Facilities Fund		0.50	
Total		51.40	57.40

AND, BE IT FURTHER RESOLVED, that the Treasurer of the Brookfield Board of Education certify a copy of this resolution to the County Auditor of said County.

Ayes: Bianco, Bonekovic, Brennan, Economides and Filipovich.

Nays: None.

#16-040

CONTRACTED SERVICES FOR NORTHEAST OHIO MANAGEMENT INFORMATION SYSTEMS

Filipovich moved and Brennan seconded that the Brookfield Board of Education approve the following motion as submitted:

WHEREAS, the District has previously contracted with the Northeast Ohio Management Information Network (NEOMIN) for internet access services, and

WHEREAS, the current contract expires June 30, 2016, and

WHEREAS, NEOMIN has presented a new five year contract beginning July 1, 2016,

BE IT RESOLVED, that the Brookfield Board of Education enter into an agreement with NEOMIN in the amount of \$14,850 for the 2016-17 school year.

Ayes: Bianco, Bonekovic, Brennan, Economides and Filipovich.

Nays: None.

SUPERINTENDENT'S RECOMMENDATIONS

#16-041

RETIREMENT RESIGNATION

Brennan moved and Bonekovic seconded that the Brookfield Board of Education accept the retirement resignation of **Lori Reed**, Elementary Teacher, effective at the end of the 2015-2016 contractual year. Lori has been a teacher at Brookfield Local Schools for the past nine (9) years.

Ayes: Bianco, Bonekovic, Brennan, Economides and Filipovich.

Nays: None.

#16-042

FAMILY MEDICAL LEAVE REQUEST

Brennan moved and Bianco seconded that the Brookfield Board of Education approve the Family Medical Leave request of **Randy Clark** from March 15 through May 7, 2016 as per Board policies, rules and regulations.

Ayes: Bianco, Bonekovic, Brennan, Economides and Filipovich.

Nays: None.

#16-043

ATHLETIC TRAINER CONTRACT - SHARON REGIONAL SPORTS MEDICINE

Filipovich moved and Bonekovic seconded that the Brookfield Board of Education approve the following three (3) year contract for athletic trainer services between Sharon Regional Sports Medicine Center and the Brookfield Board of Education:

2016-2017:	\$23,000
2017-2018:	\$23,000
2018-2019:	\$25,000

Ayes: Bianco, Bonekovic, Brennan, Economides and Filipovich.

Nays: None.

#16-044

ADMINISTRATOR CONTRACT

Filipovich moved and Bianco seconded that the Brookfield Board of Education approve the following administrative contract:

Toby Gibson

Elementary Principal
Three (3) Year Administrator Contract
Effective Contract Dates: 8/1/2016 – 7/31/2019
2016-2017: \$70,500
2017-2018: \$71,558
2018-2019: \$71,558 (opener in contract)
210 days per year

Ayes: Bianco, Bonekovic, Brennan, Economides and Filipovich.
Nays: None.

#16-045

ADMINISTRATOR CONTRACT

Bonekovic moved and Brennan seconded that the Brookfield Board of Education approve the following administrative contract:

Stacey Filicky

Special Education Supervisor
Three (3) Year Administrator Contract
Effective Contract Dates: 8/1/2016 – 7/31/2019
2016-2017: \$64,500
2017-2018: \$65,468
2018-2019: \$65,468
200 days per year

Ayes: Bianco, Bonekovic, Brennan, Economides and Filipovich.
Nays: None.

#16-046

SUPERVISOR CONTRACT

Brennan moved and Bonekovic seconded that the Brookfield Board of Education approve the following supervisor contract:

Randy Clark

Co-Maintenance Supervisor
Three (3) Year Supervisor Contract
Effective Contract Dates: 8/1/2016 – 7/31/2019
(new per diem rate from July 1 through July 31, 2016)
2016-2017: \$35,018
2017-2018: \$35,543
2018-2019: \$35,543 (opener in contract)
260 days per year

Ayes: Bianco, Bonekovic, Brennan, Economides and Filipovich.
Nays: None.

