

BROOKFIELD BOARD OF EDUCATION

SEPTEMBER 21 2011

Brookfield Board of Education
Regular Meeting of the Board
Wednesday, September 21, 2011

- I. The Brookfield Board of Education met in open session on Wednesday, September 21, 2011 at 6:00 p.m. in the Brookfield High School auditorium.

- II. Pledge of Allegiance

- III. Roll Call: Ronald Brennan, President Present
 Mrs. Kelly Bianco Present
 Ms. Ronda Bonekovic Present
 Mr. Tim Filipovich Present
 Mrs. Gwen Martino Present

- IV. Board of Education Reports

- V. Old Business

- VI. New Business

- VII. Superintendent’s Report
 - a. Tim Thomas – Architect
 - b. Enrollment Update
 - c. Brookfield Rotary/Jean Wlodarski

- VIII. Update on New School Facility

- IX. Public Input (five minutes per individual)

11-175
EXECUTIVE SESSION AMENDMENT

Martino moved and Filipovich seconded to amend the motion for executive session.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.
Nays: None.

11-176
EXECUTIVE SESSION

Bonekovic moved and Martino seconded that the Brookfield Board of Education adjourn to Executive Session at 6:29pm for the purpose of “considering the appointment, employment, dismissal, demotion, or compensation of an employee of the school district” and “to consider the purchase of property for public purposes, or for the sale of property.”

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.
Nays: None.

Ms. Bonekovic left the meeting at 7:50pm.

Mr. Brennan reconvened the regular meeting at 7:55pm.

TREASURER’S RECOMMENDATIONS

11-177

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APPROVAL OF MINUTES

Martino moved and Filipovich seconded that the following Board minutes be approved as submitted:

Wednesday, August 17, 2011 - Regular Meeting of the Board

BE IT RESOLVED, under the provision of ORC 3319.26 regarding the reading of the minutes, that the reading be waived and the minutes approved.

Ayes: Bianco, Brennan, Filipovich and Martino.

Nays: None.

11-178

APPROVAL OF FINANCIAL STATEMENTS

Filipovich moved and Martino seconded that the August 2011 Check Listing, Financial Report by Fund and the Annual Spending Plan be approved as submitted.

Ayes: Bianco, Brennan, Filipovich and Martino.

Nays: None.

11-179

UTILITY REBATE PROGRAM

Martino moved and Bianco seconded that the Brookfield Board of Education adopt the following resolution:

WHEREAS, the District may be eligible to receive utility rebates due to energy efficiency projects the District has undertaken,

WHEREAS, in order for the District to receive utility rebate and recovery monies proper application must be made and submitted,

WHEREAS, it is in the best interest of the District to contract with a Third Party for these specialized services to achieve maximum reimbursement,

BE IT RESOLVED that the Brookfield Board of Education enter into an agreement with Plug Smart with the District agreeing to share savings with Plug Smart as compensation for such services.

Ayes: Bianco, Brennan, Filipovich and Martino.

Nays: None.

11-180

REALTOR

Bianco moved and Filipovich seconded that the Brookfield Board of Education adopt the following resolution:

WHEREAS, the District no longer has a need for Real Property that the District owns:

WHEREAS, in order for the District to explore public interest in the sale of these properties, it is in the best interest of the District to contract with a Third Party for these services,

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WHEREAS, the Board has met with representatives of several companies,

BE IT RESOLVED that the Brookfield Board of Education enter into an agreement with Lewis Realty Inc. for such services for the Anson Way building in Sharon and Grove Street buildings in Brookfield.

Ayes: Bianco, Brennan, Filipovich and Martino.

Nays: None.

11-181

VEHICLE PURCHASE

Bianco moved and Martino seconded that the Brookfield Board of Education approve the purchase of a 2011 Ford F-250 vehicle for the maintenance department in the amount of \$31,765.76

Ayes: Bianco, Brennan, Filipovich and Martino.

Nays: None.

11-182

PERMANENT APPROPRIATIONS FOR FY2012

Martino moved and Bianco seconded that the Brookfield Board of Education accept the permanent appropriations for FY2012 as follows:

General Fund	\$9,252,000
Debt Services	894,300
Special Revenue	889,600
Capital Projects	6,100,000
Agency/Trust	244,600
Enterprise	<u>475,000</u>
Total	\$17,855,500

Ayes: Bianco, Brennan, Filipovich and Martino.

Nays: None.

SUPERINTENDENT’S RECOMMENDATIONS

11-183

BIDDING FOR THE ATHLETIC & ADMINISTRATIVE FACILITY

Martino moved and Filipovich seconded that the Brookfield Board of Education adopt the following resolution approving construction documents and authorizing bidding for the athletic and administrative facility:

WHEREAS, Balog Steines Hendricks & Manchester Architects, Inc. and have prepared Construction Documents for the new Athletic and Administrative facility; and

WHEREAS, the Board has reviewed the Construction Documents and deems them proper in all respects;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Brookfield Local School District, Trumbull County, Ohio, that:

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Section 1. Approval of Construction Documents. The Construction Documents referred to in the preambles to this Resolution are hereby approved in substantially the form presently on file with the Board of Education,

Section 2. Authorization of Bidding. The Board of Education authorizes the commencement of the bidding process for the work referred to in the preambles to this Resolution in accordance with Ohio Revised Code Sections 3313.46 and 3318.10.

