

# BROOKFIELD BOARD OF EDUCATION MINUTES

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Brookfield Board of Education  
**Regular Meeting of the Board**  
Wednesday, October 20, 2021

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Location: Board Office

**I. Work Session** - Time: 5:30 p.m.

Mrs. Sloan presented the Fall Five Year Forecast to the Board.

Mr. Gibson presented his October 2021 report to the Board.

**II. Call to Order – Regular Session**

The Brookfield Board of Education called their regular meeting to order at 6:02 p.m. on Wednesday, October 20, 2021, in the Board Office.

**III. Pledge of Allegiance**

|                              |                             |         |
|------------------------------|-----------------------------|---------|
| <b>IV. <u>Roll Call:</u></b> | Mrs. Sarah Kurpe, President | PRESENT |
|                              | Ms. Ronda Bonekovic         | PRESENT |
|                              | Mr. George Economides       | PRESENT |
|                              | Mr. Jerry Necastro          | PRESENT |
|                              | Mrs. Melissa Sydlowski      | PRESENT |

**V. Board of Education Reports**

- Ms. Bonekovic reported that there was a great turnout for the Athletic Hall of Fame banquet on Saturday. Attendance was in excess of 170.
- Ms. Bonekovic reported that TCTC will be holding their Trunk or Treat tomorrow, Thursday, October 21 from 5:30-7:30.
- Mrs. Kurpe acknowledged that tonight's meeting is the first meeting held at the new board office. Mrs. Kurpe thanked everyone for their work, contributing to this beautiful building.

**VI. Old Business**

Valerie Kokor spoke and thanked Mr. Gibson for his work to get the ball rolling for a potential community learning center. She shared her thoughts on needs, collaborations and communication with the community.

**VII. New Business**

None

**VIII. Enrollment Data:**

|            | Current    | Change from Previous Month |
|------------|------------|----------------------------|
| Elementary | 366        | -10                        |
| Middle     | 322        | -3                         |
| High       | <u>345</u> | <u>3</u>                   |
| Total      | 1033       | -10                        |

**IX. Superintendent's Report**

**X. Treasurer's Report**

**XI. Public Input (5 minutes per individual)**

**TREASURER'S RECOMMENDATIONS**

**#21-10-01**

**APPROVAL OF MINUTES**

1. Bonekovic motioned and Necastro seconded that the following Board minutes be approved as submitted:

September 15, 2021 – Regular Meeting of the Board

**BE IT RESOLVED** under the provision of ORC 3319.26 regarding the reading of the minutes, that the reading be waived and the minutes approved.

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nays: None

Motion Carried

**#21-10-02**

**APPROVAL OF FINANCIAL STATEMENTS**

2. Economides motioned and Sydlowski seconded that the September 2021 Check Listing, Financial Report by Fund, Annual Spending Plan and Bank Reconciliation be approved as submitted.

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nays: None

Motion Carried

\*" ...in compliance with Board policies and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

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**#21-10-03**

**FUND-TO-FUND TRANSFER**

3. Bonekovic motioned and Necastro seconded that the Brookfield Board of Education approves the following fund-to-fund transfers per the request of **Jennifer Schultz**, Class Advisor:

| <b>FROM</b>            | <b>TO</b>              | <b>AMOUNT</b> |
|------------------------|------------------------|---------------|
| 200-9068 Class of 2021 | 200-9122 Class of 2022 | \$9,133.71    |

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#21-10-04**

**FIVE YEAR FORECAST**

4. Sydlowski motioned and Bonekovic seconded that the Brookfield Board of Education approves the following motion as submitted:

**WHEREAS**, the Treasurer has presented the Five-Year Forecast to the Brookfield Board of Education in accordance with ORC 5705.39.1;

**BE IT RESOLVED**, that the Five-Year Forecast for years 2022-2026 be approved as presented.

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#21-10-05**

**CERTIFICATE OF ESTIMATED RESOURCES**

5. Economides motioned and Sydlowski seconded that the Brookfield Board of Education adopts the Certificate of Estimated Resources by Fund Level for fiscal years 2022 as follows:

| <b>Governmental Fund Type</b> | <b>Total</b>     |
|-------------------------------|------------------|
| General Fund                  | \$ 14,134,406.41 |
| Special Revenue               | \$ 2,140,025.82  |
| Debt Service                  | \$ 1,651,640.09  |
| Capital Projects              | \$ 2,073,833.77  |
| Enterprise Funds              | \$ 315,204.49    |

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|                        |           |                      |
|------------------------|-----------|----------------------|
| Internal Service Funds | \$        | -                    |
| Fiduciary Funds        | \$        | 2,734.89             |
| Agency Funds           | \$        | 58,550.62            |
| Permanent Fund         | \$        | -                    |
| <b>TOTAL</b>           | <b>\$</b> | <b>20,376,396.09</b> |

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#21-10-06**

**STRUCTURAL CONSULTING CONTRACT**

6. Economides motioned and Necastro seconded that the Brookfield Board of Education approves the agreement between **Leinweber Engineering, Ltd.** and Brookfield Local School District for structural consulting services as outlined in the proposal submitted.

