

BROOKFIELD BOARD OF EDUCATION

NOVEMBER 16 2011

Brookfield Board of Education
Regular Meeting of the Board
Wednesday, November 16, 2011

- I. The Brookfield Board of Education met in open session on Wednesday, November 16, 2011 at 6:00 p.m. in the Brookfield High School auditorium.
- II. Pledge of Allegiance
- III. Martino moved and Bonekovic seconded that the Brookfield Board of Education appoint **Janelle Ellcessor** as the Treasurer Pro Tem in order to record minutes/act as secretary to the Brookfield Board of Education for the duration of this meeting.

Ayes: Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

IV. Roll Call:	Ronald Brennan, President	present
	Mrs. Kelly Bianco	absent
	Ms. Ronda Bonekovic	present
	Mr. Tim Filipovich	present
	Mrs. Gwen Martino	present

V. Board of Education Reports

Mrs. Martino commented on the OSBA Capital Convention.

Mr. Filipovich announced the Sports Alumni Dinner on Dec 17th at Tiffany Manor with an auction of sports memorabilia on Dec 16th.

VI. Old Business

Fall sports athletes were recognized and congratulated.

VII. New Business

VIII. Superintendent's Report

IX. Update on New School Facility

- X. Public Input (five minutes per individual) – John Litman addressed the Board regarding the possibility of using the old High School for storage and community use.

11-217

EXECUTIVE SESSION

Bonekovic moved and Martino seconded that the Brookfield Board of Education adjourn to Executive Session at 6:35pm to “consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official” and to “consider the purchase of property for public purposes, or for the sale of property at competitive bidding.”

Ayes: Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

Mr. Brennan reconvened the regular meeting at 7:40pm.

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TREASURER'S RECOMMENDATIONS

11-218

APPROVAL OF MINUTES

Martino moved and Bonekovic seconded that the following Board minutes be approved as submitted:

Wednesday, October 19, 2011 - Regular Meeting of the Board

BE IT RESOLVED, under the provision of ORC 3319.26 regarding the reading of the minutes, that the reading be waived and the minutes approved.

Ayes: Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

11-219

APPROVAL OF FINANCIAL STATEMENTS

Martino moved and Filipovich seconded that the October 2011 Check Listing, Financial Report by Fund and the Annual Spending Plan be approved as submitted.

Ayes: Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

11-220

STUDENT ACTIVITY BUDGETS FOR THE 2011-2012 SCHOOL YEAR

1. Bonekovic moved and Martino seconded that the Brookfield Board of Education approve the 2011-2012 Student Activity Budgets, all of which are on file in the Superintendent's Office.

Ayes: Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

11-221

RESOLUTION ACCEPTING THE LOWEST RESPONSIBLE AND RESPONSIVE BID OF DECLAN CONSTRUCTION FOR THE GENERAL TRADES CONTRACT IN CONNECTION WITH THE SPORTS TRAINING FACILITY AND SCHOOL BOARD OFFICES

Martino moved and Filipovich seconded that the Brookfield Board of Education adopt the following resolution:

WHEREAS, pursuant to Section 3313.46 of the Revised Code, after advertising for bids for a period of two or more weeks, this Board received competitive bids for the General Trades work in connection with the Sports Training Facility and School Board Offices (the "Project"); and

WHEREAS, BSHM Architects, Architect for the Project, has recommended the award of the bid package referenced in the heading of this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Brookfield Local School District, Trumbull County, Ohio, that:

Section 1. Award of Contract. The bid of Declan Construction in the base bid amount of \$329,000 is determined to be the lowest responsible and responsive bid for the General Trades work described above and is accepted by this Board.

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Section 2. Notification to Successful Bidder. The Treasurer is authorized and directed to give written notice of the acceptance to the successful bidder at the address specified on the bid form submitted by that bidder.

