

BROOKFIELD BOARD OF EDUCATION AGENDA

Brookfield Board of Education
Regular Meeting of the Board
Wednesday, February 15, 2023

Location: George Economides Board Meeting Room

- I. Call to order: "Work Session" - Time: 5:00 p.m.

- II. The Brookfield Board of Education met in regular session on **Wednesday, February 15, 2023**, at 5:30 p.m. in the George Economides Board Meeting Room. This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda (Item XI).

- III. Pledge of Allegiance

- IV. Roll Call:

Ms. Ronda Bonekovic, President	Present
Mrs. Sarah Kurpe	Present
Mr. Derek Mihalcin	Present
Mr. Jerry Necastro, Vice President	Present
Mrs. Melissa Sydlowski	Present

- V. Board of Education Reports

- VI. Old Business

- VII. New Business

- VIII. Enrollment Data:

	Current	Change from Previous Month
Elementary	388	1
Middle	319	- 5
High	295	- 4
Online	<u>15</u>	<u>2</u>
Total	1017	- 6

- IX. Superintendent's Report
Mr. Gibson congratulated President Bonekovic on being awarded the OSBA Service Award. He updated the board on multiple projects including the middle school remediation, the winter newsletter which should be arriving soon, marketing the school's

many specialized programs to the students and public, as well as continued increased grant funding including the recently awarded homeless grant as part of the ARP.

X. Treasurer's Report

Mr. Weber reported on the completion of calendar year end filings such as W-2 and 1095s. He also updated the board on some required filings with the Trumbull County Auditor such as Alternative Tax Plan for FY24 and an updated Tax Rate Resolution. As it was one of the agenda items, he went into detail about the written precaution plan to be filed with ODE as well as discussing the recent plan he and Mr. Gibson had adopted to use the remaining ESSER ARP funds.

XI. Public Input (5 minutes per individual)

Mary Arp – Thanked Mr. Gibson and Mr. Weber for a productive forecast meeting on 2/7/2023 and asked a few financial questions

Cynthia Williams – concerns regarding access to Google classroom and other class materials as well as certain reading materials in the class

Melissa Higbee – concerns regarding a book her children had to read in class

TREASURER'S RECOMMENDATIONS

#23-02-01

APPROVAL OF MINUTES

1. Necastro motioned and Sydlowski seconded that the following Board minutes be approved as submitted:

January 13, 2023 – Organizational Meeting of the Board

January 13, 2023 – Regular Meeting of the Board

BE IT RESOLVED under the provision of ORC 3319.26 regarding the reading of the minutes, that the reading be waived and the minutes approved.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

#23-02-02

APPROVAL OF FINANCIAL STATEMENTS

2. Mihalcin motioned and Kurpe seconded that the January 2023 Check Listing, Financial Report by Fund, Annual Spending Plan and Bank Reconciliation be approved as submitted.

*" ...in compliance with Board policies, salary schedules, and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

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Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
 Nays: None
 Motion Carried

#23-02-03
RATE RESOLUTION

- Necastro motioned and Kurpe seconded that the Brookfield Board of Education adopts the following resolution accepting the amount and rates as determined by the Budget Commission of Trumbull, County, Ohio, and authorizing the necessary tax levies and certifying them to the Trumbull County Auditor:

WHEREAS, the Brookfield Board of Education, in accordance with the provisions of law, has previously adopted the Alternative Tax Budget Information for the next succeeding fiscal year commencing July 1, 2023; and

WHEREAS, the Budget Commission of Trumbull County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within the ten mill limitation; therefore, be it

RESOLVED, by the Board of Education of the Brookfield Local School District, Trumbull County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, that there be and is hereby levied on the tax duplicate of said school district the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

Estimated Value: 146,527,970
 Total Millage: 55.90

SCHEDULE A
 SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET
 COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES

FUND	Amount Approved by Budget Commission Inside 10 Mill Limitation	Amount to be Derived from Levies Outside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to be Levied	
			Inside 10 Mill Limitation	Outside 10 Mill Limitation
	Column I	Column II	Column III	Column IV
General Fund	879,168	3,338,177	6.00	42.95

