

**BROOKFIELD BOARD OF EDUCATION  
MINUTES**

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Brookfield Board of Education

Location: George Economides Board Meeting Room

**Regular Meeting of the Board**

Tuesday, April 18, 2023

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- I. Call to order: "Work Session" - Time: 5:30 p.m.
- II. The Brookfield Board of Education met in regular session on **Tuesday, April 18, 2023**, at 6:00 p.m. in the George Economides Board Meeting Room. This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda (Item XI).

III. Pledge of Allegiance

IV. Roll Call: Ms. Ronda Bonekovic, President Present  
Mrs. Sarah Kurpe Present  
Dr. Derek Mihalcin Present  
Mr. Jerry Necastro, Vice President Present  
Mrs. Melissa Sydlowski Present

V. Board of Education Reports  
Mrs. Sydlowski reported on upcoming events at TCTC including a family outreach night. Ms. Bonekovic reported on the recent round of athletic director interviews and was excited that the individual they offered the position to was in attendance at the meeting. Mrs. Kurpe reported on the recent finance committee meeting she had with Dr. Mihalcin, Mr. Weber, and Mr. Gibson.

VI. Old Business

VII. New Business

VIII. Enrollment Data:

	Current	Change from Previous Month
Elementary	387	0
Middle	320	0
High	296	1
Online	<u>17</u>	<u>1</u>
Total	1020	2

IX. Superintendent's Report

Mr. Gibson reported on upcoming visits to the school from The Ohio Treasurer of State, Robert Sprague and Lieutenant Governor Jon Husted as well as year-end events such as prom and many student trips and activities.

X. Treasurer's Report

Mr. Weber reported on the forthcoming state budget from ODE that was working its way through the state legislature. He was cautiously optimistic that the school would receive a noticeable increase in funding starting in the 2023-2024 fiscal year.

XI. Public Input (5 minutes per individual)

None

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## BOARD OF EDUCATION RECOMMENDATIONS

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### #23-03-01

#### EXECUTIVE SESSION

XII. It is recommended that the Brookfield Board of Education adjourns to Executive Session for the purpose of:

  X   1. **To Consider Personnel Matters** - considering the (select one or more) appointment, employment, dismissal, discipline, demotion, or compensation of an employee or official of the school district.

       2. **To Consider the Purchase or Sale of Property** - considering the (select one) purchase of property for School District purposes or sale of property at competitive bidding since disclosure at this time would give an unfair competitive or bargaining advantage to person(s) whose personal, private interest is adverse to the general public interest.

       3. **To Consult with Legal Counsel** - meeting with Board Legal Counsel to discuss disputes involving the Board and/or the School District that are the subject of pending or imminent court action.

       4. **To Discuss Negotiations or Collective Bargaining** - (select one or more) prepare for, conduct, review negotiations or bargaining sessions with employees concerning compensation and other terms and conditions of employment.

       5. **To Discuss Matters Required to be Kept Confidential by Federal or State Law** - considering matters required to be kept confidential by federal law or regulations or state statutes.

       6. **To Discuss Security Arrangements or Emergency Response Protocols of the District** - discussing details relative to the security arrangements and emergency protocols for the School District, which, if otherwise disclosed, could jeopardize the security of the School District or Board.

\*" ...in compliance with Board policies, salary schedules, and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

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Moved by Necastro, Seconded by Kurpe

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

Adjourn to Executive Session. Time: 6:08 p.m.

Return from Executive Session. Time: 6:14 p.m.

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### **TREASURER'S RECOMMENDATIONS**

#### **#23-04-02**

##### **APPROVAL OF MINUTES**

1. Necastro motioned and Mihalcin seconded that the following Board minutes be approved as submitted:

March 15, 2023 – Regular Meeting of the Board

March 16, 2023 – Township Meeting of the Board

**BE IT RESOLVED** under the provision of ORC 3319.26 regarding the reading of the minutes, that the reading be waived and the minutes approved.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

#### **#23-04-03**

##### **APPROVAL OF FINANCIAL STATEMENTS**

2. Sydlowski motioned and Necastro seconded that the March 2023 Check Listing, Financial Report by Fund, Annual Spending Plan and Bank Reconciliation be approved as submitted.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

#### **#23-04-04**

##### **FUND TRANSFER**

3. **BE IT RESOLVED**, that upon the recommendation of the Treasurer, the Brookfield Board of Education approves the following transfer of funds:

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From 507-9022 (ESSER 2) to 001 (General Fund) \$35,817.83

Moved by Mihalcin, Seconded by Kurpe

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#23-04-05**

**TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER CONTRACT**

4. Necastro motioned and Kurpe seconded that the Brookfield Board of Education approves the agreement with the Trumbull County Educational Service Center as submitted for the 2023-2024 school year in the amount of \$767,923.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#23-04-06**

**EDUCATIONAL SERVICE CENTER OF EASTERN OHIO AGREEMENT**

5. Sydlowski motioned and Kurpe seconded that the Brookfield Board of Education approves the agreement with the Educational Service Center of Eastern Ohio (Mahoning County) to provide career counseling services for the 2023-2024 school year effective July 1, 2023, through June 30, 2024, in the amount of \$16,800.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#23-04-07**

