

**BROOKFIELD BOARD OF EDUCATION
MINUTES**

Brookfield Board of Education

Auditorium

Regular Meeting of the Board

Wednesday, October 18, 2017

- I. The Brookfield Board of Education met in regular session on Wednesday, October 18, 2017 at 6:00 pm in the school auditorium.

- II. Pledge of Allegiance

- III. Roll Call:

Mr. George Economides, President	PRESENT
Ms. Ronda Bonekovic	PRESENT
Mr. Ron Brennan	PRESENT
Ms. Kelly Carrier	ABSENT
Mr. Tim Filipovich	PRESENT

- IV. Board of Education Reports
 - a. Congrats to Golf and Volleyball – Bonekovic
 - b. Education Committee met Monday from 6-7:30. Ms. Taylor, Mr. Filipovich, Principals. Thanks for meeting to convey the educational plan. – Mr. Filipovich.

- V. Old Business

- VI. New Business
 - a. Handicap area can't see the games due to the railing. Need to look into. – Mr. Filipovich concern.

- VII. Superintendent's Report
 - a. Academic Improvement Plans - attached
 - b. Shared Services Update

- VIII. Treasurer's Report
 - a. Bond Refunding Update – call with Megan Kilgore to update board on status of the refunding.

- IX. Public Input (5 minutes per individual)
 - a. Mary Arp – Cost of subs fy17.

TREASURER'S RECOMMENDATIONS

18-10-04

APPROVAL OF MINUTES

1. Brennan motioned and Filipovich seconded that the following Board minutes be approved as submitted:

September 20, 2017 – Regular Meeting of the Board

BE IT RESOLVED under the provision of ORC 3319.26 regarding the reading of the minutes, that the reading be waived and the minutes approved.

Ayes: Bonekovic, Brennan, Economides, Filipovich

Nays: NONE

18-10-05

APPROVAL OF FINANCIAL STATEMENTS

2. Bonekovic motioned and Brennan seconded that the September 2017 Check Listing, Financial Report by Fund, Annual Spending Plan and Bank Reconciliation be approved as submitted.

Ayes: Bonekovic, Brennan, Economides, Filipovich

Nays: NONE

18-10-06

PURCHASE ORDER APPROVAL

3. Brennan motioned and Filipovich seconded that the Brookfield Board of Education approves the following purchase order over \$10,000:

Integrated IT E-Rate Project: Purchase order amount is \$170,503.93 with \$126,602.60 to be reimbursed through the E-Rate Program. Total cost to the district is \$43,901.33. (General Fund: One-time Capital Outlay Project to improve the technological infrastructure and wireless capabilities for the district.)

Ayes: Bonekovic, Brennan, Economides, Filipovich

Nays: NONE

18-10-07

DONATION

4. Brennan motioned and Filipovich seconded that the Brookfield Board of Education accepts a \$125 Visa gift card donation from the University of Cincinnati as a thank you for completing their “Moving Your Numbers” survey for the university’s research team.

Ayes: Bonekovic, Brennan, Economides, Filipovich

Nays: NONE

*”...in compliance with Board policies and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations.”

18-10-08

RESOLUTION TO REIMBURSE CELL PHONE USAGE

5. Bonekovic motioned and Economides seconded that the Brookfield Board of Education approves \$420 reimbursed to Rick Dudzenski and Randy Clark for cell phone usage during the 2016-2017 school year.

WHEREAS, the Board intended to continue cell phone reimbursements and acknowledges that this stipulation was inadvertently left out of the employee contracts in FY17.

BE IT RESOLVED, that the Board authorizes said reimbursements totaling \$840 (\$420 each) in the year fiscal 2017.

FURTHERMORE, the Board has taken corrective action with new employment contracts for Rick Dudzenski and Randy Clark effective July 1, 2017.

Ayes: Bonekovic, Brennan, Economides, Filipovich

Nays: NONE

18-10-09

RESOLUTION TO AUTHORIZE PAYMENT IN ACCORDANCE WITH SECTION 5923.05(E) OF THE OHIO REVISED CODE

6. Brennan motioned and Filipovich seconded that the Brookfield Board of Education adopts the following resolution:

WHEREAS, Ohio Revised Code §5923.05(E) authorizes public employers, including boards of education, to pay employees who are entitled to paid military leave salary payments as determined and authorized by the political subdivision; and

WHEREAS, Stephen Sambroak was on a paid military leave from November 2016 to June 2017 and received the statutorily authorized \$500.00 per month payment from the Brookfield Local School District Board of Education (hereafter the "Board"); and

WHEREAS, the Board has learned that he also received payment(s) from his uniform pay and allowances for the service provided in the uniformed services, but that the Board also desires to retroactively authorize the \$500.00 per month payment(s) for the time periods specified above in recognition of Mr. Sambroak's service and dedication.

