

**BROOKFIELD BOARD OF EDUCATION
MINUTES**

Brookfield Board of Education
Regular Meeting of the Board
Wednesday, October 16, 2019

Location: Auditorium

- I. Call to order: "Work Session" - Time: 6:30 p.m.
 - a. Adam Lewis' Report Card Analysis

- II. The Brookfield Board of Education met in regular session on Wednesday, October 16, 2019 at 7:00 p.m. in the school auditorium.

- III. Pledge of Allegiance

- IV. Roll Call: Ms. Ronda Bonekovic, President PRESENT
Mr. Ron Brennan PRESENT
Mrs. Kelly Carrier ABSENT
Mr. George Economides PRESENT
Mr. Tim Filipovich PRESENT

- V. Board of Education Reports
 - a. Athletics – congrats to Golf Team on making State Tourney 4yrs in a row
 - i. Hall of Fame – Nov 1 and 2
 - b. TCTC - 2nd year being recognized as Apple School
 - c. Transportation Update

- VI. Old Business

- VII. New Business

- VIII. Enrollment Data:

	Current	Change from Previous Month
Elementary	384	1
Middle	307	-2
High	<u>314</u>	<u>-5</u>
Total	1005	-6

- IX. Superintendent's Report
 - a. School Reports
 - b. Upcoming Grants
 - c. eAcademy
 - d. SRO Details

- X. Treasurer's Report
 - a. Five-Year Forecast Update
 - b. Annual Credit Card Report

- XI. Public Input (5 minutes per individual)
 - a. None

TREASURER'S RECOMMENDATIONS

#20-10-01

APPROVAL OF MINUTES

1. Economides motioned and Brennan seconded that the following Board minutes be approved as submitted:

September 18, 2019 – Regular Meeting of the Board

BE IT RESOLVED under the provision of ORC 3319.26 regarding the reading of the minutes, that the reading be waived and the minutes approved.

Ayes: Bonekovic, Brennan, Economides, Filipovich

Nays: None

Absent: Carrier

Motion Carried

#20-10-02

APPROVAL OF FINANCIAL STATEMENTS

2. Brennan motioned and Economides seconded that the September 2019 Check Listing, Financial Report by Fund, Annual Spending Plan and Bank Reconciliation be approved as submitted.

Ayes: Bonekovic, Brennan, Economides, Filipovich

Nays: None

Absent: Carrier

Motion Carried

#20-10-03

APPROPRIATION RESOLUTION

3. Brennan motioned and Economides seconded that the Brookfield Board of Education adopts appropriations for fiscal year 2020 as follows:

*" ...in compliance with Board policies and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

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	<u>FY2020</u>
General Fund	\$ 10,620,156.24
Debt Services	930,746.52
Special Revenue	1,065,094.62
Capital Projects	3,000.00
Agency	70,817.00
Enterprise	459,609.00
Trust	<u>750.00</u>
Total	\$ 13,150,173.38

Ayes: Bonekovic, Brennan, Economides, Filipovich
Nays: None
Absent: Carrier
Motion Carried

#20-10-04

CERTIFICATE OF ESTIMATED RESOURCES

4. Brennan motioned and Filipovich seconded that the Brookfield Board of Education adopts the Certificate of Estimated Resources by Fund Level for fiscal year 2020 as follows:

	<u>FY2020</u>
General Fund	\$ 11,937,429.29
Debt Services	1,575,673.38
Special Revenue	1,289,938.63
Capital Projects	371,771.88
Agency	83,926.56
Trust	2,984.89
Enterprise	<u>644,274.23</u>
Total	\$ 15,905,998.86

Ayes: Bonekovic, Brennan, Economides, Filipovich
Nays: None
Absent: Carrier
Motion Carried

#20-10-05

MEMORANDUM OF UNDERSTANDING – IN-SCHOOL SUSPENSION TEACHER

5. Brennan motioned and Filipovich seconded that the Brookfield Board of Education approves the memorandum of understanding between the Board and the

*" ...in compliance with Board policies and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

Brookfield Federation of Teachers outlining the agreement for an in-school suspension teacher through the duration of the current contract.

