BROOKFIELD BOARD OF EDUCATION AGENDA

Brookfield Board of Education Location: George Economides Board Meeting Room **Regular** **Meeting** **of** **the** **Board**

Wednesday, February 15, 2023

I. Call to order: “Work Session” ‐ Time: 5:00 p.m.

II. The Brookfield Board of Education met in regular session on **Wednesday,** **February** **15**, **2023**, at 5:30 p.m. in the George Economides Board Meeting Room. This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda (Item XI).

III. Pledge of Allegiance

IV. Roll Call: Ms. Ronda Bonekovic, President Mrs. Sarah Kurpe

Mr. Derek Mihalcin

Mr. Jerry Necastro, Vice President Mrs. Melissa Sydlowski

Present Present Present Present Present

V. Board of Education Reports

VI. Old Business

VII. New Business

VIII. Enrollment Data:

Elementary Middle High Online Total

Current 388 319 295

15 1017

Change from Previous Month 1

‐ 5 ‐ 4

2 ‐ 6

IX. Superintendent’s Report

Mr. Gibson congratulated President Bonekovic on being awarded the OSBA Service Award. He updated the board on multiple projects including the middle school remediation, the winter newsletter which should be arriving soon, marketing the school’s

2/16/2023 10:19 AM

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many specialized programs to the students and public, as well as continued increased grant funding including the recently awarded homeless grant as part of the ARP.

X. Treasurer’s Report

Mr. Weber reported on the completion of calendar year end filings such as W‐2 and 1095s. He also updated the board on some required filings with the Trumbull County Auditor such as Alternative Tax Plan for FY24 and an updated Tax Rate Resolution. As it was one of the agenda items, he went into detail about the written precaution plan to be filed with ODE as well as discussing the recent plan he and Mr. Gibson had adopted to use the remaining ESSER ARP funds.

XI. Public Input (5 minutes per individual)

Mary Arp – Thanked Mr. Gibson and Mr. Weber for a productive forecast meeting on 2/7/2023 and asked a few financial questions

Cynthia Williams – concerns regarding access to Google classroom and other class materials as well as certain reading materials in the class

Melissa Higbee – concerns regarding a book her children had to read in class

**TREASURER’S** **RECOMMENDATIONS**

**#23‐02‐01**

**APPROVAL OF MINUTES**

1. Necastro motioned and Sydlowski seconded that the following Board minutes be approved as submitted:

January 13, 2023 – Organizational Meeting of the Board January 13, 2023 – Regular Meeting of the Board

**BEITRESOLVED**undertheprovisionofORC3319.26regardingthereadingoftheminutes, that the reading be waived and the minutes approved.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski Nays: None

Motion Carried

**#23‐02‐02**

**APPROVAL OF FINANCIAL STATEMENTS**

2. Mihalcin motioned and Kurpe seconded that the January 2023 Check Listing, Financial ReportbyFund,AnnualSpendingPlanandBank Reconciliationbe approvedassubmitted.

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Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski Nays: None

Motion Carried

**#23‐02‐03**

**RATE RESOLUTION**

3. Necastro motioned and Kurpe seconded that the Brookfield Board of Education adopts the following resolution accepting the amount and rates as determined by the Budget Commission of Trumbull, County, Ohio, and authorizing the necessary tax levies and certifying them to the Trumbull County Auditor:

**WHEREAS**, the Brookfield Board of Education, in accordance with the provisions of law, has previously adopted the Alternative Tax Budget Information for the next succeeding fiscal year commencing July 1, 2023; and

**WHEREAS**, the Budget Commission of Trumbull County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within the ten mill limitation; therefore, be it

**RESOLVED**, by the Board of Education of the Brookfield Local School District, Trumbull County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

**RESOLVED**, that there be and is hereby levied on the tax duplicate of said school district the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

Estimated Value: 146,527,970 Total Millage: 55.90

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR’S ESTIMATED TAX RATES

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| FUND | Amount Approved by Budget Commission Inside 10 Mill Limitation | Amount to be Derived from Levies Outside 10 Mill Limitation | County Auditor’s Estimate of Tax Rate to be Levied | |
| Inside 10 Mill Limitation | Outside 10 Mill Limitation |
|  | Column I | Column II | Column III | Column IV |
| General Fund | 879,168 | 3,338,177 | 6.00 | 42.95 |

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|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Bond Retirement Funds |  | 945,105 |  | 6.45 |
| Classroom Facilities Fund |  | 66,471 |  | 0.50 |
| Total | 879,168 | 4,349,753 | 6.00 | 49.90 |