*" ...in compliance with Board policies and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

NOW, THEREFORE, BE IT RESOLVED by the Brookfield Local School District Board of Education as follows:

SECTION I: The following payments shall be considered retroactively approved to Mr. Sambroak:

November 10, 2016 - \$500.00
December 9, 2016 - \$500.00
January 6, 2017 - \$500.00
February 3, 2017 - \$500.00
March 16, 2017 - \$500.00
April 12, 2017 - \$500.00
May 12, 2017 - \$500.00
June 9, 2017 - \$500.00

SECTION II: The Treasurer and/or Superintendent are directed to provide notice of said approval to Mr. Sambroak and/or his family.

SECTION III: **IT IS FOUND AND DETERMINED** that all formal action of this Board concerning or related to the adoption of this Resolution was adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal actions were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

Ayes: Bonekovic, Brennan, Economides, Filipovich

Nays: NONE

18-10-10

CONTRACTED SERVICES FOR ERATE CONNECTION

7. Brennan motioned and Filipovich seconded that the Brookfield Board of Education approves the following motion as submitted:

WHEREAS, in order for the Brookfield Local School District to receive federal Erate funds for Erate allowable expenditures to vendors,

WHEREAS, it is in the best interest of the District to contract with a Third Party Administrator to maximize discounts and refunds the District is entitled to,

*" ...in compliance with Board policies and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

BE IT RESOLVED, that the Brookfield Board of Education enters into an agreement with E-Rate Connection in the amount of \$2,400. (General Fund – cost neutral)

Ayes: Bonekovic, Brennan, Economides, Filipovich
Nays: NONE

SUPERINTENDENT’S RECOMMENDATIONS

18-10-11

SUPPLEMENTAL CONTRACT RESIGNATION

8. Brennan motioned and Bonekovic seconded that the Brookfield Board of Education accepts the supplemental contract resignation of **Ashley Nelling** for the following supplementals due to her resignation over the summer: (General Fund – replacing at a later date.)

Assistant Band Director
Elementary Vocal Music Director

Ayes: Bonekovic, Brennan, Economides, Filipovich
Nays: NONE

18-10-12

SUPPLEMENTAL CONTRACTS 2017-2018

9. Brennan motioned and Filipovich seconded that the Brookfield Board of Education approves the following supplemental contracts for the 2017-2018 school year as per Board policies, rules and regulations:* (General Fund – cost neutral)

Rena Goldberg	Girls Basketball Asst Coach	Step 7 = \$3,789
Joseph Meyer	Resident Educator	Stipend = \$500

Ayes: Bonekovic, Brennan, Economides, Filipovich
Nays: NONE

18-10-13

ATHLETIC BUDGET FOR 2017-2018

10. Brennan motioned and Filipovich seconded that the Brookfield Board of Education approves the attached 2017-2018 Athletic Budget as submitted by Tim Taylor, Athletic Director. Attachment 1 (Athletic Fund – cost neutral)

Ayes: Bonekovic, Brennan, Economides, Filipovich
Nays: NONE

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18-10-14

BAND FIELD TRIP

11. Brennan motioned and Bonekovic seconded that the Brookfield Board of Education approves the request of Mr. Elza Wright, Band Director, to take the Brookfield Warrior Band on a field trip, provided by Premier Tour and Travel Bus Service, to Chicago, Illinois from March 8-10, 2018. This trip will involve approximately 45 band members, 8 chaperones and 2 directors. The students' trips will be paid for through fundraising efforts as well as band member/community contributions. This field trip will include many cultural, historical and arts-related activities and venues, such as a tour of the University of Notre Dame, Medieval Times Dinner, Blue Man Group Performance and musical performance opportunities at the Miracle Mile Shopping Center and the Science and Industry Museum. The busses will depart Brookfield High School on Thursday, March 8 at 7:00 am and return to the high school on Friday March 10 at approximately 9:30 pm. (Cost to district - two certified substitute days)

Ayes: Bonekovic, Brennan, Economides, Filipovich
Nays: NONE

18-10-15

FAMILY AND MEDICAL LEAVE (FMLA) REQUEST

12. Brennan motioned and Bonekovic seconded that the Brookfield Board of Education approves the FMLA request of **Kim Flynn** from August 21 through September 22, 2017 as per Board policies, rules and regulations. She returned to work on Monday, September 25, 2017.