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#21-10-07**

**GEOTECHNICAL ENGINEERING CONSULTING CONTRACT**

7. Bonekovic motioned and Sydlowski seconded that the Brookfield Board of Education approves the agreement between **Joseph W. Patraus, P.E.** and Brookfield Local School District for geotechnical engineering consultation as outlined in the proposal submitted.

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#21-10-08**

**MEMORANDUM OF UNDERSTANDING – HEAD START**

8. Bonekovic motioned and Necastro seconded that the Brookfield Board of Education approves the memorandum of understanding between the District and Trumbull Community Action Program (TCAP) as presented to house a Head Start classroom effective August 1, 2021, through July 31, 2022.

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski  
Nays: None  
Motion Carried

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**#21-10-09**

**ATHLETIC BUDGET**

9. Sydlowski motioned and Bonekovic seconded that the Brookfield Board of Education approves the 2021-2022 Athletic Budget as submitted by Timothy Taylor, Athletic Director.

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#21-10-10**

**DONATIONS**

10. Necastro motioned and Economides seconded that the Brookfield Board of Education accept the following generous donations:

|                                    |                                |
|------------------------------------|--------------------------------|
| <b>Anonymous</b>                   | \$50 for MakerSpace            |
| <b>Vaughn family</b>               | \$100 for food pantry          |
| <b>Jones family</b>                | \$300 for food pantry          |
| <b>Cheryl Bell</b>                 | items for food pantry          |
| <b>BPA</b>                         | \$750 to high school           |
| <b>VFW</b>                         | \$1000 for BE Principal's fund |
| <b>Brookfield United Methodist</b> | food & clothing for pantry     |

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski  
Nays: None  
Motion Carried

**SUPERINTENDENT'S RECOMMENDATIONS**

**#21-10-11**

**AMEND MOTION**

11. Bonekovic motioned and Necastro seconded that the Brookfield Board of Education amends Motion #21-08-17 from the August 18, 2021, Board meeting to reflect the adjusted supplemental salary:

|                     |                       |                  |
|---------------------|-----------------------|------------------|
| <b>Keith Joseph</b> | Prep Bowl Advisor, BE | \$1,471 (Step 7) |
|---------------------|-----------------------|------------------|

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski  
Nays: None  
Motion Carried

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**#21-10-12**

**MEMORANDUM OF UNDERSTANDING – SUPPLEMENTAL INCREASES.ADDITIONS**

12. Bonekovic motioned and Sydlowski seconded that the Brookfield Board of Education approves the memorandum of understanding between the Board and the Brookfield Federation of Teachers (BFT) in regard to increased supplemental compensation for the athletic director and assistant athletic director and the addition of supplementals for STEM & Computer Science Club advisors (HS and MS) as well as PBIS Committee representatives.

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nays: None

Motion Carried

**#21-10-13**

**ATHLETIC TRAINER CONTRACT**

13. Economides motioned and Necastro seconded that the Brookfield Board of Education approves the three-year contract between Action Physical Therapy and Rehabilitation and Brookfield Local School District for services to include a certified athletic trainer at a cost of \$40,000 per year.

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nays: None

Motion Carried

**#21-10-14**

**RETIREMENT**

14. Necastro motioned and Bonekovic seconded that the Brookfield Board of Education accepts the retirement resignation of **Elaine Baum**, Educational Assistant, effective January 14, 2022. Elaine has been an employee of the Brookfield Local School District for the past 15 years.

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nays: None

Motion Carried

**#21-10-15**

**RESIGNATION**

15. Sydlowski motioned and Necastro seconded that the Brookfield Board of Education accepts the resignation of **Tonia Campana**, Bus Driver, effective September 24, 2021.

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

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Nays: None  
Motion Carried

**#21-10-16**

**FAMILY MEDICAL LEAVE (FMLA)**

16. Economides motioned and Bonekovic seconded that the Brookfield Board of Education approves the Family Medical Leave (FMLA) request of **Eric Montesano** beginning October 4, 2021 with a return date of November 19, 2021.

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#21-10-17**

**PERMANENT SUBSTITUTE TEACHER**

17. Bonekovic motioned and Sydlowski seconded that the Brookfield Board of Education approves employment of the following certified individual as a “permanent” substitute teacher for the 2021-2022 school year as per Board policies, rules, and regulations.\* He will be paid four (4) days per week at the rate of \$100 per day.