#16-047

SUPERVISOR CONTRACT

Brennan moved and Bonekovic seconded that the Brookfield Board of Education approve the following supervisor contract:

Rick Dudzenski

Co-Maintenance Supervisor
Three (3) Year Supervisor Contract
Effective Contract Dates: 8/1/2016 – 7/31/2019
(new per diem rate from July 1 through July 31, 2016)
2016-2017: \$35,018
2017-2018: \$35,543
2018-2019: \$35,543 (opener in contract)
260 days per year

Ayes: Bianco, Bonekovic, Brennan, Economides and Filipovich.

Nays: None.

#16-048

2016-2017 SUPPLEMENTALS

Brennan moved and Bianco seconded that the Brookfield Board of Education approve the following individuals for supplemental contracts for the 2016-2017 school year*:

Art Club Advisor MS	Linda Bain	Step 7 = \$1,421
Art Club Advisor HS	Linda Bain	Step 2 = \$1,105
Athletic Director	Tim Taylor	Step 7 = 8,526
Asst Athletic Director	Keith Joseph	Step 7 = \$4,105
Band Director HS	Elza Wright	Step 7 = \$5,052
Asst Band Director HS	Ashley Nelling	Step 2 = \$2,052
Band Director Summer	Elza Wright	Step 7 = \$3,315
Asst Band Director Summer	Ashley Nelling	Step 2 = \$1,421
Challenge 24 MS	Eric Montesano	Step 2 = \$789
Cheerleading HS	Lynn Pegg	Step 3 = \$3,158
Cross Country Head Coach	Bob Rodgers	Step 7 = \$2,368
Danceline HS	Jennifer Schultz	Step 4 = \$1,263
English Festival MS	Jennifer Scharba	Step 4 - \$947
English Festival HS	Jessica Gardner	Step 5 = \$947
Environmental Club (co)	Nathan Berry	½ Step 2 = \$552.50
	Mike Stone	½ Step 2 = \$552.50
Football Head Coach	Randy Clark	Step 7 = \$5,999
Football Assistant Coach	Jeff Brenner	Step 7 = \$3,789
Football Assistant Coach	Bill Davis	Volunteer
Football Assistant Coach	Toby Gibson	Step 7 = \$3,789
Football Assistant Coach	Shawn Hammond	Step 7 = \$3,789
Football Assistant Coach	Adam Hughes	Step 3 = \$3,473
Football Assistant Coach	George Kurpe	Step 7 = \$3,789
Football Assistant Coach	Brett Reichart	Step 7 = \$3,789
Future Teachers HS	Mary Arp	Step 7 = \$1,105
Golf Head Coach	Larry Smoot	Step 5 = \$2,210
Homecoming Advisors (2)	Mary Arp	Step 7 = \$1,105
	Lynn Pegg	Step 2 = \$789
Instrumental Music MS	Elza Wright	Step 7 = \$947
Interact Club HS	Stephanie Anthony	Step 6 = \$1,263
Junior Class Advisors (co)	Jim Haywood	½ Step 1 = \$473.50
	Jessica Gardner	½ Step 4 = \$631.50
Library Advisor	Jane Jones	5 days @ per diem pay)
National Honor Society	Lisa Henry	Step 2 = \$1,421
National Jr Hr Soc. MS (co)	Tara Kovach	½ Step 2 = \$710.50
	Janet Pierko	½ Step 2 = \$710.50
Newspaper HS	Jennifer Jerek	Step 2 = \$1,105
Newspaper MS	Keith Joseph	Step 7 = \$1,421
New Station HS	Jennifer Jerek	Step 2 = \$1,105
New Station MS	Dawn Burns	Step 2 = \$1,105
Prep Bowl 5-6 (MS)	Keith Joseph	Step 7 = \$1,421
Prep Bowl 7-8 (MS)	Keith Joseph	Step 7 = \$1,421
Prep Bowl HS	Michael Stone	Step 3 = \$1,263
Prom Advisor HS (2)	Stephanie Anthony	Step 7 = \$1,105
	Lynn Pegg	Step 2 = \$789
Resident Educ. Facilitator	Kim Bickel	\$750
Resident Educ. Facilitator	Tara Kovach	\$750
Resident Educ. Mentor	Kim Bickel	\$500 per resident
Resident Educ. Mentor	Tara Kovach	\$500 per resident
Resident Educ. Mentor	Jenna Daugherty	\$500 each per resident

