

BROOKFIELD BOARD OF EDUCATION AGENDA

Brookfield Board of Education

Location: George Economides Board Meeting Room

Regular Meeting of the Board

Wednesday, August 16, 2023

I. Call to order: "Work Session" - Time: 5:30 p.m.

Mr. Weber detailed the work his office was doing to prepare for school resuming, especially working with Mr. Gibson and Mrs. Foster on the upcoming years' State and Federal grants. He also discussed some upcoming maintenance projects he is planning with Mr. Clark and Mr. Gibson as well as some training and travel opportunities in the fall.

Mr. Gibson gave a very positive update on the middle school remediation work and the plan for classes to resume. He also expressed his excitement for the upcoming school year.

II. The Brookfield Board of Education met in regular session on **Wednesday, August 16, 2023**, at 6:00 p.m. in the George Economides Board Meeting Room. This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda (Item XI).

III. Pledge of Allegiance

IV. Roll Call:	Ms. Ronda Bonekovic, President	Present
	Mrs. Sarah Kurpe	Present
	Dr. Derek Mihalcin	Present
	Mr. Jerry Necastro, Vice President	Present
	Mrs. Melissa Sydlowski	Present

V. Board of Education Reports

Mrs. Sydlowski commented that this was her 1st day back to work as a teacher at TCTC and she was also excited for the upcoming year. She also spoke about a new drone program at TCTC.

Dr. Mihalcin made mention about some of the future plans for the facilities, especially with regards to repair or replacement of the bus garage after last year's wind damage.

VI. Old Business

VII. New Business

VIII. Enrollment Data:

	Current	Change from Previous Month
Elementary	379	5
Middle	324	-3
High	296	-3
Online	<u>0</u>	<u>0</u>
Total	999	-1

IX. Superintendent's Report

Mr. Gibson, assisted by Mrs. Foster and Mr. Weber, presented to the board and the audience the school's plan for the Title (Federal grants) funding for the upcoming school year. The presentation was formatted in a way that described in detail what each grant that the school participates in was for, how the allocation was determined, and how we planned to spend it. All 3 presenters expressed their excitement for the opportunities that the FY24 grant funding will afford the school.

X. Treasurer's Report

Mr. Weber gave an update on item 3, the estimated resources and appropriations for the Trumbull County Auditor

XI. Public Input (5 minutes per individual)

TREASURER'S RECOMMENDATIONS

#23-08-01

APPROVAL OF MINUTES

1. Necastro motioned and Kurpe seconded that the following Board minutes be approved as submitted:

July 7, 2023 – Special Meeting of the Board
July 26, 2023 – Regular Meeting of the Board

BE IT RESOLVED under the provision of ORC 3319.26 regarding the reading of the minutes, that the reading be waived and the minutes approved.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

*" ...in compliance with Board policies, salary schedules, and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

Please remember to "like" our [Brookfield Local School District Facebook page](#), and visit us on our school website @ <http://www.brookfield.k12.oh.us> for all the latest news and schedules!

#23-08-02

APPROVAL OF FINANCIAL STATEMENTS

2. Sydlowski motioned and Mihalcin seconded that the July 2023 Check Listing, Financial Report by Fund, Annual Spending Plan and Bank Reconciliation be approved as submitted.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-08-03

APPROPRIATIONS/ESTIMATED RESOURCES

3. Necastro motioned and Kurpe seconded that the Brookfield Board of Education approves the following annual appropriations and certificates of estimated resources as submitted:

2023-2024 Appropriations
2023-2024 Certificate of Estimated Resources

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-08-04

NEW FUNDS

4. **BE IT RESOLVED**, that upon recommendation of the Treasurer, the Brookfield Board of Education approves the following new funds:

524-9024 Equity for Each Grant
584-9924 Stronger Connections Grant

Moved by Mihalcin, Seconded by Kurpe
Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-08-05

TCESC CONTRACT

5. Sydlowski motioned and Kurpe seconded that the Brookfield Board of Education approves the revised agreement with the Trumbull County Educational Service Center as submitted for the 2023-2024 school year in the amount of \$905,746.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

*" ...in compliance with Board policies, salary schedules, and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

Regular Meeting of the Board
Brookfield Board of Education
Wednesday, August 16, 2023
Page 4

Nays: None
Motion Carried

#23-08-06

DONATION

6. Necastro motioned and Mihalcin seconded that the Brookfield Board of Education accepts the following generous donation:

John & Marge Jones \$300 for food pantry

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

SUPERINTENDENT'S RECOMMENDATIONS

#23-08-07

AMEND MOTION

7. Mihalcin motioned and Kurpe seconded that the Brookfield Board of Education amends a portion of Motion #23-06-33 from the June 26, 2023, Board meeting to reflect the adjusted Steps as follows:

Lynn Pegg	Prom Advisor	\$1,214 (Step 7)
Mary Arp	Prom Advisor	\$1,040 (Step 3)

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-08-08

AMEND MOTION

8. Necastro motioned and Kurpe seconded that the Brookfield Board of Education amends Motion #23-05-36 from the May 17, 2023, Board meeting to reflect the adjusted Step as follows:

Jonathan O'Malley MS Intervention Specialist Bachelors, Step 1

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

*" ...in compliance with Board policies, salary schedules, and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

Please remember to "like" our [Brookfield Local School District Facebook page](#), and visit us on our school website @ <http://www.brookfield.k12.oh.us> for all the latest news and schedules!

