

BROOKFIELD BOARD OF EDUCATION AGENDA

Brookfield Board of Education

Location: George Economides Board Meeting Room

Regular Meeting of the Board

Wednesday, September 20, 2023

- I. Call to order: "Work Session" - Time: 5:30 p.m.
Mrs. Foster reviewed the school's report card which was published by ODE on 9/14. Amber Capan of The Nutrition Group discussed the numbers of meals served and reimbursement received for the summer feeding program. All in attendance agreed the program was a great success.
Mr. Gibson recapped the weekend's events with regards to the Alumni Hall of Fame and praised all of the inductees and the volunteers who made the event so great.
Mr. Weber gave an update on items in his office including the start of his work with K-12 Consulting for the Fall 5 Year Forecast which is due 11/30.
A representative from the Brookfield Branch of the Trumbull County Library updated everyone on some upcoming events at the library for residents of all ages.

- II. The Brookfield Board of Education met in regular session on **Wednesday, September 20, 2023**, at 6:00 p.m. in the George Economides Board Meeting Room. This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda (Item XI).

- III. Pledge of Allegiance

- | | | |
|----------------|------------------------------------|---------|
| IV. Roll Call: | Ms. Ronda Bonekovic, President | Present |
| | Mrs. Sarah Kurpe | Present |
| | Dr. Derek Mihalcin | Present |
| | Mr. Jerry Necastro, Vice President | Present |
| | Mrs. Melissa Sydlowski | Present |

- V. Board of Education Reports - None

- VI. Old Business - None

- VII. New Business - None

- VIII. Enrollment Data:
- | | | |
|------------|---------|----------------------------|
| | Current | Change from Previous Month |
| Elementary | 375 | - 4 |

Middle	325	1
High	303	7
Online	<u>0</u>	<u>0</u>
Total	1003	4

IX. Superintendent's Report - None

X. Treasurer's Report - None

XI. Public Input (5 minutes per individual)

Mrs. Dawn Burns, middle school secretary and president of the BASE union, thanked Mr. Gibson and Mr. Weber for the successful and amicable time all parties had negotiating their FY24-FY26 contract.

BOARD OF EDUCATION RECOMMENDATIONS

#23-09-01

EXECUTIVE SESSION

XII. It is recommended that the Brookfield Board of Education adjourns to Executive Session for the purpose of:

____ 1. **To Consider Personnel Matters** - considering the (select one or more) appointment, employment, dismissal, discipline, demotion, or compensation of an employee or official of the school district.

____ 2. **To Consider the Purchase or Sale of Property** - considering the (select one) purchase of property for School District purposes or sale of property at competitive bidding since disclosure at this time would give an unfair competitive or bargaining advantage to person(s) whose personal, private interest is adverse to the general public interest.

____ 3. **To Consult with Legal Counsel** - meeting with Board Legal Counsel to discuss disputes involving the Board and/or the School District that are the subject of pending or imminent court action.

X 4. **To Discuss Negotiations or Collective Bargaining** - (select one or more) prepare for, conduct, review negotiations or bargaining sessions with employees concerning compensation and other terms and conditions of employment.

____ 5. **To Discuss Matters Required to be Kept Confidential by Federal or State Law** - considering matters required to be kept confidential by federal law or regulations or state statutes.

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_____ **6. To Discuss Security Arrangements or Emergency Response Protocols of the District** - discussing details relative to the security arrangements and emergency protocols for the School District, which, if otherwise disclosed, could jeopardize the security of the School District or Board.

Moved by Necastro, Seconded by Kurpe
Discussion: N/A
Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

Adjourn to Executive Session. Time: 6:02 p.m.

Return from Executive Session. Time: 6:18 p.m.

TREASURER'S RECOMMENDATIONS

#23-09-02

APPROVAL OF MINUTES

1. Necastro motioned and Sydlowski seconded that the following Board minutes be approved as submitted:

August 16, 2023 – Regular Meeting of the Board
August 31, 2023 – Special Meeting of the Board

BE IT RESOLVED under the provision of ORC 3319.26 regarding the reading of the minutes, that the reading be waived and the minutes approved.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-09-03

APPROVAL OF FINANCIAL STATEMENTS

2. Mihalcin motioned and Necastro seconded that the August 2023 Check Listing, Financial Report by Fund, Annual Spending Plan and Bank Reconciliation be approved as submitted.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

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#23-09-04

NEW FUNDS

3. **BE IT RESOLVED**, that upon recommendation of the Treasurer, the Brookfield Board of Education approves the following new funds:

200-9004	Elementary Art Club
200-9005	Elementary STEM Club
200-9126	Class of 2026
200-9127	Class of 2027
200-9128	Class of 2028
200-9129	Class of 2029

Moved by Necastro, Seconded by Kurpe
Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-09-05

DONATIONS

4. Mihalcin motioned and Kurpe seconded that the Brookfield Board of Education accepts the following generous donations:

Brookfield United Methodist Church	Warrior wear clothing (pantry)
Brookfield Acres Manufactured Home Park	Backpacks w/school supplies
Tom Koch	\$100 to food pantry

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-09-06

DISPOSAL OF INVENTORY

5. Kurpe motioned and Sydlowski seconded that the Brookfield Board of Education approves the disposal of seventy-five (75) videocassettes from the school library collection. These items are on average 25-30 years old and are in a format that most classrooms cannot play (VHS).