Ayes: Bonekovic, Brennan, Economides, Filipovich
Nays: None
Absent: Carrier
Motion Carried

#20-10-06

MEMORANDUM OF UNDERSTANDING – COLLECTIVE BARGAINING AGREEMENT CORRECTION

6. Brennan motioned and Economides seconded that the Brookfield Board of Education approves the memorandum of understanding between the Board and the Brookfield Federation of Teachers correcting the inadvertent omission of the \$150 stipend for the 2018-2019 and 2019-2020 school years from the finalized collective bargaining agreement.

Ayes: Bonekovic, Brennan, Economides, Filipovich
Nays: None
Absent: Carrier
Motion Carried

#20-10-07

ENGAGEMENT CONTRACT FOR CONTINUING DISCLOSURE MATERIAL

7. Brennan motioned and Economides seconded that the Brookfield Board of Education approves the attached engagement contract with Dinsmore Legal Counsel with respect to filing our continuing disclosure material at a cost of \$1,200 per year for annual filing with an additional cost of \$250 per material event notice filing (Attachment 1).

Ayes: Bonekovic, Brennan, Economides, Filipovich
Nays: None
Absent: Carrier
Motion Carried

#20-10-01

MAHONING VALLEY REGIONAL COUNCIL OF GOVERNMENTS SERVICES AGREEMENT

8. Brennan motioned and Economides seconded that the Brookfield Board of Education approves the attached resolution authorizing an agreement with the Mahoning Valley Regional Council of Government to provide services to meet the needs of students enrolled at the Brookfield Local School District beginning July 1, 2019, through June 30, 2020, at a cost of \$3,500 (Attachment 2).

*" ...in compliance with Board policies and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

Ayes: Bonekovic, Brennan, Economides, Filipovich
Nays: None
Absent: Carrier
Motion Carried

#20-10-09

RESOLUTION TO APPROVE DEFERRED COMPENSATION PLAN

9. Brennan motioned and Filipovich seconded that the following resolution be approved as submitted:

WHEREAS, the Brookfield Local School District (the “District”) desires to adopt and maintain an “eligible deferred compensation plan” under Section 457(b) of the Internal Revenue IRC (“IRC”) through the Ohio Association of School Business Officials (“OASBO”) OASBO 457 Deferred Compensation Plan (the “Plan”); and

WHEREAS, OASBO maintains a Plan Provider Agreement with Voya Retirement Insurance and Annuity Company (“Voya”), and AXA Equitable Life Insurance Company (“AXA”), pursuant to which Voya and AXA have provided (i) group annuity contracts that meet the requirements of IRC Section 457(g)(3) (“Provider Contracts”), and (ii) assistance with certain aspects of Plan administration; and

WHEREAS, the Plan provides that it may be amended from time to time by OASBO; and

WHEREAS, OASBO has amended and restated the terms of Plan and the Plan Provider Agreement, effective as of April 1, 2017; and

WHEREAS, as a Participating Employer under the Plan, the District wishes to permit Eligible Employees under the Plan to be able to select Provider Contracts from either or both of Voya and AXA for receipt of their employee contributions under the Plan; NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Brookfield Local School District, Trumbull County, Ohio, that:

Section 1. Inclusion of AXA and Voya as a Plan Provider. Effective as of September 25, 2019, in connection with the administration of the Plan, both Voya and AXA shall be permitted to offer Provider Contracts for receipt of employee contributions under the Plan. Voya and AXA shall do so pursuant to, and in accordance with, the terms of the Plan Provider Agreement between OASBO and

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Voya and AXA. The Treasurer is hereby authorized to execute the OASBO Plan Provider Selection Agreement and any other documents that may be necessary for inclusion of AXA as an additional Provider under the Plan.