**DISPOSAL OF OBSOLETE INVENTORY**

6. Mihalcin motioned and Sydlowski seconded that the Brookfield Board of Education approves the disposal of forty-five (45) items from the collection of the school library as they are dated, worn, duplicates, and/or in a state of disrepair.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

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**#23-04-08**

**DONATIONS**

7. Kurpe motioned and Sydlowski seconded that the Brookfield Board of Education accept the following generous donations:

<b>Michael Martin Distributing</b>	\$ 500 for drone racing team
<b>Ohio Foam</b>	\$ 2500 for drone racing team
<b>Paramount Games</b>	\$ 200 for drone racing team
<b>Paramount Games</b>	\$ 250 for drama club
<b>Dr. Derek Mihalcin</b>	\$ 500 for drone racing team
<b>Becdel Controls</b>	\$ 1000 for drone racing team
<b>Brookfield Federation of Teachers</b>	\$ 500 for drone racing team
<b>Mrs. Teri Davis</b>	\$ 50 for Maker Space

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#23-04-09**

**DONATIONS**

8. Necastro motioned and Mihalcin seconded that the Brookfield Board of Education accept the following generous donations to the high school library:

*1930 Echo*  
**Donated in Memory of  
Gilbert G. Geiger  
From: Brent Geiger  
October 2022**

*Where Legends Roam*  
**Donated in Memory of  
James “Jim” Colla  
From: Wally and Judy Carpenter  
February 24, 2023**

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

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**SUPERINTENDENT’S RECOMMENDATIONS**

**#23-04-10**

**MEMORANDUM OF UNDERSTANDING**

9. Sydlowski motioned and Kurpe seconded that the Brookfield Board of Education approves the memorandum of understanding between the Sandy Hook Promise Foundation and Brookfield Local Schools for the purpose of educating middle and high school students about SHPF’s *Say Something* anonymous reporting program. This program is at no cost to the school.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

**#23-04-11**

**FULL-TIME CUSTODIAN**

10. Mihalcin motioned and Kurpe seconded that the Brookfield Board of Education approves the change in employment status of **Adrienne Garcia** from part-time Custodian to full-time Custodian effective March 27, 2023.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

**#23-04-12**

**TRANSPORTATION SUPERVISOR**

11. Sydlowski motioned and Necastro seconded that the Brookfield Board of Education approves a three-year, 240 days per year Administrative Contract for **Carla Stearns** as Transportation Supervisor effective July 1, 2023, at the annual salaries below per the non-certificated supervisor salary schedule.

2023-2024	240 days	\$ 45,078.95
2024-2025	240 days	\$ 45,516.61
2025-2026	240 days	\$ 45,954.27

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

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**#23-04-13**

**MAINTENANCE SUPERVISOR**

12. Mihalcin motioned and Kurpe seconded that the Brookfield Board of Education approves a three-year, 260 days per year Administrative Contract for **Randy Clark** as Maintenance Supervisor effective July 1, 2023, at the annual salaries below per the non-certificated supervisor salary schedule.

2023-2024	260 days	\$ 51,680.32
2024-2025	260 days	\$ 52,628.59
2025-2026	260 days	\$ 52,628.59

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#23-04-14**

**CAFETERIA SUPERVISOR**

13. Kurpe motioned and Mihalcin seconded that the Brookfield Board of Education approves a one-year, 220 days per year Administrative Contract for **Donna Bailey** as Cafeteria Supervisor effective July 1, 2023, at the annual salaries below per the non-certificated supervisor salary schedule.

2023-2024	260 days	\$ 45,334.26
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Ayes: Bonekovic, Kurpe, Mihalcin, Sydlowski  
Nays: Necastro  
Motion Carried

**#23-04-15**

**BUS DRIVER**

14. Kurpe motioned and Necastro seconded that the Brookfield Board of Education approves a one-year limited contract for the following individual effective April 19, 2023, as per Board policies, rules, and regulations\*:

<b>Tonia Campana</b>	Bus Driver	\$17.13/hour (Step 3)
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Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

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**#23-04-16**

**RESIGNATION**

15. Kurpe motioned and Sydlowski seconded that the Brookfield Board of Education accepts the resignation of **Jennifer Laury**, high school ELA teacher, effective the end of the 2022-2023 school year. Ms. Laury has twenty-two (22) years with the District.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#23-04-17**

**RESIGNATION**

16. Necastro motioned and Mihalcin seconded that the Brookfield Board of Education accepts the resignation of **Shantee Trudo**, elementary Intervention Specialist, effective June 2, 2023.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#23-04-18**

**2023-2024 SCHOOL CALENDAR**

17. Necastro motioned and Kurpe seconded that the Brookfield Board of Education approves the 2023-2024 school calendar (Option B):

169 Student Days/173 Teacher Days  
2 Parent/Teacher Exchange Days  
3 Professional Development Days  
5 Two-Hour Delay Days (Progress Reports Each Quarter & PD)

