

BROOKFIELD BOARD OF EDUCATION AGENDA

Brookfield Board of Education
Regular Meeting of the Board
Wednesday, July 26, 2023

Location: George Economides Board Meeting Room

- I. Call to order: "Work Session" - Time: 3:30 p.m.
Mr. Weber updated the board on the increased state funding in the recent budget bill. Mr. Gibson updated the board on a number of items including the middle school remediation project, some new grants, and the start of the upcoming athletic season. President Bonekovic suggested that an executive session be called and proceeded to announce to all present at the work session about the intention to go into a short executive session before the regular meeting starts.

BOARD OF EDUCATION RECOMMENDATIONS

#23-07-05

EXECUTIVE SESSION

- II. It is recommended that the Brookfield Board of Education adjourns to Executive Session for the purpose of:

_____ 1. **To Consider Personnel Matters** - considering the (select one or more) appointment, employment, dismissal, discipline, demotion, or compensation of an employee or official of the school district.

_____ 2. **To Consider the Purchase or Sale of Property** - considering the (select one) purchase of property for School District purposes or sale of property at competitive bidding since disclosure at this time would give an unfair competitive or bargaining advantage to person(s) whose personal, private interest is adverse to the general public interest.

_____ 3. **To Consult with Legal Counsel** - meeting with Board Legal Counsel to discuss disputes involving the Board and/or the School District that are the subject of pending or imminent court action.

4. **To Discuss Negotiations or Collective Bargaining** - (select one or more) prepare for, conduct, review negotiations or bargaining sessions with employees concerning compensation and other terms and conditions of employment.

_____ 5. **To Discuss Matters Required to be Kept Confidential by Federal or State Law** - considering matters required to be kept confidential by federal law or regulations or state statutes.

_____ 6. **To Discuss Security Arrangements or Emergency Response Protocols of the District** - discussing details relative to the security arrangements and emergency

protocols for the School District, which, if otherwise disclosed, could jeopardize the security of the School District or Board.

Moved by Necastro, Seconded by Kurpe
Discussion: N/A
Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

Adjourn to Executive Session. Time: 3:43 p.m.

Return from Executive Session. Time: 4:00 p.m.

III. The Brookfield Board of Education met in regular session on **Wednesday, July 26, 2023**, at 4:00 p.m. in the George Economides Board Meeting Room. This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda (Item XI).

IV. Pledge of Allegiance

V. Roll Call:	Ms. Ronda Bonekovic, President	Present
	Mrs. Sarah Kurpe	Present
	Dr. Derek Mihalcin	Present
	Mr. Jerry Necastro, Vice President	Present
	Mrs. Melissa Sydlowski	Present

VI. Board of Education Reports
Ms. Bonekovic spoke about the recent athletic hall of fame committee meeting regarding nominations for the class of 2023. The tailgate event is on 10/13 and the ceremony is on 10/14.

VII. Old Business

VIII. New Business

IX. Enrollment Data:

*" ...in compliance with Board policies, salary schedules, and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

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	Current	Change from Previous Month
Elementary	374	-21
Middle	327	5
High	299	2
Online (ended)	<u>0</u>	<u>-16</u>
Total	1000	-30

X. Superintendent's Report

XI. Treasurer's Report

Mr. Weber discussed the items on the agenda regarding final appropriations and certificate of estimated resources to be sent to the Trumbull County Auditor's office.

XII. Public Input (5 minutes per individual)

Mr. Dan Suttles, a Brookfield Township Trustee, spoke regarding the upcoming paving to Grove Street in the fall and some possible alternative plans for busses during that time period.

TREASURER'S RECOMMENDATIONS

#23-07-06

APPROVAL OF MINUTES

1. Necastro motioned and Mihalcin seconded that the following Board minutes be approved as submitted:

June 26, 2023 – Regular Meeting of the Board

July 7, 2023 – Special Meeting of the Board

BE IT RESOLVED under the provision of ORC 3319.26 regarding the reading of the minutes, that the reading be waived and the minutes approved.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

#23-07-07

APPROVAL OF FINANCIAL STATEMENTS

2. Sydlowski motioned and Kurpe seconded that the June 2023 Check Listing, Financial Report by Fund, Annual Spending Plan and Bank Reconciliation be approved as submitted.