Section 2. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 3. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 4. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Ayes: Bonekovic, Brennan, Economides, Filipovich
Nays: None
Absent: Carrier
Motion Carried

#20-10-10
RESOLUTION FOR LEGAL SERVICES

10. Brennan motioned and Economides seconded that the following resolution be approved as submitted:

WHEREAS, the Board of Education of the Brookfield Local School District, together with its Superintendent and Treasurer, desires to continue legal services with current representative;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education authorizes and directs the Superintendent and Treasurer to sign a letter of engagement with and utilize the legal services of Gingo & Bair on an as needed basis for legal matters as the Superintendent, Treasurer, or the Board may determine and assign to Gingo & Bair.

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Ayes: Bonekovic, Brennan, Economides, Filipovich
Nays: None
Absent: Carrier
Motion Carried

SUPERINTENDENT'S RECOMMENDATIONS

#20-10-11

PARENTAL PAYMENT IN LIEU OF TRANSPORTATION

11. Brennan motioned and Filipovich seconded that the Brookfield Board of Education reimburses parents who transport their children to school at the approved state reimbursement rate of \$250 per child as payment in lieu of bus transportation for the 2019-2020 school year as listed below:

Cardinal Mooney HS – Sheehan (1 student)
St. Christine MS – Sheehan (1 student)
Victory Christian – Solida (2 students)

Ayes: Bonekovic, Brennan, Economides, Filipovich
Nays: None
Absent: Carrier
Motion Carried

#20-10-12

SCHOOL LUNCH PRICES FOR 2019-2020

12. Brennan motioned and Filipovich seconded that the Brookfield Board of Education approves the following lunch prices for the Brookfield Local School District's 2019-2020 school year. Only the adult/staff lunch price has increased based on USDA recommendations:

Elementary lunch (K-4)	\$ 2.25
Secondary lunch (5-12)	\$ 2.50
Reduced lunch (K-12)	\$.40
Breakfast (K-12)	\$ 1.50
Reduced breakfast (K-12)	\$.30
Milk (K-12)	\$.50
Adult/Staff lunch	\$ 3.25

Ayes: Bonekovic, Brennan, Economides, Filipovich
Nays: None
Absent: Carrier

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Motion Carried

#20-10-13

2019-2020 TUTORS

13. Brennan motioned and Economides seconded that the Brookfield Board of Education approves the employment of the following certified individuals as Tutors effective 9/23/19 for the 2019-2020 school year at an hourly rate of \$24.04 as per Board policies, rules, and regulations.*:

Jessie Dunlap (Elementary School)
Noelle McElhinny (Middle/High School)

Ayes: Bonekovic, Brennan, Economides, Filipovich
Nays: None
Absent: Carrier
Motion Carried

#20-10-14

EXTENDED TIME ALLOCATION FOR 2019-2020 SCHOOL YEAR

14. Brennan motioned and Filipovich seconded that the Brookfield Board of Education approves the extended time allocation for the 2019-2020 school year for the following certificated employees:

Stephanie Anthony 10 extended days = \$3,990.93
Heather Huff 10 extended days = \$3,642.38
Rhonda Zebroski 10 extended days = \$3,415.82

Ayes: Bonekovic, Brennan, Economides, Filipovich
Nays: None
Absent: Carrier
Motion Carried

#20-10-15

BUS DRIVER

15. Economides motioned and Brennan seconded that the Brookfield Board of Education approves a one-year limited Bus Driver contract for the following individual effective 9/30/19 as per Board policies, rules, and regulations* at an hourly rate of \$15.77:

Scott Pryor

*" ...in compliance with Board policies and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

Ayes: Bonekovic, Brennan, Economides, Filipovich
Nays: None
Absent: Carrier
Motion Carried

#20-10-16

2-YEAR LIMITED CONTRACTS – CLASSIFIED EMPLOYEES

16. Brennan motioned and Economides seconded that the Brookfield Board of Education approves a 2-year limited contract for the following classified employee effective the 2019-2020 school year*:

Megan Osberg – Educational Assistant
Tonia Campana – Bus Driver

Ayes: Bonekovic, Brennan, Economides, Filipovich
Nays: None
Absent: Carrier
Motion Carried

#20-10-17

CONTINUING CONTRACT STATUS

17. Brennan motioned and Filipovich seconded that based on the recommendations of Mrs. Stacey Filicky, Elementary School Principal, the superintendent recommends that the Brookfield Board of Education approves the continuing contract status of the following certificated individuals effective immediately as per Board policies, rules, and regulations*. All tenure requirements and credentials are on file in the Board office.