Section 3. Return of Bid Security to Unsuccessful Bidders. The Treasurer is authorized and directed to return the bid guaranty submitted by each unsuccessful bidder to such bidder.

Section 4. Approval of Contract. The President or Vice President, Superintendent and Treasurer of this Board are authorized and directed to execute, on behalf of this Board, a contract with the successful bidder substantially in the form set forth in the Project Manual. That contract is approved, together with any changes or amendments that are not inconsistent with this Resolution and not substantially adverse to the School District and that are approved by the Treasurer on behalf of the School District, all of which shall be conclusively evidenced by the signing of the contract or amendments to the contract by the President or Vice-President, Superintendent and Treasurer of this Board.

Section 5. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

Section 6. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 7. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 8. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Ayes: Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

11-222

RESOLUTION ACCEPTING THE LOWEST RESPONSIBLE AND RESPONSIVE BID OF BECDEL CONTROLS FOR THE ELECTRICAL CONTRACT IN CONNECTION WITH THE SPORTS TRAINING FACILITY AND SCHOOL BOARD OFFICES

Filipovich moved and Martino seconded that the Brookfield Board of Education adopt the following resolution:

WHEREAS, pursuant to Section 3313.46 of the Revised Code, after advertising for bids for a period of two or more weeks, this Board received competitive bids for the Electrical work in connection with the Sports Training Facility and School Board Offices (the "Project"); and

WHEREAS, BSHM Architects, Architect for the Project, has recommended the award of the bid package referenced in the heading of this Resolution.

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NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Brookfield Local School District, Trumbull County, Ohio, that:

Section 1. Award of Contract. The bid of Becdel Controls in the base bid amount of \$128,044 is determined to be the lowest responsible and responsive bid for the Electrical work described above and is accepted by this Board.

Section 2. Notification to Successful Bidder. The Treasurer is authorized and directed to give written notice of the acceptance to the successful bidder at the address specified on the bid form submitted by that bidder.

Section 3. Return of Bid Security to Unsuccessful Bidders. The Treasurer is authorized and directed to return the bid guaranty submitted by each unsuccessful bidder to such bidder.

Section 4. Approval of Contract. The President or Vice-President, Superintendent and Treasurer of this Board are authorized and directed to execute, on behalf of this Board, a contract with the successful bidder substantially in the form set forth in the Project Manual. That contract is approved, together with any changes or amendments that are not inconsistent with this Resolution and not substantially adverse to the School District and that are approved by the Treasurer on behalf of the School District, all of which shall be conclusively evidenced by the signing of the contract or amendments to the contract by the President or Vice-President, Superintendent and Treasurer of this Board.

Section 5. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

Section 6. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 7. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 8. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Ayes: Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

11-223

RESOLUTION ACCEPTING THE LOWEST RESPONSIBLE AND RESPONSIVE BID OF WESTERN RESERVE MECHANICAL FOR THE HVAC CONTRACT IN CONNECTION WITH THE SPORTS TRAINING FACILITY AND SCHOOL BOARD OFFICES

Bonekovic moved and Martino seconded that the Brookfield Board of Education adopt the following resolution:

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WHEREAS, pursuant to Section 3313.46 of the Revised Code, after advertising for bids for a period of two or more weeks, this Board received competitive bids for the HVAC work in connection with the Sports Training Facility and School Board Offices (the "Project"); and

WHEREAS, BSHM Architects, Architect for the Project, has recommended the award of the bid package referenced in the heading of this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Brookfield Local School District, Trumbull County, Ohio, that:

Section 1. Award of Contract. The bid of Western Reserve Mechanical in the base bid amount of \$192,000 is determined to be the lowest responsible and responsive bid for the HVAC work described above and is accepted by this Board.

Section 2. Notification to Successful Bidder. The Treasurer is authorized and directed to give written notice of the acceptance to the successful bidder at the address specified on the bid form submitted by that bidder.