August 10-28, 2023 (1 flex day taken)	Teacher In-Service Day
Tues.-Thurs., August 29-31, 2023	Teacher In-Service Days
<b>Tuesday, September 5, 2023</b>	<b>FIRST DAY OF SCHOOL – STUDENTS</b>
Friday, October 20, 2023	Parent/Teacher Exchange Day
Friday, February 16, 2024	Parent/Teacher Exchange Day
<b>Friday, May 31, 2024</b>	<b>LAST DAY OF SCHOOL – STUDENTS</b>

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

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**#23-04-19**

**2023-2024 SUPPLEMENTAL CONTRACT**

18. Necastro motioned and Sydlowski seconded that the Brookfield Board of Education approves the following 2023-2024 supplemental contract for the individual listed below as per Board policies, rules, and regulations\*:

**Kenneth Forsythe**      Athletic Director      Step 1 (\$ pending BFT contract)

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#23-04-20**

**2023-2024 SUPPLEMENTAL CONTRACT**

19. Mihalcin motioned and Necastro seconded that the Brookfield Board of Education approves the following 2023-2024 supplemental contract for the individual listed below as per Board policies, rules, and regulations\*:

**Bob Rodgers**      Cross Country Coach      Step 7 (\$ pending BFT contract)

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#23-04-21**

**2023-2024 SUPPLEMENTAL CONTRACT**

20. Sydlowski motioned and Kurpe seconded that the Brookfield Board of Education approves the following 2023-2024 supplemental contract for the individual listed below as per Board policies, rules, and regulations\*:

**Jason Warrender**      Golf Coach      Step 2 (\$ pending BFT contract)

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#23-04-22**

**2023-2024 SUPPLEMENTAL CONTRACT**

21. Mihalcin motioned and Kurpe seconded that the Brookfield Board of Education approves the following 2023-2024 supplemental contract for the individual listed below as per Board policies, rules, and regulations\*:

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**Randy Clark**                      Weightlifting Coach                      Step 7 (\$ pending BFT contract)

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#23-04-23**

**2023-2024 SUPPLEMENTAL CONTRACT**

22. Necastro motioned and Kurpe seconded that the Brookfield Board of Education approves the following 2023-2024 supplemental contract for the individual listed below as per Board policies, rules, and regulations\*:

**Randy Clark**                      Head Football Coach                      Step 7 (\$ pending BFT contract)

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#23-04-24**

**2023-2024 SUPPLEMENTAL CONTRACT**

23. Mihalcin motioned and Sydlowski seconded that the Brookfield Board of Education approves the following 2023-2024 supplemental contract for the individual listed below as per Board policies, rules, and regulations\*:

**Erin Warrender**                      Girls' Head Soccer Coach                      Step 6 (\$ pending BFT contract)

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#23-04-25**

**2023-2024 SUPPLEMENTAL CONTRACT**

24. Sydlowski motioned and Mihalcin seconded that the Brookfield Board of Education approves the following 2023-2024 supplemental contract for the individual listed below as per Board policies, rules, and regulations\*:

**Jen Russo**                      Boys' Head Soccer Coach                      Step 5 (\$ pending BFT contract)

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None

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Motion Carried

**#23-04-26**

**2023-2024 SUPPLEMENTAL CONTRACT**

25. Sydlowski motioned and Necastro seconded that the Brookfield Board of Education approves the following 2023-2024 supplemental contract for the individual listed below as per Board policies, rules, and regulations\*:

**Jen Schultz**                      HS Cheerleading Advisor                      Step 3 (\$ pending BFT contract)

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

**#23-04-27**

**2023-2024 SUPPLEMENTAL CONTRACT**

26. Mihalcin motioned and Sydlowski seconded that the Brookfield Board of Education approves the following 2023-2024 supplemental contract for the individual listed below as per Board policies, rules, and regulations\*:

**Andrea Grimm**                      Girls' Head Volleyball Coach                      Step 7 (\$ pending BFT contract)

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

**#23-04-28**

**2023-2024 SUPPLEMENTAL CONTRACT**

27. Necastro motioned and Kurpe seconded that the Brookfield Board of Education approves the following 2023-2024 supplemental contract for the individual listed below as per Board policies, rules, and regulations\*:

**Timothy Taylor**                      Cross Country Asst. Coach                      \$ 0 (Volunteer)

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

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**#23-04-29**

**2023-2024 SUPPLEMENTAL CONTRACT**

28. Necastro motioned and Mihalcin seconded that the Brookfield Board of Education approves the following 2023-2024 supplemental contract for the individual listed below as per Board policies, rules, and regulations\*:

<b>Kevin Boyd</b>	Asst. Golf Coach	\$ 0 (Volunteer)
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Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#23-04-30**

**ADJOURN**

XIII. Adjourn Board Meeting. Time: 6:48 p.m.

Moved by Sydlowski, Seconded by Mihalcin

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

The next meeting of the Board will be held in the Board office on Wednesday, May 17, 2023, in the George Economides Meeting Room.

TG/dd

Enclosures  
dd/word/board mtgs 2023 April Mtg

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