

**BROOKFIELD BOARD OF EDUCATION  
MINUTES**

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Brookfield Board of Education  
**Regular Meeting of the Board**  
Wednesday, November 16, 2016

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School Library

- I. The Brookfield Board of Education met in regular session on Wednesday, November 16, 2016 at 6:00 pm in the school library.
  
- II. Pledge of Allegiance
  
- III. Roll Call:

Mr. George Economides, President	present
Mrs. Kelly Bianco	present
Ms. Ronda Bonekovic	present
Mr. Ron Brennan	absent
Mr. Tim Filipovich	present
  
- IV. Board of Education Reports
  
- V. Old Business
  
- VI. New Business
  
- VII. Superintendent's Report
  - a. Cafeteria Update
  
- VIII. Financial Report
  
- IX. Public Input (5 minutes per individual)

Mr. Soos requested to address the Board about the basketball team.

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**TREASURER'S RECOMMENDATIONS**

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**#16-167**

**APPROVAL OF MINUTES**

Bonekovic moved and Filipovich seconded that the following board minutes be approved as submitted:

Wednesday, October 26, 2016 - Regular Meeting of the Board

**BE IT RESOLVED** under the provision of ORC 3319.26 regarding the reading of the minutes, that the reading be waived and the minutes approved.

Ayes: Bianco, Bonekovic, Economides and Filipovich.

Nays: None.

**#16-168**

**APPROVAL OF FINANCIAL STATEMENTS**

Bianco moved and Bonekovic seconded that the October 2016 Check Listing, Financial Report by Fund, Annual Spending Plan, Estimated Revenues and Appropriations and Bank Reconciliation be approved as submitted.

Ayes: Bianco, Bonekovic, Economides and Filipovich.

Nays: None.

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**SUPERINTENDENT’S RECOMMENDATIONS**

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**#16-169**

**AMENDED ADMINISTRATIVE CONTRACT**

Bonekovic moved and Filipovich seconded that the Brookfield Board of Education approve the following resolution to amend the administrative contract of Toby Gibson:

**WHEREAS**, the Board had entered into a contract with Toby Gibson (“Mr. Gibson”) on or about March 16, 2016 as its Elementary School Principal effective August 1, 2016 and ending July 31, 2019, (“Contract”); and

**WHEREAS**, the Board passed a resolution on or about June 29, 2016 to effectively reassign Mr. Gibson from Elementary Principal to Middle School Principal; and

**WHEREAS**, the Board and Mr. Gibson desire to memorialize the matter as reflected in a new Administrator’s Contract (Exhibit 1).

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Education of the Brookfield Local Schools, County of Trumbull, State of Ohio, that:

Section 1: The Board acknowledges and agrees Mr. Gibson resigned from the Elementary Principal position in order to accept the Middle School Principal position for the term August 1, 2016 through July 31, 2019, and that the March 16, 2016 contract is null and void as a matter of law.

Section 2: The Board authorizes the Treasurer and Board President to execute the new Administrator's Contract (Exhibit 1) and adopts and ratifies the terms contained therein as consistent with Board Resolution #16-112, and inclusive of the monetary terms of the March 16, 2016 contract that is now null and void.

Section 3: It is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board, and that all deliberations of the Board and any of its committees that resulted in such formal action were in meetings in compliance with all legal requirements, including R.C. §121.22.

Ayes: Bianco, Bonekovic, Economides and Filipovich.  
Nays: None.

**#16-170**

**LANE CHANGE**

Bianco moved and Bonekovic seconded that the Brookfield Board of Education approves the salary adjustment of the following certificated employee due to an accumulation of additional credit hours and change of status on the salary schedule to be paid retroactive back to the start of the 2014-2015 school year:

**Megan Rodgers** from Masters to **Masters+30**

Ayes: Bianco, Bonekovic, Economides and Filipovich.  
Nays: None.

**#16-171**

**LANE CHANGE**

Bonekovic moved and Bianco seconded that the Brookfield Board of Education approves the salary adjustment of the following certificated employee due to an accumulation of additional credit hours and change of status on the salary schedule effective for the first pay period in January 2017:

**Amanda O'Neill** from Bachelors 150 to **Masters**

Ayes: Bianco, Bonekovic, Economides and Filipovich.  
Nays: None.

**#16-172**

**CONTINUING CONTRACT STATUS**

Filipovich moved and Bianco seconded that based on evaluations and the recommendation of Mary Rose Walker, Brookfield Elementary Principal, the superintendent recommends that the Brookfield Board of Education approves the continuing contract status of **Amanda O'Neill**

effective immediately as per Board policies, rules and regulations. All tenure requirements and credentials are on the file in the Board office.

Ayes: Bianco, Bonekovic, Economides and Filipovich.

Nays: None.

#### **#16-173**

##### **RESIGNATION**

Bonekovic moved and Bianco seconded that the Brookfield Board of Education accepts the resignation of **Julia Smith**, Middle School Educational Assistant, effective November 2, 2016.

Ayes: Bianco, Bonekovic, Economides and Filipovich.

Nays: None.