#23-08-09

AMEND MOTION

9. Sydlowski motioned and Mihalcin seconded that the Brookfield Board of Education amends Motion #23-07-04 from the July 7, 2023, special Board Meeting to reflect the adjusted Steps as follows:

Jordan Misinay	Grade 2 Teacher	Bachelors, Step 1
Isabella Sotlar	BE/MS Intervention Specialist	Bachelors, Step 1

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

#23-08-10

AMEND MOTION

10. Necastro motioned and Kurpe seconded that the Brookfield Board of Education amends Motion #23-06-25 from the June 26, 2023, Board meeting to reflect the adjusted Steps as follows:

Erika Scott	Art Teacher	Bachelors, Step 1
Belinda Titus	MS ELA Teacher	Bachelors, Step 1

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

#23-08-11

MEMORANDUM OF UNDERSTANDING - SUPPLEMENTALS

11. Kurpe motioned and Sydlowski seconded that the Brookfield Board of Education approves the memorandum of understanding between the Brookfield Board of Education and the Brookfield Federation of Teachers (BFT) in regard to adding the following two (2) positions to the Supplemental Salary Schedule:

Elementary Art Club
Elementary STEM Club

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

*" ...in compliance with Board policies, salary schedules, and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

Please remember to "like" our [Brookfield Local School District Facebook page](#), and visit us on our school website @ <http://www.brookfield.k12.oh.us> for all the latest news and schedules!

#23-08-12

COMPLIANCE OFFICERS

12. Mihalcin motioned and Sydlowski seconded that the Brookfield Board of Education approves the assignments of the following officers as indicated.

Kristen Foster	Compliance Officer
Stacey Filicky	Compliance Officer

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-08-13

CONTINUING CONTRACT STATUS

13. Based on the recommendation of Megan Marino, High School Principal, the Superintendent recommends that the Brookfield Board of Education approves the continuing contract status of **Joseph Meyer** effective with the 2023-2024 school year as per Board policies, rules, and regulations.* All tenure requirements and credentials are on file in the Board office.

Moved by Sydlowski, Seconded by Kurpe
Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-08-14

TEACHER CONTRACTS

14. Mihalcin motioned and Sydlowski seconded that the Brookfield Board of Education approves one-year limited contracts for the following certified individuals effective at the start of the 2023-2024 contractual school year*.

Wade Prueitt	PE/Health Living Teacher	\$ 36,416.60 (Bachelors, Step 1)
Tammra Clark	Intervention Specialist	\$ 36,416.60 (Bachelors, Step 1)

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

*" ...in compliance with Board policies, salary schedules, and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

#23-08-15

COOK'S HELPER

15. Kurpe motioned and Necastro seconded that the Brookfield Board of Education approves a one-year limited contract for the following individual effective at the start of the 2023-2024 school year as per Board policies, rules, and regulations*:

Rebecca Moore Cook's Helper \$ based on BASE contract ratification (Step 0)

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-08-16

2023-2024 TUTOR

16. Mihalcin motioned and Necastro seconded that the Brookfield Board of Education approves employment of the following certified individual as a tutor effective at the start of the 2023-2024 school year at an hourly rate of \$26.15.*

Christine DePascale MS Tutor

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-08-17

LANE CHANGES

17. Sydlowski motioned and Mihalcin seconded that the Brookfield Board of Education approves the salary lane changes of the following certificated employees to be effective at the start of the 2023-2024 school year.

Keith Joseph	MS PE Teacher	\$ 79,076.05 (Masters + 30)
Lisa Miller	MS Science Teacher	\$ 79,076.05 (Masters + 30)

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

*" ...in compliance with Board policies, salary schedules, and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

#23-08-18

RESIGNATION

18. Necastro motioned and Kurpe seconded that the Brookfield Board of Education accepts the resignation of **Amanda Bender**, Bus Driver, effective August 25, 2023.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-08-19

SCHOOL COMMUNITY LIAISON

19. Mihalcin motioned and Kurpe seconded that the Brookfield Board of Education approves the job description for a new position of School Community Liaison as presented.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-08-20

2023-2024 SCHOOL HANDBOOKS

20. Necastro motioned and Kurpe seconded that the Brookfield Board of Education approves the 2023-2024 school handbooks for Brookfield Elementary School, Brookfield Middle School, and Brookfield High School. These handbooks are available in the Board office, on the school website, and in each building.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-08-21

HIGH SCHOOL FEES FOR 2023-2024

21. Necastro motioned and Mihalcin seconded that the Brookfield Board of Education approves the following 2023-2024 fees for Brookfield High School:

Art Course	\$10 per semester
Biology	\$15
Chemistry	\$15
English	Fee based on supplies/paperback books
Graduate Transcripts	\$ 7
Human Physiology	\$15
Physics	\$15

*" ...in compliance with Board policies, salary schedules, and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

Please remember to "like" our [Brookfield Local School District Facebook page](#), and visit us on our school website @ <http://www.brookfield.k12.oh.us> for all the latest news and schedules!