Section 3. Approval and Execution of Related Documents. The President or Vice-President and Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions contemplated by this Resolution.

Section 4. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

Section 5. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 6. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 7. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Ayes: Bianco, Brennan, Filipovich and Martino.

Nays: None.

11-184

RECALLED EMPLOYEES

Bianco moved and Martino seconded that the Brookfield Board of Education approve the reduction in force recall of the following classified employees:

Terri Bebech	Cafeteria Cook's Helper (effective 9/6/2011)
Kristina Sayavich	Educational Assistant (effective 9/6/2011)

Ayes: Bianco, Brennan, Filipovich and Martino.

Nays: None.

11-185

STUDY HALL MONITOR

Martino moved and Filipovich seconded that the Brookfield Board of Education approve the employment of **Doug Sangregorio** as a 5 hour and 55 minute Study Hall Monitor effective Monday, September 26, 2011*. Hourly Rate: \$10.49

Ayes: Bianco, Brennan, Filipovich and Martino.

Nays: None.

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11-186

STUDENT MONITOR

Bianco moved and Filipovich seconded that the Brookfield Board of Education approve the employment of **Ken Forsythe** as a 2 hour and 30 minute Student Monitor effective Monday, September 26, 2011*. Hourly Rate: \$10.49

Ayes: Bianco, Brennan, Filipovich and Martino.

Nays: None.

11-187

SUBSTITUTE CALLER

Martino moved and Filipovich seconded that the Brookfield Board of Education approve the assignment of **Elaine Baum** as Substitute Caller for the 2011-2012 school year at an annual stipend of \$3,250.

Ayes: Bianco, Brennan, Filipovich and Martino.

Nays: None.

11-188

SUPERVISOR CONTRACT

Bianco moved and Filipovich seconded that the Brookfield Board of Education approve the following Supervisor Contract:

Eric Price	Assistant Maintenance Engineer Two (2) Year Supervisor Contract Effective: September 26, 2011 through June 30, 2013 12 month employee Annual Salary: \$34,000
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Ayes: Bianco, Filipovich and Martino.

Nays: None.

Abstain: Brennan.

11-189

HOME INSTRUCTOR

Martino moved and Filipovich seconded that the Brookfield Board of Education approve the employment of **Brandi Gerbasi** as Home Instructor, on an as-needed basis, for the 2011-2012 school year. All certification and fingerprinting requirements are on file at the Trumbull County Educational Service Center. Hourly Rate: \$23.16

Ayes: Bianco, Brennan, Filipovich and Martino.

Nays: None.

11-190

MIDDLE SCHOOL TEACHER

Bianco moved and Filipovich seconded that the Brookfield Board of Education approve the employment of **Kasi Hockensmith** as a 5th Grade Math & 8th Grade Social Studies Teacher effective at the start of the 2011-2012 school year*. Salary: Bachelors 150 - Step 0 \$32,262

Ayes: Bianco, Brennan, Filipovich and Martino.

Nays: None.

11-191

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ELEMENTARY TEACHER

Martino moved and Filipovich seconded that the Brookfield Board of Education approve the employment of **Jessica Shaffer** as a 4th Grade Teacher effective at the start of the 2011-2012 school year*. Salary: Bachelors - Step 0 - \$30,725

Ayes: Bianco, Brennan, Filipovich and Martino.
Nays: None.

11-192

RACE TO THE TOP STIPEND

Martino moved and Filipovich seconded that the Brookfield Board of Education pay **Velina (Jo) Taylor** \$4,500 per year for completing, monitoring and submitting all "Race to the Top" requirements for the district for the 2011-2012, 2012-2013 and 2013-2014 school years.

Ayes: Bianco, Brennan, Filipovich and Martino.
Nays: None.

11-193

O.W.E. STUDENTS

Bianco moved and Martino seconded that the Brookfield Board of Education approve the hiring of O.W.E. students to clean the football stadium after each home game. This is a work project for the O.W.E. class under the supervision of Tim Taylor, O.W.E. Instructor. Cost per clean-up is \$100.

Ayes: Bianco, Brennan, Filipovich and Martino.
Nays: None.

11-194

LANE CHANGES

Martino moved and Bianco seconded that the Brookfield Board of Education approve the salary adjustments for the following certificated employees due to an accumulation of additional credit hours and change of status on the salary schedule effective at the start of the 2011-2012 school year:

Lisa Henry	from Masters to:	Masters+15
Roberta Reed	from Bachelors 150 to:	Masters

Ayes: Bianco, Brennan, Filipovich and Martino.
Nays: None.