Erin Banko
Jill Micaletti

Ayes: Bonekovic, Brennan, Economides, Filipovich
Nays: None
Absent: Carrier
Motion Carried

#20-10-18

IN-SCHOOL SUSPENSION TEACHER

18. Brennan motioned and Filipovich seconded that the Brookfield Board of Education approves the employment of **Robert Razzano** for the position of In-School

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Suspension Teacher four (4) days per week effective October 7, 2019*. Annual salary: \$17,148.66

Ayes: Bonekovic, Brennan, Economides, Filipovich
Nays: None
Absent: Carrier
Motion Carried

#20-10-19

TEACHER RETIREMENT

19. Brennan motioned and Economides seconded that the Brookfield Board of Education accepts the retirement resignation of **Jeff Bruno**, High School Teacher, effective May 29, 2020. Jeff has been an employee of the Brookfield Local School District ~~for the past 32 years~~ **since 1997**.

Ayes: Bonekovic, Brennan, Economides, Filipovich
Nays: None
Absent: Carrier
Motion Carried

#20-10-20

2019-2020 SUPPLEMENTAL CONTRACTS

20. Brennan motioned and Filipovich seconded that the Brookfield Board of Education approves the following 2019-2020 supplemental contracts for the individuals below as per Board policies, rules and regulations*:

Chris Fahndrich	Girls Basketball Coach (gr. 7)	\$3827.00 (Step 7)
Rena Goldberg	Girls Basketball Coach (gr. 8)	\$3827.00 (Step 7)
Keith Joseph	Girls Basketball Asst. (MS)	Volunteer
James Haywood	Bowling Coach	\$2870.00 (Step 6)
Ben Solomon	Wrestling Head Coach	\$4465.00 (Step 6)
Larry Hackett	Wrestling Coach	Volunteer
Aaron Wirtz	Swim Coach	Volunteer
Kayla Aldan	Swim Coach	Volunteer

Ayes: Bonekovic, Brennan, Economides, Filipovich
Nays: None
Absent: Carrier
Motion Carried

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#20-10-21

MIDDLE SCHOOL FIELD TRIP

21. Brennan motioned and Filipovich seconded that the Brookfield Board of Education approves the request of Mr. Brad Harnett, social studies teacher, to take the 8th grade students on a field trip to Washington, D.C. leaving on May 11, 2020, and returning May 12, 2020. Travel will be via two (2) Anderson Coach Buses and will include seventy (70) students and three (3) chaperones. The cost of \$160 per student will be paid by parents with a possible BPA donation that would lower the per student cost to \$150. This field trip will include visits to the Lincoln Memorial, Korean War Memorial, World War I Memorial, World War II Memorial, American History Museum, White House, Natural History Museum, and the Air and Space Museum. Departure would be from the school on Monday, May 11th, at 6:30 a.m. Buses would return Tuesday, May 12th, at 10:30 p.m. (Cost to district would be two certified substitute days.)

Ayes: Bonekovic, Brennan, Economides, Filipovich

Nays: None

Absent: Carrier

Motion Carried

#20-10-22

ATHLETIC BUDGET

22. Brennan motioned and Filipovich seconded that the Brookfield Board of Education approves the 2019-2020 Athletic Budget as submitted by Timothy Taylor, Athletic Director (Attachment 3).

Ayes: Bonekovic, Brennan, Economides, Filipovich

Nays: None

Absent: Carrier

Motion Carried

#20-10-23

FOOTBALL STADIUM CLEANUP

23. Brennan motioned and Filipovich seconded that the Brookfield Board of Education approves the hiring of the high school cross country team to clean the football stadium after each game during the 2019 football season. They will be supervised by Tim Taylor, Athletic Director. Cost per cleanup is \$100.