SCHEDULE B

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

|  |  |  |  |
| --- | --- | --- | --- |
| FUND |  | Maximum Rate Authorized to be Levied | County Auditor’s Estimate of Yield of Levy (Carry to Schedule A, Column II) |
| **General** **Fund:**  Current Expense Levy authorized by voters on Continuous | 00/00/76 | 23.80 |  |
| Current Expense Levy authorized by voters on Continuous | 06/02/81 | 6.80 |  |
| Current Expense Levy authorized by voters on Continuous | 02/07/95 | 7.50 |  |
| Current Expense Levy authorized by voters on Continuous | 05/07/13 | 4.85 |  |
| **Special** **Levy** **Funds:**  Levy authorized by voters on Bond Levy—not to exceed 28 years | 11/06/07 | 4.90 |  |
| Levy authorized by voters on Bond Levy—not to exceed 28 years | 11/06/07 | 1.55 |  |
| Levy authorized by voters on Classroom Facilities Levy—not to exceed 23 years | 11/06/07 | 0.50 |  |

**BE** **IT** **FURTHER** **RESOLVED** that the Clerk of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of Trumbull County.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski Nays: None

Motion Carried

**#23‐02‐04**

**ALTERNATIVE TAX BUDGET**

4. SydlowskimotionedandKurpesecondedthattheBrookfieldBoardofEducationapproves the alternative tax budget as presented, commencing July 1, 2023.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski Nays: None

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Motion Carried

**#23‐02‐05**

**MEDICAID AUDIT CONTRACT**

5. Mihalcin motioned and Kurpe seconded that the Brookfield Board of Education approves the three‐year agreement with Rea & Associates (same vendor renewal contract) for the purpose of verifying data reported on the Medicaid School Program Agency Cost Report for report dates ending in fiscal years 2022, 2023, and 2024. Cost of services is not to exceed $2,025 for each cost report.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski Nays: None

Motion Carried

**#23‐02‐06**

**TCESC CONTRACT CHANGE/INCREASE**

6. Necastro motioned and Sydlowski seconded that the Brookfield Board of Education approvesthe change andcost increase tothe Trumbull County Educational Service Center contract for shared services as outlined in the FY2023 recommendation in the annual amount of $817,923.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski Nays: None

Motion Carried

**#23‐02‐07**

**OHIO DEPARTMENT OF EDUCATION PRECAUTION**

7. Sydlowski motioned and Mihalcin seconded that the Brookfield Board of Education approves the Ohio Department of Education Precaution Written Plan workbook and narrative as submitted.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski Nays: None

Motion Carried

**#23‐02‐08**

**FUND TRANSFER**

**8.** **BE** **IT** **RESOLVED**, that upon recommendation of the Treasurer, the Brookfield Board of Education approves the following transfer of funds:

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From 001‐2720 (Operation & Maintenance) to 018‐9050 (Elementary Principal Fund) ‐ $10,989.00

Moved by Necastro, Seconded by Kurpe

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski Nays: None

Motion Carried

**#23‐02‐09** **DONATIONS**

9. SydlowskimotionedandMihalcinsecondedthattheBrookfieldBoardofEducationaccept the following generous donations:

**John** **&** **Marge** **Jones** **Vaughn** **family**

$600 for food pantry (October & February) Supplies for food pantry

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski Nays: None

Motion Carried

**SUPERINTENDENT’S** **RECOMMENDATIONS**

**#23‐02‐10**

**OHIO HIGH SCHOOL ATHLETIC ASSOCIATION (OHSAA) MEMBERSHIP**

10. KurpemotionedandMihalcinsecondedthattheBrookfieldBoardofEducationauthorizes Brookfield Local School District’s membership into the Ohio High School Athletic Association for the 2023‐2024 school year. Schools eligible for membership are those that include one or more grades at the 7‐12 level. Our athletic programs will be conducted in accordance with the constitution, bylaws, regulations, interpretations, and decisions of the Ohio High School Athletic Association. Dues at the high school level are $50 per sport. There is no fee for grades 7 and 8 school sports.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski Nays: None

Motion Carried

**#23‐02‐11**

**MEMORANDUM OF UNDERSTANDING – COLLEGE CREDIT PLUS**

11. SydlowskimotionedandKurpesecondedthattheBrookfieldBoardofEducationapproves the memorandum of understanding between Eastern Gateway Community College and

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Brookfield High School for high school students to participate/enroll in Eastern Gateway’s “dual credit program” for the 2023‐2024 academic school year commencing May 31, 2023.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski Nays: None