SADD Advisor MS	Brad Harnett	Step 1 = \$632
SADD Advisor HS	Stephanie Anthony	Step 7 = \$1,105
Senior Class Advisors (co)	Michael Stone	½ of Step 3 = \$789.50
	Jen Laury	½ of Step 3 = \$789.50
Soccer Coach	Erin Warrender	Volunteer
Spanish Club HS	James Haywood	Step 1 = \$947
Spelling Bee MS	Kristen Foster	Step 2 = \$789
Student Council HS (co)	Mary Arp	½ Step 7 = \$868.50
	John DeSantis	½ Step 7 = \$868.50
Student Council MS (co)	Chris Fahndrich	½ Step 7 = \$868.50
	Joe Meyer	½ Step 2 = \$710.50
Tennis Head Coach	Kevin Boyd	Step 7 = \$2,368
Thespian Advisor HS	Megan Rodgers	Step 2 = \$1,737
Think Stretch Advisor BE	Julie Bencetic	Step 1 = \$947
Tot Squad Advisor HS	Michael Stone	Step 2 = \$1,105
Vocal Music BE	Ashley Nelling	Step 4 = \$632
Volleyball Head Coach	Bob Calvin	Step 7 = \$5,999
Volleyball JV Coach	Jay Bodnar	Step 7 = \$3,789
Volleyball 8 th Grade Coach	Tiffany Ditman	Step 3 = \$3,473
Weightlifting Coach	Randy Clark	Step 7 = \$2,052
Yearbook Advisor MS	Dawn Burns	Step 5 = \$947
Yearbook Advisor HS	Jennifer Jerek	Step 2 = \$1,263

Ayes: Bianco, Bonekovic, Brennan, Economides and Filipovich.

Nays: None.

#16-049

2016 SUCCESS BY SIX PROGRAM

Bianco moved and Brennan seconded that the Brookfield Board of Education approve the employment of **Jennifer Backes** and **Jessica Zebroski** as Summer Program Instructors for the Success by Six Program offered at Brookfield Elementary for six (6) weeks beginning June 6 through July 14, 2016 for six (6) hours per day at an hourly rate based on step 0 of the teacher's degree lane of the 2015-2016 regular salary schedule*. (Bachelors Step 0 - \$23.39)

Ayes: Bianco, Bonekovic, Brennan, Economides and Filipovich.

Nays: None.

#16-050

2016-2017 SCHOOL CALENDAR

Brennan moved and Bonekovic seconded that the Brookfield Board of Education approve the 2016-2017 school calendar:

179	Student Days (1,163.5 hours)
2	Parent/Teacher Conference Exchange Days
<u>4</u>	Teacher In-Service Days
<u>185</u>	Total Calendar Days

1 Flex Day between August 8-19, 2016	Teacher In-Service
Monday, August 22, 2016	Teacher In-Service
Tuesday, August 23, 2016	Teacher In-Service
Wednesday, August 24, 2016	FIRST DAY OF SCHOOL - STUDENTS
Monday, November 28, 2016	Parent/Teacher Exchange Day*
Tuesday, April 18, 2017	Parent/Teacher Exchange Day*
Thursday, June 1, 2017	LAST DAY OF SCHOOL - STUDENTS
Friday, June 2, 2017	Teacher In-Service

*No school for staff and students.

Ayes: Bianco, Bonekovic, Brennan, Economides and Filipovich.

Nays: None.

#16-051

2016 SEASONAL WORKERS

Brennan moved and Filipovich seconded that the Brookfield Board of Education approve the employment of the following individuals as part-time seasonal workers for the purpose of grass cutting, landscaping and yard work at an hourly rate of \$9.00 (up to 20 hours/week) from March 15 through November 30, 2016. These workers will be called to work on an “as needed” basis*:

Joe Banko
Audrey Bell
Nancy Swiatkwich

Ayes: Bianco, Bonekovic, Brennan, Economides and Filipovich.