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Regular Meeting of the Board
Brookfield Board of Education
Wednesday, July 26, 2023
Page 4

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-07-08

APPROPRIATIONS/ESTIMATED RESOURCES

3. Necastro motioned and Mihalcin seconded that the Brookfield Board of Education approves the following annual appropriations and certificates of estimated resources as submitted:

2022-2023 Final Certificate of Estimated Resources
2022-2023 Final Appropriations

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-07-09

THEN AND NOW PURCHASE ORDERS

4. Mihalcin recommended and Kurpe seconded that the Brookfield Board of Education approves the Then and Now Resolution as presented which exceeds \$3,000 per Board policy.*

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-07-10

DONATION

5. Sydlowski motioned and Kurpe seconded that the Brookfield Board of Education accepts the following generous donation:

Martin family backpacks for food pantry

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

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SUPERINTENDENT'S RECOMMENDATIONS

#23-07-11

RESOLUTION – DECLARING IMPRACTICAL TRANSPORTATION

6. Mihalcin motioned and Kurpe seconded that the Brookfield Board of Education adopts the following resolution:

WHEREAS, pursuant to Section 3327.02 of the Ohio Revised Code, the Board of Education of the Brookfield Local School District (“Board” or “Board of Education” or “District”) may determine that it is impractical to transport a pupil who is eligible for transportation to and from a school under Section 3327.01 of the Ohio Revised Code after considering each of the following factors:

1. The time and distance required to provide the transportation;
2. The number of pupils to be transported;
3. The cost of providing transportation in terms of equipment, maintenance, personnel, and administration;
4. Whether similar or equivalent service is provided to other pupils eligible for transportation;
5. Whether, and to what extent, the additional service unavoidably disrupts current transportation schedules; and
6. Whether other reimbursable types of transportation are available.

WHEREAS, the Board must make such determination not later than thirty (30) calendar days prior to the District’s or the school’s first day of instruction, or in the case of a student who enrolls within thirty (30) calendar days prior to the first day of instruction or on or after the first day of instruction, not later than fourteen (14) calendar days after the student’s enrollment; and

WHEREAS, in light of the above-stated timelines set forth in Section 3327.02 of the Ohio Revised Code and pursuant to same, the Superintendent has the authority to make the determination of impracticality prior to the next Board meeting, with the Superintendent’s determination considered by the Board at its next meeting; and

WHEREAS, in accordance with Section 3327.02 of the Ohio Revised Code, the Board shall report its determination to the Ohio Department of Education and shall further issue a letter to the pupil’s parent, guardian, or other person in charge of the pupil, as well as issue a letter to the non-public or community school in

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which the pupil is enrolled with a detailed description of the reasons for which such determination was made; and

WHEREAS, after a determination declaring the impracticality of transportation is made pursuant to this Resolution, the Board shall offer to provide payment in lieu of transportation by informing the pupil's parent, guardian, or other person in charge of the pupil of this Resolution and of the right of the pupil's parent, guardian, or other person in charge of the pupil to accept the offer of payment in lieu of transportation or reject the Board's offer of payment in lieu of transportation.

NOW, THEREFORE, BE IT RESOLVED based on the Board's consideration of the above-stated factors set forth in Section 3327.02 of the Ohio Revised Code, the Board of Education hereby declares transportation impractical for the 2023-2024 school year via this Resolution for the pupils listed in EXHIBIT A, determined on an individual and case-by-case basis, based on the following considerations:

1. The extent to which the additional service unavoidably disrupts our current transportation schedules. The school district anticipates running eight (8) bus routes in the district for the 2023-2024 school year. The added service would take an additional bus and an additional route which could only be accomplished by running a "second load" with the current bus fleet. Doing so would significantly disrupt and delay the arrival of students to school in the morning and back home in the afternoon with the current bell schedule that is in place and has been provided to District families and, thus, the District is unable to deliver the students to their respective school(s) not sooner than thirty (30) minutes prior to the beginning of school, and also unable to pick up the student(s) within thirty (30) minutes after the close of each day.
2. The cost of providing transportation in terms of equipment, maintenance, and personnel. Specifically, in order to not disrupt our current students and timely deliver the students within the bell schedule, the District would be required to purchase an additional school bus for its fleet to accommodate the additional, timely bus runs which would be at an approximate cost of \$115,000 plus maintenance and staffing costs.
3. The number of students to be transported. The District would be disrupting transportation services and paying additional costs as described above for the transportation of one (1) student.