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Bond Retirement Funds		945,105		6.45
Classroom Facilities Fund		66,471		0.50
Total	879,168	4,349,753	6.00	49.90

SCHEDULE B
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND		Maximum Rate Authorized to be Levied	County Auditor's Estimate of Yield of Levy (Carry to Schedule A, Column II)
General Fund:			
Current Expense Levy authorized by voters on Continuous	00/00/76	23.80	
Current Expense Levy authorized by voters on Continuous	06/02/81	6.80	
Current Expense Levy authorized by voters on Continuous	02/07/95	7.50	
Current Expense Levy authorized by voters on Continuous	05/07/13	4.85	
Special Levy Funds:			
Levy authorized by voters on Bond Levy—not to exceed 28 years	11/06/07	4.90	
Levy authorized by voters on Bond Levy—not to exceed 28 years	11/06/07	1.55	
Levy authorized by voters on Classroom Facilities Levy—not to exceed 23 years	11/06/07	0.50	

BE IT FURTHER RESOLVED that the Clerk of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of Trumbull County.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
 Nays: None
 Motion Carried

#23-02-04

ALTERNATIVE TAX BUDGET

4. Sydlowski motioned and Kurpe seconded that the Brookfield Board of Education approves the alternative tax budget as presented, commencing July 1, 2023.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
 Nays: None

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Motion Carried

#23-02-05

MEDICAID AUDIT CONTRACT

5. Mihalcin motioned and Kurpe seconded that the Brookfield Board of Education approves the three-year agreement with Rea & Associates (same vendor renewal contract) for the purpose of verifying data reported on the Medicaid School Program Agency Cost Report for report dates ending in fiscal years 2022, 2023, and 2024. Cost of services is not to exceed \$2,025 for each cost report.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

#23-02-06

TCESC CONTRACT CHANGE/INCREASE

6. Necastro motioned and Sydlowski seconded that the Brookfield Board of Education approves the change and cost increase to the Trumbull County Educational Service Center contract for shared services as outlined in the FY2023 recommendation in the annual amount of \$817,923.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

#23-02-07

OHIO DEPARTMENT OF EDUCATION PRECAUTION

7. Sydlowski motioned and Mihalcin seconded that the Brookfield Board of Education approves the Ohio Department of Education Precaution Written Plan workbook and narrative as submitted.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

#23-02-08

FUND TRANSFER

8. **BE IT RESOLVED**, that upon recommendation of the Treasurer, the Brookfield Board of Education approves the following transfer of funds:

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From 001-2720 (Operation & Maintenance) to 018-9050 (Elementary Principal Fund) - \$10,989.00

Moved by Necastro, Seconded by Kurpe
Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-02-09

DONATIONS

9. Sydlowski motioned and Mihalcin seconded that the Brookfield Board of Education accept the following generous donations:

John & Marge Jones	\$600 for food pantry (October & February)
Vaughn family	Supplies for food pantry

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

SUPERINTENDENT'S RECOMMENDATIONS

#23-02-10

OHIO HIGH SCHOOL ATHLETIC ASSOCIATION (OHSAA) MEMBERSHIP

10. Kurpe motioned and Mihalcin seconded that the Brookfield Board of Education authorizes Brookfield Local School District's membership into the Ohio High School Athletic Association for the 2023-2024 school year. Schools eligible for membership are those that include one or more grades at the 7-12 level. Our athletic programs will be conducted in accordance with the constitution, bylaws, regulations, interpretations, and decisions of the Ohio High School Athletic Association. Dues at the high school level are \$50 per sport. There is no fee for grades 7 and 8 school sports.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-02-11

MEMORANDUM OF UNDERSTANDING – COLLEGE CREDIT PLUS

11. Sydlowski motioned and Kurpe seconded that the Brookfield Board of Education approves the memorandum of understanding between Eastern Gateway Community College and

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Brookfield High School for high school students to participate/enroll in Eastern Gateway's "dual credit program" for the 2023-2024 academic school year commencing May 31, 2023.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-02-12