Section 3. Return of Bid Security to Unsuccessful Bidders. The Treasurer is authorized and directed to return the bid guaranty submitted by each unsuccessful bidder to such bidder.

Section 4. Approval of Contract. The President or Vice-President, Superintendent and Treasurer of this Board are authorized and directed to execute, on behalf of this Board, a contract with the successful bidder substantially in the form set forth in the Project Manual. That contract is approved, together with any changes or amendments that are not inconsistent with this Resolution and not substantially adverse to the School District and that are approved by the Treasurer on behalf of the School District, all of which shall be conclusively evidenced by the signing of the contract or amendments to the contract by the President or Vice-President, Superintendent and Treasurer of this Board.

Section 5. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

Section 6. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 7. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 8. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Ayes: Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

11-224

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RESOLUTION ACCEPTING THE LOWEST RESPONSIBLE AND RESPONSIVE BID OF WESTERN RESERVE MECHANICAL FOR THE PLUMBING CONTRACT IN CONNECTION WITH THE SPORTS TRAINING FACILITY AND SCHOOL BOARD OFFICES

Martino moved and Filipovich seconded that the Brookfield Board of Education adopt the following resolution:

WHEREAS, pursuant to Section 3313.46 of the Revised Code, after advertising for bids for a period of two or more weeks, this Board received competitive bids for the Plumbing work in connection with the Sports Training Facility and School Board Offices (the "Project"); and

WHEREAS, BSHM Architects, Architect for the Project, has recommended the award of the bid package referenced in the heading of this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Brookfield Local School District, Trumbull County, Ohio, that:

Section 1. Award of Contract. The bid of Western Reserve Mechanical in the base bid amount of \$61,800 is determined to be the lowest responsible and responsive bid for the Plumbing work described above and is accepted by this Board.

Section 2. Notification to Successful Bidder. The Treasurer is authorized and directed to give written notice of the acceptance to the successful bidder at the address specified on the bid form submitted by that bidder.

Section 3. Return of Bid Security to Unsuccessful Bidders. The Treasurer is authorized and directed to return the bid guaranty submitted by each unsuccessful bidder to such bidder.

Section 4. Approval of Contract. The President or Vice-President, Superintendent and Treasurer of this Board are authorized and directed to execute, on behalf of this Board, a contract with the successful bidder substantially in the form set forth in the Project Manual. That contract is approved, together with any changes or amendments that are not inconsistent with this Resolution and not substantially adverse to the School District and that are approved by the Treasurer on behalf of the School District, all of which shall be conclusively evidenced by the signing of the contract or amendments to the contract by the President or Vice-President, Superintendent and Treasurer of this Board.

Section 5. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

Section 6. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 7. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

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Section 8. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Ayes: Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

SUPERINTENDENT'S RECOMMENDATIONS

11-225

POLICY UPDATES – 1ST READ

Martino moved and Bonekovic seconded that the Brookfield Board of Education accept the first reading of the following new and revised policy updates for the Brookfield Local School District:

- ✚ Administration 1422.02: Nondiscrimination based on genetic information of the employee
- ✚ Administration 1432: Sick leave
- ✚ Administration 1460: Physical examination
- ✚ Administration 1461: Unrequested leaves of absence/fitness for duty
- ✚ Administration 1623: Section 504/ADA – Prohibition against disability discrimination in employment
- ✚ Program 2260.01: Section 504/ADA – Prohibition against discrimination based on disability
- ✚ Professional Staff 3122.02: Nondiscrimination based on genetic information of the employee
- ✚ Professional Staff 3123: Section 504/ADA – Prohibition against disability discrimination in employment
- ✚ Professional Staff 3160: Physical examination
- ✚ Professional Staff 3161: Unrequested leaves of absence/fitness for duty
- ✚ Professional Staff 3432: Sick leave
- ✚ Classified Staff 4122.02: Nondiscrimination based on genetic information of the employee
- ✚ Classified Staff 4123: Section 504/ADA – Prohibition against disability discrimination in employment
- ✚ Classified Staff 4160: Physical examination
- ✚ Classified Staff 4161: Unrequested leaves of absence/fitness for duty
- ✚ Classified Staff 4432: Sick leave
- ✚ Students 5113.02: School choice options provided by the No Child Left Behind Act
- ✚ Students 5330: Use of Medications
- ✚ Students 5410: Promotion, Academic Acceleration, Placement & Retention
- ✚ Finances 6152:01: Waiver of school fees for instructional materials
- ✚ Finances 6530: Payment of accrued, unused vacation leave
- ✚ Operations 8210: School Calendar
- ✚ Relations 9160: Public attendance at school events