Motion Carried

**#23‐02‐12**

**MEMORANDUM OF UNDERSTANDING – COLLEGE CREDIT PLUS**

12. Kurpe motioned and Mihalcin seconded that the Brookfield Board of Education approves the memorandum of understanding between Kent State University and Brookfield High School for high school students to participate/enroll in Kent State’s “dual credit program” for the 2023‐2024 academic school year commencing July 1, 2024.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski Nays: None

Motion Carried

**#23‐02‐13** **UNPAID LEAVE**

13. Necastro motioned and Kurpe seconded that the Brookfield Board of Education approves the unpaid leave request of **Bethany** **Praznik** for one (1) day on January 27, 2023.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski Nays: None

Motion Carried

**#23‐02‐14** **UNPAID LEAVE**

14. SydlowskimotionedandKurpesecondedthattheBrookfieldBoardofEducationapproves the unpaid leave request of **Kathleen** **Shaffer** for five (5) days from February 27, 2023, through March 3, 2023.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski Nays: None

Motion Carried

**#23‐02‐15** **UNPAID LEAVE**

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15. Mihalcin motioned and Sydlowski seconded that the Brookfield Board of Education approves the unpaid leave request of **Elizabeth** **Pilolli** for one (1) day on March 21, 2023.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski Nays: None

Motion Carried

**#23‐02‐16** **UNPAID LEAVE**

16. Sydlowski motioned and Necastro seconded that the Brookfield Board of Education approves the unpaid leave request of **Taylor** **Winebold** for one (1) day on May 25, 2023.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski Nays: None

Motion Carried

**#23‐02‐17** **RETIREMENT**

17. Mihalcin motioned and Kurpe seconded that the Brookfield Board of Education accepts the retirement resignation of **Dulce** **Bayer**, educational aide, effective May 26, 2023. Mrs. Bayer has 16 years of seniority in the district.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski Nays: None

Motion Carried

**#23‐02‐18**

**SENIOR CLASS FIELD TRIP**

18. KurpemotionedandSydlowskisecondedthattheBrookfieldBoardofEducationapproves the 2023 senior class field trip on Friday, May 5,2023. Students will travel via Roller Coach (Lowellville, Ohio) to spend the day in the Cleveland area at the Go Ape Adventure park (rope course, zip line, axe throwing), explore/lunch at the Cleveland Zoo, and evening/dinner at Scene 75, an indoor amusement park. Cost per student is $150, paid by the students.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski Nays: None

Motion Carried

**BOARD** **OF** **EDUCATION** **RECOMMENDATIONS**

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**#23‐02‐19** **EXECUTIVE SESSION**

XII. Mr. Necastro motioned and Mrs. Sydlowski seconded that the Brookfield Board of Education adjourns to Executive Session for the purpose of:

\_\_X\_\_\_1. **To** **Consider** **Personnel** **Matters** ‐ considering the (select one or more) appointment, employment, dismissal, discipline, demotion, or compensation of an employee or official of the school district.

\_\_\_\_\_2. **To** **Consider** **the** **Purchase** **or** **Sale** **of** **Property** ‐ considering the (select one) purchase of property for School District purposes or sale of property at competitive bidding since disclosure at this time would give an unfair competitive or bargaining advantage to person(s) whose personal, private interest is adverse to the general public interest.

\_\_\_\_\_3. **To** **Consult** **with** **Legal** **Counsel** ‐ meeting with Board Legal Counsel to discuss disputes involving the Board and/or the School District that are the subject of pending or imminent court action.

\_\_\_\_\_4. **To** **Discuss** **Negotiations** **or** **Collective** **Bargaining** ‐ (select one or more) prepare for, conduct, review negotiations or bargaining sessions with employees concerning compensation and other terms and conditions of employment.

\_\_\_\_\_5. **To** **Discuss** **Matters** **Required** **to** **be** **Kept** **Confidential** **by** **Federal** **or** **State** **Law** ‐ considering matters required to be kept confidential by federal law or regulations or state statutes.

\_\_\_\_\_6. **To** **Discuss** **Security** **Arrangements** **or** **Emergency** **Response** **Protocols** **of** **the** **District** ‐ discussing details relative to the security arrangements and emergency protocols for the School District, which, if otherwise disclosed, could jeopardize the security of the School District or Board.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski Nays: None

Motion Carried

Adjourn to Executive Session.

Return from Executive Session.

Time: 6:20 p.m.

Time: 6:51 p.m.

XIII. Adjourn Board Meeting. Time: 6:51 p.m.

Moved by Mrs. Kurpe, Seconded by Mrs. Sydlowski Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski Nays: None

Motion Carried

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The next meeting of the Board will be held in the Board office on Wednesday, March 15, 2023, in the George Economides Meeting Room.

TG/dd Enclosures

dd/word/board mtgs 2023 February Mtg

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