**Brian Matzyc**

Start date: 9/20/21

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#21-10-18**

**COOK’S HELPER/CASHIER**

18. Sydlowski motioned and Bonekovic seconded that the Brookfield Board of Education approves the hire of **Amy Bratton** as a cafeteria Cook’s Helper/Cashier effective September 20, 2021, as per Board policies, rules, and regulations.\* Hourly rate (cook’s helper): \$11.35; hourly rate (cashier): \$13.25

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#21-10-19**

**COOK’S HELPER/CASHIER**

19. Bonekovic motioned and Necastro seconded that the Brookfield Board of Education approves the hire of **Chelsey Hill** as a cafeteria Cook’s Helper/Cashier effective September

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24, 2021, as per Board policies, rules, and regulations.\* Hourly rate (cook's helper): \$11.35; hourly rate (cashier): \$13.25

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#21-10-20**

**COOK'S HELPER**

20. Sydlowski motioned and Necastro seconded that the Brookfield Board of Education approves the hire of **Mindy Bailey** as a cafeteria Cook's Helper effective October 4, 2021, as per Board policies, rules, and regulations.\* Hourly rate: \$11.35

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#21-10-21**

**BUS DRIVER**

21. Necastro motioned and Bonekovic seconded that the Brookfield Board of Education approves the transfer of **Suzanne Eliser** from cafeteria Cook's Helper/Cashier back to Bus Driver effective September 27, 2021, as per Board policies, rules, and regulations.\*

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#21-10-22**

**CONTINUING CONTRACT STATUS**

22. Economides motioned and Necastro seconded that the Brookfield Board of Education approves the continuing contract status of **James Haywood**, based on the recommendations of Kristen Foster, high school principal and Toby Gibson, superintendent, effective with the 2021-2022 school year as per Board policies, rules, and regulations.\* All tenure requirements and credentials are on file in the Board office.

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski  
Nays: None  
Motion Carried

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**#21-10-23**

**RETURN FROM LEAVE**

23. Sydlowski motioned and Bonekovic seconded that the Brookfield Board of Education approves the return of **Shalawn Ashley**, Educational Aide, from leave of absence effective November 1, 2021.

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nays: None

Motion Carried

**#21-10-24**

**2021-2022 SUPPLEMENTAL CONTRACTS**

24. Economides motioned and Necastro seconded that the Brookfield Board of Education approves the following 2021-2022 supplemental contracts for the individuals below as per Board policies, rules, and regulations\*:

|                      |                    |                |
|----------------------|--------------------|----------------|
| <b>James Haywood</b> | Head Bowling Coach | \$3106, Step 7 |
|----------------------|--------------------|----------------|

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nays: None

Motion Carried

**BOARD OF EDUCATION RECOMMENDATIONS**

**21-10-25**

**EXECUTIVE SESSION**

XII. Necastro motioned and Sydlowski seconded that the Brookfield Board of Education adjourns to Executive Session for the purpose of:

  X   1. **To Consider Personnel Matters** - considering the (select one or more) appointment, employment, dismissal, discipline, demotion, or compensation of an employee or official of the school district.

       2. **To Consider the Purchase or Sale of Property** - considering the (select one) purchase of property for School District purposes or sale of property at competitive bidding since disclosure at this time, would give an unfair competitive or bargaining advantage to person(s) whose personal, private interest is adverse to the general public interest.

       3. **To Consult with Legal Counsel** - meeting with Board Legal Counsel to discuss disputes involving the Board and/or the School District that are the subject of pending or imminent court action.

       4. **To Discuss Negotiations or Collective Bargaining** - (select one or more) prepare for, conduct, review negotiations or bargaining sessions with employees concerning compensation and other terms and conditions of employment.

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\_\_\_\_\_ 5. **To Discuss Matters Required to be Kept Confidential by Federal or State Law** - considering matters required to be kept confidential by federal law or regulations or state statutes.

\_\_\_\_\_ 6. **To Discuss Security Arrangements or Emergency Response Protocols of the District** - discussing details relative to the security arrangements and emergency protocols for the School District, which, if otherwise disclosed, could jeopardize the security of the School District or Board.

Ayes: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nays: None

Motion Carried

Adjourn to Executive Session.                      Time: 6:45 p.m.

Return from Executive Session.                      Time: 7:26 p.m.

**21-10-26**

**ADJOURN**

**XIII.**     Adjourn Board Meeting.                      Time: 7:27 p.m.

Moved by Bonekovic and Seconded by Necastro

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

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