MEMORANDUM OF UNDERSTANDING – COLLEGE CREDIT PLUS

12. Kurpe motioned and Mihalcin seconded that the Brookfield Board of Education approves the memorandum of understanding between Kent State University and Brookfield High School for high school students to participate/enroll in Kent State's "dual credit program" for the 2023-2024 academic school year commencing July 1, 2024.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-02-13

UNPAID LEAVE

13. Necastro motioned and Kurpe seconded that the Brookfield Board of Education approves the unpaid leave request of **Bethany Praznik** for one (1) day on January 27, 2023.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-02-14

UNPAID LEAVE

14. Sydlowski motioned and Kurpe seconded that the Brookfield Board of Education approves the unpaid leave request of **Kathleen Shaffer** for five (5) days from February 27, 2023, through March 3, 2023.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-02-15

UNPAID LEAVE

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15. Mihalcin motioned and Sydlowski seconded that the Brookfield Board of Education approves the unpaid leave request of **Elizabeth Pilolli** for one (1) day on March 21, 2023.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-02-16

UNPAID LEAVE

16. Sydlowski motioned and Necastro seconded that the Brookfield Board of Education approves the unpaid leave request of **Taylor Winebold** for one (1) day on May 25, 2023.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-02-17

RETIREMENT

17. Mihalcin motioned and Kurpe seconded that the Brookfield Board of Education accepts the retirement resignation of **Dulce Bayer**, educational aide, effective May 26, 2023. Mrs. Bayer has 16 years of seniority in the district.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-02-18

SENIOR CLASS FIELD TRIP

18. Kurpe motioned and Sydlowski seconded that the Brookfield Board of Education approves the 2023 senior class field trip on Friday, May 5, 2023. Students will travel via Roller Coach (Lowellville, Ohio) to spend the day in the Cleveland area at the Go Ape Adventure park (rope course, zip line, axe throwing), explore/lunch at the Cleveland Zoo, and evening/dinner at Scene 75, an indoor amusement park. Cost per student is \$150, paid by the students.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

BOARD OF EDUCATION RECOMMENDATIONS

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#23-02-19

EXECUTIVE SESSION

XII. Mr. Necastro motioned and Mrs. Sydlowski seconded that the Brookfield Board of Education adjourns to Executive Session for the purpose of:

 X 1. **To Consider Personnel Matters** - considering the (select one or more) appointment, employment, dismissal, discipline, demotion, or compensation of an employee or official of the school district.

 2. **To Consider the Purchase or Sale of Property** - considering the (select one) purchase of property for School District purposes or sale of property at competitive bidding since disclosure at this time would give an unfair competitive or bargaining advantage to person(s) whose personal, private interest is adverse to the general public interest.

 3. **To Consult with Legal Counsel** - meeting with Board Legal Counsel to discuss disputes involving the Board and/or the School District that are the subject of pending or imminent court action.

 4. **To Discuss Negotiations or Collective Bargaining** - (select one or more) prepare for, conduct, review negotiations or bargaining sessions with employees concerning compensation and other terms and conditions of employment.

 5. **To Discuss Matters Required to be Kept Confidential by Federal or State Law** - considering matters required to be kept confidential by federal law or regulations or state statutes.

 6. **To Discuss Security Arrangements or Emergency Response Protocols of the District** - discussing details relative to the security arrangements and emergency protocols for the School District, which, if otherwise disclosed, could jeopardize the security of the School District or Board.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

Adjourn to Executive Session. Time: 6:20 p.m.

Return from Executive Session. Time: 6:51 p.m.

XIII. Adjourn Board Meeting. Time: 6:51 p.m.

Moved by Mrs. Kurpe, Seconded by Mrs. Sydlowski

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

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Regular Meeting of the Board
Brookfield Board of Education
Wednesday, February 15, 2023
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The next meeting of the Board will be held in the Board office on Wednesday, March 15, 2023, in the George Economides Meeting Room.

TG/dd

Enclosures

dd/word/board mtgs 2023 February Mtg

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