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BE IT FURTHER RESOLVED that the Brookfield Local School District Board of Education hereby offers the parent, guardian, or other person in charge of the pupil payment in lieu of providing transportation, and hereby directs the Superintendent and Treasurer or designee(s) to provide notification to the parent, guardian, or other person in charge of the pupil of the Board's determination and of the right to accept or reject this offer as set forth herein and in accordance with Section 3327.02 of the Ohio Revised Code.

BE IT FURTHER RESOLVED that it is hereby found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board, and that all deliberations of the Board and any of its committees that resulted in such formal action were open to the public when required by law, in full compliance with the law.

EXHIBIT A (see attachment for student list)

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-07-12

RATIFICATION OF MASTER AGREEMENT – CERTIFIED EMPLOYEES

7. Sydlowski motioned and Mihalcin seconded that the Brookfield Board of Education approves the ratification of the Master Agreement between the Brookfield Federation of Teachers (BFT) and the Brookfield Board of Education for a period of three (3) years beginning July 1, 2023, through June 30, 2026.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-07-13

MEMORANDUM OF UNDERSTANDING – TCAP/HEAD START

8. Necastro motioned and Sydlowski seconded that the Brookfield Board of Education approves the memorandum of understanding between the District and Trumbull County Action Program (TCAP) as presented to house a Head Start classroom effective August 1, 2023, through July 31, 2024.

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Regular Meeting of the Board
Brookfield Board of Education
Wednesday, July 26, 2023
Page 8

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-07-14

SUMMER INTERVENTION PROGRAM

9. Mihalcin motioned and Necastro seconded that the Brookfield Board of Education approves the employment of the certified individual below as Summer Camp Instructor for the Summer Intervention Program beginning July 31, 2023, in the elementary school and August 7, 2023, in the middle and high schools. This program will run Monday through Friday from 8:00 a.m. to 12:00 p.m. Instructors will be paid an hourly rate of \$25 or \$500 per week.

Megan Frayer

Elementary School

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-07-15

RESIGNATION

10. Sydlowski motioned and Kurpe seconded that the Brookfield Board of Education accepts the resignation of **Christopher Marsco**, Intervention Specialist/Physical Education/Healthy Living Teacher, effective at the end of his 2022-2023 contract.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-07-16

RESIGNATION

11. Mihalcin motioned and Kurpe seconded that the Brookfield Board of Education accepts the resignation of **Shalawn Ashley**, Educational Aide, effective the end of the 2022-2023 school year.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-07-17

PERMANENT SUBSTITUTE TEACHERS

*" ...in compliance with Board policies, salary schedules, and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

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12. Sydlowski motioned and Kurpe seconded that the Brookfield Board of Education approves employment of the following certified individuals as “permanent” substitute teachers for the 2023-2024 school year as per Board policies, rules, and regulations.* Each will be paid four (4) days per week at the rate of \$100 per day. Start date: September 5, 2023

Carolyn Suttles	Elementary School
Anthony Graziano	Middle School
Savannah Hicks	High School

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-07-18

ATHLETIC HANDBOOK

13. Mihalcin motioned and Kurpe seconded that the Brookfield Board of Education approves the athletic handbook effective with the 2023-2024 academic school year. This handbook will be available in the Board office, on the school website, and in the athletic department.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-07-19

ATHLETIC TICKET PRICING 2023-2024

14. Kurpe motioned and Sydlowski seconded that the Brookfield Board of Education approves the 2023-2024 Season Pass prices as presented by the Athletic Department.

All-Season Pass (good for all home events):	\$85/adults, \$20/students
Senior Citizen Pass (must be 60 or older, retired, Brookfield/Masury resident):	\$15
Varsity Football:	\$30 General Admission, \$40 Reserved Seats
Ten Ticket Pass (good for 10 events during school year):	\$50
Fall Sports Pass (good for all fall sports events--adults):	\$60
Winter Sports Pass (good for all winter sports home events—adults):	\$60
Family Pass (good for 2 adults & up to 3 children to all home games all year):	\$200

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

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#23-07-20

SCHOOL LUNCH PRICES 2023-2024

15. Mihalcin motioned and Kurpe seconded that the Brookfield Board of Education approves the following lunch prices for the Brookfield Local School District's 2023-2024 school year.