Nays: None.

#16-052

CLASSIFIED SUBSTITUTE HOURLY INCREASE

Brennan moved and Bianco seconded that the Brookfield Board of Education approve an increase in the hourly rate of the following classified substitute positions effective Monday, March 21, 2016:

Bus Driver **\$14.00/hour** (from \$12.00)
Secretary **\$9.50/hour** (from \$8.10)

Ayes: Bianco, Bonekovic, Brennan, Economides and Filipovich.

Nays: None.

#16-053

MOTION AMENDED

Bianco moved and Brennan seconded that the Brookfield Board of Education amend Motion #16-027 from the February 17, 2016 Board Meeting to reflect that **Tara Kovach** and **Janet Pierko** will be splitting the 2015-2016 National Junior Honor Society supplemental @ \$620.50 each.

Ayes: Bianco, Bonekovic, Brennan, Economides and Filipovich.

Nays: None.

#16-054

CLASSIFIED SUBSTITUTES

Bonekovic moved and Brennan seconded that the Brookfield Board of Education approve the employment of the following individuals as classified substitutes for the remainder of the 2015-2016 school year*:

Cafeteria & Custodian
Victoria Danko – Brookfield, Ohio

Cafeteria/Educational Assistant/Secretary
Sandy Glover – Brookfield, Ohio

Ayes: Bianco, Bonekovic, Brennan, Economides and Filipovich.

Nays: None.

#16-055

POLICY RECOMMENDATIONS – FIRST READ

Brennan moved and Bonekovic seconded that the Brookfield Board of Education approve the first read of the following new and revised policies:

Administration 1130:	Conflict of Interest (REVISED)
Professional Staff 3113:	Conflict of Interest (REVISED)
Classified Staff 4113:	Conflict of Interest (REVISED)
Finances 6110:	Grant Funds (REVISED)
Finances 6111:	Internal Controls (NEW)
Finances 6112:	Cash Management of Grants (NEW)
Finances 6114:	Cost Principles - Spending Federal Funds (NEW)
Finances 6116:	Time and Effort Reporting (NEW)
Finances 6325:	Procurement – Federal Grants/Funds (NEW)
Finances 6550:	Travel Payment & Reimbursement (REVISED)
Property 7310:	Disposition of Surplus Property (REVISED)
Property 7450:	Property Inventory (REVISED)
Operations 8500:	Food Services (REVISED)
Program 2460.03:	Independent Educational Evaluations (NEW)
Classified Staff 4162:	Drug & Alcohol Testing of CDL License Holders (REVISED)
Students 5112:	Entrance Requirements (REVISED)
Students 5200:	Attendance (REVISED)
Program 5223:	Released Time for Religious Instruction (REVISED)
Students 5320:	Immunization (REVISED)
Students 5330.03:	Procurement and Use of Asthma Inhalers in Emergency Situations (NEW)
Property 7300:	Disposition of Real Property/Personal Property (REVISED)
Relations 9270:	Equivalent Education Outside the Schools (Home Schooling) (REVISED)

Ayes: Bianco, Bonekovic, Brennan, Economides and Filipovich.

Nays: None.

BOARD RECOMMENDATION

#16-056

EXECUTIVE SESSION

Bonekovic moved and Brennan seconded that the Brookfield Board of Education adjourn to Executive Session at 6:59pm for the purpose of “considering the appointment, dismissal, discipline, demotion or compensation of an employee or official of the school district”.

Ayes: Bianco, Bonekovic, Brennan, Economides and Filipovich.

Nays: None.

Mr. Economides reconvened the regular session at 8:52pm.

#16-057

Filipovich moved and Brennan seconded that the meeting be adjourned at 8:53pm.

Ayes: Bianco, Bonekovic, Brennan, Economides and Filipovich.

Nays: None.

Treasurer

Board President