11-195

OPEN ENROLLMENT

Martino moved and Filipovich seconded that the Brookfield Board of Education accept the admission of **forty nine (49) open enrollment students** attending Brookfield Local School District effective for the 2011-2012 school year in accordance with the Statewide Open Enrollment Policy 5113. All application forms are on record in the Superintendent's Office.

Ayes: Bianco, Brennan, Filipovich and Martino.
Nays: None.

11-196

2011-2012 SUBSTITUTE CERTIFIED LISTING

Martino moved and Filipovich seconded that the Brookfield Board of Education approve the applicants listed on the Trumbull County Educational Service Center's Substitute Teacher

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Listing as substitutes on an on-call basis effective for the 2011-2012 school year. Employment and compensation for all substitutes is on a provisional basis conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations. This listing is on file in the Treasurer's office.

Ayes: Bianco, Brennan, Filipovich and Martino.

Nays: None.

11-197

2011-2012 SUBSTITUTE CLASSIFIED LISTING

Bianco moved and Martino seconded that the Brookfield Board of Education approve the applicants listed on the Classified Substitute Listing as substitutes on an on-call basis effective for the 2011-2012 school year. Employment and compensation for all substitutes is on a provisional basis conditioned upon receipt of a satisfactory BCI criminal records check as per Board policies, rules and regulations. This listing is on file in the Superintendent's office and in each school office.

Ayes: Bianco, Brennan, Filipovich and Martino.

Nays: None.

11-198

SUPPLEMENTAL CONTRACTS

Filipovich moved and Martino seconded that the Brookfield Board of Education approve the following individuals for 2011-2012 supplemental contracts as per Board policies.* Salary is based on the negotiated agreement between the Brookfield Federation of Teachers and the Brookfield Board of Education.

Bus Duty – Middle School (Morning)

Chris Fahndrich
Shawn Hammond
Keith Joseph

Bus Duty – Middle School (Afternoon)

Chris Fahndrich
Keith Joseph

Bus Duty – High School (Morning)

John DeSantis
Denise Hardway
Pete Hunkus
Peg Kerrigan
Bill Kovach

Bus Duty – High School (Afternoon)

Dena Provenzale
Lori Strawhecker

Volleyball Assistant Coach - Volunteer

Jessica Shaffer

Ayes: Bianco, Brennan, Filipovich and Martino.

Nays: None.

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11-199

AMEND MOTION #11-086

Martino moved and Filipovich seconded that the Brookfield Board of Education amend Motion #11-086 to show that **Elza Wright's** Vocal Music Supplemental will be for the high school and middle school only.

Ayes: Bianco, Brennan, Filipovich and Martino.

Nays: None.

11-200

SECOND READING – NEW & REVISED BYLAWS & POLICIES

Martino moved and Filipovich seconded that the Brookfield Board of Education approve the **second reading** of the following policies & bylaws:

- Bylaw 0167 - Voting
- Policy 1613 - Student Supervision and Welfare
- Policy 2120 - School Improvement
- Policy 2412 - Homebound Instruction Program
- Policy 2461 - Recording of IEP Team Meetings
- Policy 3213/4213 - Student Supervision and Welfare
- Policy 3215/4215 - Use of Tobacco by Professional/Classified Staff
- Policy 5200 - Attendance
- Policy 5512 - Use of Tobacco
- Policy 5517.01 – Bullying and Other Forms of Aggressive Behavior
- Policy 5751 - Parental Status of Students
- Policy 6231 - Appropriations and Spending Plan
- Policy 6232 - Appropriations and Implementation
- Policy 6320 - Purchases
- Policy 6460 - Vendor Relations
- Policy 6550 - Travel Payment and Reimbursement
- Policy 7434 - Use of Tobacco on School Premises
- Policy 7540 Computer Technology and Networks
- Policy 7540.03 - Student Network and Internet Acceptable Use and Safety
- Policy 7540.04 - Staff Network and Internet Acceptable Use and Safety
- Policy 8431 - Preparedness for Toxic Hazard and Asbestos Hazard
- Policy - 8500 Food Services
- Policy 8550 - Competitive Food Sales
- Policy 9150 - School Visitors
- Policy 9160 - Public Attendance at School Events

Additional/New Policy:

- Energy Management and Conservation Policy
- Athletic Concussion Policy

Ayes: Bianco, Brennan, Filipovich and Martino.

Nays: None.

BOARD RECOMMENDATION

11-201

SUPERINTENDENT CONTRACT AMENDMENT

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Martino moved and Filipovich seconded that the Brookfield Board of Education amend the contract of Tim Saxton, Superintendent, to include two (2) additional personal days for the 2011-2012 contractual year.

Ayes: Bianco, Filipovich and Martino.

Nays: None.

Abstain: Brennan.

11-202

Filipovich moved and Martino seconded that the meeting be adjourned at 8:24pm.

Ayes: Bianco, Brennan, Filipovich and Martino.

Nays: None.

Treasurer

Board President