Go-Green Science	\$10
Forensic Science	\$10
Senior Class	\$70
Student Parking	\$20

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-08-22

FOOTBALL STADIUM CLEANUP

22. Mihalcin motioned and Kurpe seconded that the Brookfield Board of Education approves the hiring of the high school cross country team to clean the football stadium after each game during the 2023 football season. They will be supervised by Ken Forsythe, Athletic Director. Cost per cleanup is \$100.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-08-23

BUS ROUTES 2023-2024

23. Sydlowski motioned and Necastro seconded that the Brookfield Board of Education approves the 2023-2024 transportation schedule of bus routes and times as submitted by Carla Stearns, Transportation Supervisor. This information is on file in the transportation office.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

*" ...in compliance with Board policies, salary schedules, and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

#23-08-24

2023-2024 SUPPLEMENTAL CONTRACT

24. Kurpe motioned and Necastro seconded that the Brookfield Board of Education approves the following 2023-2024 supplemental contract for the individual listed below as per Board policies, rules, and regulations*:

Randy Reardon	Asst. Football Coach (HS)	\$0 (Volunteer)
T.J. Laverty	Asst. Football Coach (MS)	\$0 (Volunteer)

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-08-25

2023-2024 SUPPLEMENTAL CONTRACT

25. Mihalcin motioned and Kurpe seconded the Brookfield Board of Education approves the following 2023-2024 supplemental contract for the individual listed below as per Board policies, rules, and regulations*:

Lynn Pegg	Interact Advisor	\$ 694 (Step 1)
Alexandra Hagood-Derthick	PBIS Committee	\$1,040 (Step 3)

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-08-26

REVISED POLICY

26. Kurpe motioned and Sydlowski seconded that the Brookfield Board of Education approves the following revised policy regarding the update of our grading scale:

5421 - Grading

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

*" ...in compliance with Board policies, salary schedules, and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

BOARD OF EDUCATION RECOMMENDATIONS

#23-08-27

EXECUTIVE SESSION

XII. It is recommended that the Brookfield Board of Education adjourns to Executive Session for the purpose of:

1. To Consider Personnel Matters - considering the (select one or more) appointment, **employment**, dismissal, discipline, demotion, or compensation of an employee or official of the school district.

2. To Consider the Purchase or Sale of Property - considering the (select one) purchase of property for School District purposes or sale of property at competitive bidding since disclosure at this time would give an unfair competitive or bargaining advantage to person(s) whose personal, private interest is adverse to the general public interest.

3. To Consult with Legal Counsel - meeting with Board Legal Counsel to discuss disputes involving the Board and/or the School District that are the subject of pending or imminent court action.

4. To Discuss Negotiations or Collective Bargaining - (select one or more) prepare for, conduct, review negotiations or bargaining sessions with employees concerning compensation and other terms and conditions of employment.

5. To Discuss Matters Required to be Kept Confidential by Federal or State Law - considering matters required to be kept confidential by federal law or regulations or state statutes.

6. To Discuss Security Arrangements or Emergency Response Protocols of the District - discussing details relative to the security arrangements and emergency protocols for the School District, which, if otherwise disclosed, could jeopardize the security of the School District or Board.

Moved by Necastro, Seconded by Kurpe

Discussion:

Roll Call:

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

Adjourn to Executive Session. Time: 6:50 p.m.

Return from Executive Session. Time: 7:34 p.m.

XIII. Adjourn Board Meeting. Time: 7:34 p.m.

*" ...in compliance with Board policies, salary schedules, and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

Please remember to "like" our [Brookfield Local School District Facebook page](#), and visit us on our school website @ <http://www.brookfield.k12.oh.us> for all the latest news and schedules!

Regular Meeting of the Board
Brookfield Board of Education
Wednesday, August 16, 2023
Page 12

Moved by Necastro, Seconded by Mihalcin

Discussion:

Roll Call:

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

The next meeting of the Board will be held in the Board office on Wednesday, September 20, 2023, in the George Economides Meeting Room.

TG/dd

Enclosures

dd/word/board mtgs 2023 August Mtg

*" ...in compliance with Board policies, salary schedules, and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

Please remember to "like" our [Brookfield Local School District Facebook page](#), and visit us on our school website @ <http://www.brookfield.k12.oh.us> for all the latest news and schedules!