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Ayes: Bonekovic, Brennan, Economides, Filipovich
Nays: None
Absent: Carrier
Motion Carried

#20-10-24

HIGH SCHOOL FEES FOR 2019-2020

24. Brennan motioned and Filipovich seconded that the Brookfield Board of Education approves the following 2019-2020 fees for Brookfield High School:

Art course \$10.00 per semester
Biology \$15.00
Chemistry \$15.00
English – Fee based on supplies/paperback books
Graduate Transcripts \$7.00
Human Physiology \$15.00
Physics \$15.00
Go-Green Science \$10.00
Forensic Science \$10.00
Senior Class \$60.00
Student Parking \$25.00

Ayes: Bonekovic, Brennan, Economides, Filipovich
Nays: None
Absent: Carrier
Motion Carried

#20-10-25

RESOLUTION TO AMEND BOARD POLICY

25. Brennan motioned and Filipovich seconded that the Brookfield Board of Education approves an amendment to Board Policy by removing Policy 3220.03 (Evaluation of Teachers on Limited Contract) from Policy Section 3000 for the purpose of clarifying that Policy 3220 (Standards-Based Teacher Evaluation) governs the evaluation of District teachers, both limited and continuing contracted.

Ayes: Bonekovic, Brennan, Economides, Filipovich
Nays: None
Absent: Carrier
Motion Carried

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#20-10-26

POLICY REVIEW

26. Brennan motioned and Economides seconded that the Brookfield Board of Education reviews Career Advising Policy 2413 which, according to ORC 3313.6020, must be updated once every two years. There is no change to this policy.

Ayes: Bonekovic, Brennan, Economides, Filipovich

Nays: None

Absent: Carrier

Motion Carried

#20-10-27

NEW POLICIES – SECOND READ

27. Brennan motioned and Economides seconded that the Brookfield Board of Education approves the “second read” of the following new school policies:

1615 – Use of Tobacco by Administrators

7440.3 – Small Unmanned Aircraft Systems

Ayes: Bonekovic, Brennan, Economides, Filipovich

Nays: None

Absent: Carrier

Motion Carried

#20-10-28

REVISED POLICIES – SECOND READ

28. Brennan motioned and Economides seconded that the Brookfield Board of Education approves the “second read” of the following revised school policies:

1310 – Employment of the Treasurer

1340 – Non-Reemployment of the Treasurer

2431 – Interscholastic Athletics

3215 – Use of Tobacco by Professional Staff

4215 – Use of Tobacco by Support Staff

5200 – Attendance

5230 – Late Arrival and Early Dismissal

5350 – Student Mental Health and Suicide Prevention

5512 – Use of Tobacco

7300 – Disposition of Real Property/Personal Property

7434 – Use of Tobacco on School Premises

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8403 – School Resource Officer
8462 – Student Abuse and Neglect

Ayes: Bonekovic, Brennan, Economides, Filipovich
Nays: None
Absent: Carrier
Motion Carried

#20-10-29

REVISED POLICIES – FIRST READ

29. Brennan motioned and Filipovich seconded that the Brookfield Board of Education approves the “first read” of the following revised school policies:

0131 - Legislative
0164 – Notice of Meetings
0165.1 – Regular Meetings
0165.2 – Special Meetings
0165.3 – Recess/Adjournment
0166 – Executive Session
0168 – Minutes
0169.1 – Public Participation at Board Meetings
2413 – Career Advising
7540 – Technology
7540.02 – Web Accessibility, Content, Apps, and Services
7540.04 – Staff Technology Acceptable Use and Safety
7544 – Use of Social Media

Ayes: Bonekovic, Brennan, Economides, Filipovich
Nays: None
Absent: Carrier
Motion Carried

XII. Adjourn Board Meeting. Time: ____ 7:33pm ____

Moved by _Brennan_____ Seconded by _Filipovich_____

Ayes: Bonekovic, Brennan, Economides, Filipovich
Nays: None
Absent: Carrier
Motion Carried

The next meeting of the Board will be held on Wednesday, November 20, 2019 at 7:00 p.m. in the school auditorium.

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