Ayes: Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

11-226

ATHLETIC BUDGET 2011-2012

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Martino moved and Bonekovic seconded that the Brookfield Board of Education approve the 2011-2012 Annual Budget for the Athletic Department as submitted by Tim Taylor, Athletic Director. (Attachment 1)

Ayes: Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

11-227

REVISION TO THE 2011-2012 SCHOOL CALENDAR

Martino moved and Filipovich seconded that the Brookfield Board of Education accept the revision of the 2011-2012 calendar to change Friday, December 16, 2011 to a waiver day for faculty and staff. (Attachment 2)

Ayes: Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

11-228

RETIREMENT RESIGNATION

Bonekovic moved and Martino seconded that the Brookfield Board of Education accept the retirement resignation of **Marty Worrel**, High School Custodian, effective January 1, 2012. Marty has been an employee of the Brookfield Local School District for the past 28 years.

Ayes: Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

11-229

COMPUTER NETWORK TECHNICIAN ASSISTANT

Martino moved and Filipovich seconded that the Brookfield Board of Education approve the employment of **Jonathan Pera** as Computer Network Technician Assistant effective November 21, 2011*. Hourly Rate: \$17.54

Ayes: Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

11-230

STUDENT MONITOR – INCREASE IN HOURS

Martino moved and Bonekovic seconded that the Brookfield Board of Education approve the increase in hours for **Ken Forsythe**, Student Monitor, from 2 hours & 30 minutes to 5 hours & 30 minutes effective November 21, 2011.

Ayes: Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

11-231

SUPPLEMENTAL CONTRACT RESIGNATIONS

Martino moved and Filipovich seconded that the Brookfield Board of Education accept the supplemental contract resignations of **Jena Smith** as Varsity Cheerleading Advisor effective October 24, 2011 and **Kasi Hockensmith** as Ski Club Advisor effective immediately.

Ayes: Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

11-232

SUPPLEMENTAL CONTRACTS

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Martino moved and Filipovich seconded that the Brookfield Board of Education approve the following individuals for 2011-2012 supplemental contracts as per Board policies.* Salary is based on the negotiated agreement between the Brookfield Federation of Teachers and the Brookfield Board of Education.

Band Director - Assistant

Kimberly Myers

Baseball Coach – Assistant

Mike Veres

Cheerleading Co-Advisors - Varsity

Mary Arp

Tara Kovach

Prep Bowl – Assistant MS (Volunteer)

Kasi Hockensmith

Ski Club Advisor

Steve Varga

Softball Coach – Assistant

Ken Forsythe

Softball Coach – Assistant (Volunteer)

John Vansach

Track Coach – Assistant MS

Andrew Drummond

Ayes: Bonekovic, Filipovich and Martino.

Nays: None.

Abstain: Brennan.

11-233

CLASSIFIED SUBSTITUTE

Martino moved and Filipovich seconded that the Brookfield Board of Education approve the addition of the following individual to our classified substitute listing for the 2011-2012 school year*.

Secretary

Dena McMullin

Brookfield, Ohio

Ayes: Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

11-234

Martino moved and Bonekovic seconded that the meeting be adjourned at 7:55pm.

Ayes: Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

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Treasurer

Board President