#### **#16-174**

##### **LEAVE OF ABSENCE**

Bianco moved and Filipovich seconded that the Brookfield Board of Education approves the unpaid leave of absence request of **Laura Johnson**, Student Monitor, beginning Friday, November 18, 2016 as per Board policies, rules and regulations. Laura's date of return to work is undetermined at this time.

Ayes: Bianco, Bonekovic, Economides and Filipovich.

Nays: None.

#### **#16-175**

##### **FAMILY AND MEDICAL LEAVE REQUEST**

Bonekovic moved and Bianco seconded that the Brookfield Board of Education approves the Family and Medical Leave (FMLA) request of **Courtney Smoot** beginning Tuesday, November 15, 2016 per Board policies, rules and regulations (Policy 4430.01). Courtney's expected return to work date is approximately 120 work days from that date.

Ayes: Bianco, Bonekovic, Economides and Filipovich.

Nays: None.

#### **#16-176**

##### **LONG-TERM SUBSTITUTE**

Bianco moved and Bonekovic seconded that the Brookfield Board of Education approves the increase in pay for **Adam Hughes** who will reach his 60<sup>th</sup> day as a long-term substitute on November 18, 2016. As a result, his daily rate of pay will be increased to \$181.18 effective on his 61<sup>st</sup> day, which will be November 19, 2016.

Ayes: Bianco, Bonekovic, Economides and Filipovich.

Nays: None.

**#16-177**

**CLASSIFIED SUBSTITUTE**

Filipovich moved and Bianco seconded that the Brookfield Board of Education approves the employment of the following individual as a classified substitute for the remainder of the 2016-2017 school year\*:

Custodian - \$10.00/hour  
**Lori Gibson** (Brookfield, Ohio)

Ayes: Bianco, Bonekovic, Economides and Filipovich.  
Nays: None.

**#16-178**

**PARENTAL PAYMENT IN LIEU OF**

Bonekovic moved and Bianco seconded that the Brookfield Board of Education reimburses parents who transport their children the approved state reimbursement rate of approximately \$250\*\* for transportation in lieu of bus transportation for the 2016-2017 school year:

Summit Academy of Warren, Ohio	2 students
Ursuline HS, Youngstown, Ohio	1 student
Victory Christian Academy	2 students
Total Students:	<u>5 students</u>

\*\*This is the 2016 rate; the 2017 rate is not released until the end of the 16-17 school year.

Ayes: Bianco, Bonekovic, Economides and Filipovich.  
Nays: None.

**#16-179**

**MAHONING COUNTY ESC PSYCHOLOGICAL SERVICES**

Bonekovic moved and Filipovich seconded that the Brookfield Board of Education contract with the Mahoning County Educational Service Center (MCESC) for 164 (one hundred sixty four) days of psychological services at approximately \$447/day. The MCESC will advertise for, screen and employ a certified, licensed school psychologist for use within the Brookfield Local School District.

Ayes: Bianco, Bonekovic, Economides and Filipovich.  
Nays: None.

**#16-180**

**NEW & REVISED POLICIES & BYLAWS - FIRST READ**

Bonekovic moved and Bianco seconded that the Brookfield Board of Education approves the first read of the following new and/or revised bylaws and policies for the Brookfield Local School District:

Bylaw 0100	Revised Bylaw Definitions
Bylaw 0167.1	Use of Electronic Mail/Text Messages
Bylaw 0169.2	Open Meetings/Sunshine Law
Policy 1530	Evaluation of Principals & other Administrators
Policy 1619	Group Health Plans (Administration)
Policy 1619.01	Privacy Protections of Self-Funded Group Health Plans (Administration)
Policy 1619.03	Patient Protection and Affordable Care Act (Administration)
Policy 2460	Special Education
Policy 3419	Group Health Plans (Professional Staff)
Policy 3419.01	Privacy Protections of Self-Funded Group Health Plans (Professional)
Policy 3419.03	Patient Protection and Affordable Care Act
Policy 3420	Health Insurance Benefit
Policy 4419	Group Health Plans (Classified Staff)
Policy 4419.01	Privacy Protections of Self-Funded Group Health Plans (Classified Staff)
Policy 5330.02	Procurement and Use of Epinephrine Auto Injectors in Emergency Situations
Policy 5830	Student Fund Raising
Policy 6605	Crowdfunding
Policy 6700	Fair Labor Standards Act (FLSA)
Policy 8330	Student Records
Policy 9700	Relations with Special Interest Groups

Ayes: Bianco, Bonekovic, Economides and Filipovich.

Nays: None.

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## **BOARD RECOMMENDATION**

### **#16-181**

#### **EXECUTIVE SESSION**

Bonekovic moved and Filipovich seconded that the Brookfield Board of Education adjourns to Executive Session at 6:34pm for the purpose of “considering the appointment, dismissal, discipline, demotion or compensation of an employee or official of the school District” and also for the purpose of “considering matters required to be kept confidential by federal law or regulations or state statutes”.

Ayes: Bianco, Bonekovic, Economides and Filipovich.

Nays: None

**Ms. Bonekovic left the meeting at 8:28pm.**

Mr. Economides reconvened the regular meeting at 8:29pm

**#16-182**

Filipovich moved and Bianco seconded that the meeting be adjourned at 8:30pm.

Ayes: Bianco, Economides and Filipovich.

Nays: None.

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Treasurer

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Board President