Ayes: Bonekovic, Brennan, Economides, Filipovich
Nays: NONE

18-10-16

2017-2018 TUTORS

13. Brennan motioned and Filipovich seconded that the Brookfield Board of Education approves the employment of the following four (4) Tutors effective Thursday, October 19, 2017 through the end of the 2017-2018 contractual school year as per Board policies, rules and regulations*: Hourly rate: \$23.80 (General Fund – slight cost savings due to later start from last year. Potentially, part of salary may come from title funding.)

Noelle Bonar (Brookfield Elementary)
Tammy Lindholm (Brookfield Elementary)
Denise Schindell (Brookfield Middle School)
Julia Simon (Brookfield Middle School)

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Ayes: Bonekovic, Brennan, Economides, Filipovich
Nays: NONE

18-10-17

LANE CHANGE

14. Brennan motioned and Filipovich seconded that the Brookfield Board of Education approves the salary adjustment of the following certificated employee due to an accumulation of additional semester hours and change of status on the teachers' salary schedule effective for the first pay period in January 2018: (General Fund)

Bradley Harnett Bachelors (\$36,944) to **Bachelors 150** (\$39,155)

Ayes: Bonekovic, Brennan, Economides, Filipovich
Nays: NONE

18-10-18

PARENTAL PAYMENT IN LIEU OF FOR 2017-2018

15. Brennan motioned and Bonekovic seconded that the Brookfield Board of Education reimburses parents who transport their children the approved state reimbursement rate of \$250 per child for payment in lieu of bus transportation for the 2017-2018 school year: (General Fund; small increase due to increase in the number of reimbursements)

Summit Academy: 5 students	(\$1,250)
Victory Christian: 2 students	(\$500)
<u>Total: 7 students</u>	<u>(\$1,750)</u>

Ayes: Bonekovic, Brennan, Economides, Filipovich
Nays: NONE

18-10-19

CLASSIFIED SUBSTITUTES

16. Brennan motioned and Filipovich seconded that the Brookfield Board of Education approves the following individuals as classified substitutes for the 2017-2018 school year*: (General Fund – as needed; cost neutral)

Cafeteria Cooks Helper=\$9.00/hr; Custodian=\$11.00/hr
Darcy Downing – Brookfield, Ohio

Cafeteria Cashier, Cook & Cooks Helper=\$9.00/hr; Student Monitor=\$9.00/hr;
Secretary=\$10/hr; Custodian=\$11.00/hr
Heather Michael – Cortland, Ohio
Cafeteria Cashier, Cook & Cooks Helper=\$9.00/hr; Student Monitor=\$9.00/hr;
Custodian=\$11.00/hr

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Oneda Postlethwait – Brookfield, Ohio (BCI not yet rec'd)

Ayes: Bonekovic, Brennan, Economides, Filipovich

Nays: NONE

18-10-20

REVISED POLICIES – FIRST READ

17. Brennan motioned and Bonekovic seconded that the Brookfield Board of Education approves the first read of the following revised policies for the Brookfield Local School District:

Policy 2464	Gifted Education and Identification
Policy 5111.01	Homeless Students
Policy 5111.03	Children and Youth in Foster Care
Policy 6530	Payment of Accrued, Unused Vacation Leave
Policy 8340	Letters of Reference

Ayes: Bonekovic, Brennan, Economides, Filipovich

Nays: NONE

X. Adjourn Board Meeting. Time: 7:10pm

Moved by BRENNAN Seconded by BONEKOVIC

Ayes: Bonekovic, Brennan, Economides, Filipovich

Nays: NONE

The next meeting of the Board will be held on Wednesday, November 15, 2017 at 6:00 pm in the school auditorium.

JT/st
st/word/board mtgs 2017/October 2017

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Please remember to "like" our [Brookfield Local School District Facebook page](#), and visit us on our school website @ <http://www.brookfield.k12.oh.us> for all the latest news and schedules!