Elementary lunch (KG-4)	\$2.60
MS/HS lunch (5-12)	\$2.90
Reduced lunch (KG-12)	\$.40
Adult/Staff lunch	\$3.75
Breakfast (KG-12)	\$1.75
Reduced breakfast (KG-12)	\$.30
Adult/Staff breakfast	\$2.15

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-07-21

2023-2024 SUPPLEMENTAL CONTRACT

16. Sydlowski motioned and Kurpe seconded that the Brookfield Board of Education approves the following 2023-2024 supplemental contract for the individual listed below as per Board policies, rules, and regulations*:

Keith Joseph Asst. Football Coach (MS) Step 7 (\$ pending BFT negotiations)

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-07-22

2023-2024 SUPPLEMENTAL CONTRACT

17. Mihalcin motioned and Kurpe seconded that the Brookfield Board of Education approves the following 2023-2024 supplemental contract for the individual listed below as per Board policies, rules, and regulations*:

Jason Russo Asst. Soccer Coach (Girls) Step 1 (\$ pending BFT negotiations)

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

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#23-07-23

2023-2024 SUPPLEMENTAL CONTRACTS

18. Necastro motioned and Sydlowski seconded that the Brookfield Board of Education approves the following 2023-2024 supplemental contracts for the individuals listed below as per Board policies, rules, and regulations*:

Brad Harnett	Asst. Wrestling Coach	Step 5 (\$ pending BFT negotiations)
Matthew Chu	Asst. Wrestling Coach	Volunteer (\$0)
Lisa Kettler	Asst. Wrestling Coach	Volunteer (\$0)
Ed Morrison	Asst. Wrestling Coach	Volunteer (\$0)
Brian Kettler	Asst. Wrestling Coach	Volunteer (\$0)
Cynthia Williams	Asst. Wrestling Coach	Volunteer (\$0)

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-07-24

2023-2024 SUPPLEMENTAL CONTRACTS

19. Mihalcin motioned and Sydlowski seconded that the Brookfield Board of Education approves the following 2023-2024 supplemental contracts for the individuals listed below as per Board policies, rules, and regulations*:

Miriam Necastro	PBIS Committee	Step 3 (\$ pending BFT contract)
Erin Gerhardstein	PBIS Committee	Step 3 (\$ pending BFT contract)
Erin Banko	PBIS Committee	Step 3 (\$ pending BFT contract)
Marissa Miller	PBIS Committee	Step 3 (\$ pending BFT contract)
Julie Bencetic	PBIS Committee	Step 3 (\$ pending BFT contract)
Megan Totten	PBIS Committee	Step 2 (\$ pending BFT contract)
Megan Rodgers	PBIS Committee	Step 1 (\$ pending BFT contract)
Sheri Ondo	PBIS Committee	Step 1 (\$ pending BFT contract)

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-07-25

REVISED POLICIES

20. Kurpe motioned and Necastro seconded that the Brookfield Board of Education approves the following revised policies:

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Regular Meeting of the Board
Brookfield Board of Education
Wednesday, July 26, 2023
Page 12

7540 – Technology
7540.01 – Technology Privacy
7540.02 – Web Accessibility, Content, Apps, and Services
7540.03 – Student Technology Acceptable Use and Safety
7540.04 – Staff Technology Acceptable Use and Safety

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-07-26

NEW POLICIES

21. Necastro motioned and Mihalcin seconded that the Brookfield Board of Education approves the following new policies:

8300 – Continuity of Organizational Operations Plan
8305 – Information Security
8315 – Information Management
9700.01 – Advertising and Commercial Activities

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

XIII. Adjourn Board Meeting. Time: 4:29 p.m.

Moved by Necastro, Seconded by Sydlowski
Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

The next meeting of the Board will be held in the Board office on Wednesday, August 16, 2023, in the George Economides Meeting Room.

TG/dd

Enclosures
dd/word/board mtgs 2023 July Mtg

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