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

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SUPERINTENDENT'S RECOMMENDATIONS

#23-09-07

RATIFICATION OF MASTER AGREEMENT – CLASSIFIED EMPLOYEES

6. Necastro motioned and Sydlowski seconded that the Brookfield Board of Education approves the ratification of the Master Agreement between the Brookfield Association of School Employees (BASE) and the Brookfield Board of Education for a period of three (3) years beginning July 1, 2023, through June 30, 2026.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

#23-09-08

JUNIOR ACHIEVEMENT OF MAHONING VALLEY AGREEMENT

7. Mihalcin motioned and Sydlowski seconded that the Brookfield Board of Education approves the agreement between Junior Achievement of Mahoning Valley and the Brookfield Board of Education to provide instruction in free enterprise, including work readiness, entrepreneurship, and financial literacy. The agreement is effective for the 2023-2024 school year at no cost to the district.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

#23-09-09

RESOLUTION – HOUSE BILL 33

8. Sydlowski motioned and Necastro seconded that the Brookfield Board of Education adopts the following resolution regarding Ohio House Bill 33:

WHEREAS, on June 30, 2023, the 135th Ohio General Assembly passed the state's biennial Operating Budget for FY 24-25 ("Amended Substitute House Bill 33" or "H.B. 33"), and Governor DeWine signed the legislation into law on July 3, 2023; and

WHEREAS, Amended Substitute House Bill 33 makes significant structural changes to the Ohio Department of Education, including renaming the Department of Education as the Department of Education and Workforce ("DEW"), creating the position of a director of education and workforce who will be appointed by the Governor with the advice and consent of the Senate, establishing within the DEW the Division of Career-Technical

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Education and the Division of Primary and Secondary Education, each of which will be led by a deputy director appointed by the director of education with the advice and consent of the Senate, creating the "Department of Children and Youth," creating the position of a director of children and youth, and transferring most of the powers and duties of the State Board of Education and the Superintendent of Public Instruction to the DEW, the Director of Education and Workforce, the Department of Children and Youth, and/or the Director of Children and Youth; and

WHEREAS, most of the State Board of Education and/or Superintendent of Public Instruction's powers prior to the effective date of H.B.33 will now fall under the auspices and/or jurisdiction of the DEW, the Director of Education and Workforce, the Department of Children and Youth, and/or the Director of Children and Youth, the State Board of Education retains the following duties: (1) adopt requirements for educator licensure; (2) process and issue educator licenses; (3) investigate and resolve educator misconduct complaints; (4) evaluate background checks, evaluate eligibility for licensure and participate in the retained applicant fingerprint database program; (5) determine school district territory transfer disputes; and (6) administer the teacher and school counselor evaluation systems; and

WHEREAS, during the period of transition and until such time as respective roles are clearly delineated, the Board of Education desires to recognize and give full effect to the structural changes made by H.B. 33 and align its practices accordingly;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education that any and all references to the "Department of Education," "Ohio Department of Education," "Department," or "ODE" contained in the Board's existing policies and corresponding administrative guidelines and forms, shall, after the effective date of HB 33 (i.e., on or about October 2, 2023), mean the "Department of Education and Workforce" ("DEW") or the "Department of Children and Youth" for all purposes set forth and described in HB 33.

BE IT FURTHER RESOLVED, that to the extent that existing Board policies and corresponding administrative guidelines and forms reference the "State Superintendent of Public Instruction" and/or the "State Board of Education," such references, after the effective date of HB 33, shall be mean the "Department of Education and Workforce" ("DEW"), the "Director of Education and Workforce," the "Department of Children and Youth" and/or the "Director of Children and Youth" as applicable and appropriate and as set forth and described in HB 33.

BE IT FURTHER RESOLVED, that, until such time as the Board's existing policies and

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corresponding administrative guidelines and forms are updated to reflect the changes set forth above, the Superintendent shall act and direct other school staff to act and carry out their responsibilities in a manner consistent with HB 33 and the above-identified provisional changes to Board policies and corresponding administrative guidelines and forms.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-09-10
SUPERINTENDENT PRO TEMPORE

9. Mihalcin motioned and Necastro seconded that the Brookfield Board of Education appoints **Kristen Foster** as the Superintendent Pro Tempore for the 2023-2024 school year.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-09-11
AMEND MOTION

10. Mihalcin motioned and Sydlowski seconded that the Brookfield Board of Education amends a portion of Motion #23-08-14 from the August 16, 2023, Board meeting to reflect the adjusted salary and step as follows:

Wade Prueitt	PE/Healthy Living Teacher	\$ 41,272.15 (Bachelors 150, Step 3)
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Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-09-12
FAMILY MEDICAL LEAVE (FMLA)

11. Necastro motioned and Kurpe seconded that the Brookfield Board of Education approves the Family Medical Leave (FMLA) request of **Jennifer Pirigy** beginning at the start of the 2023-2024 school year with an anticipated return date of January 3, 2024, pending doctor's release.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None

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Motion Carried

#23-09-13

FAMILY MEDICAL LEAVE (FMLA)

12. Necastro motioned and Sydlowski seconded that the Brookfield Board of Education approves the Family Medical Leave (FMLA) request of **Emily Buonavolonta** beginning November 28, 2023, through February 14, 2024, pending doctor's release.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

#23-09-14

EXTENDED TIME ALLOCATION FOR 2023-2024 SCHOOL YEAR

13. Mihalcin motioned and Kurpe seconded that the Brookfield Board of Education approves the extended time allocation for the 2023-2024 school year for the following certificated employees:

Lynn Pegg	10 extended days = \$3,327.91
Heather Huff	10 extended days = \$4,570.87
Daniel Madeline	10 extended days = \$4,129.82
Danielle Buie	10 extended days = \$2,105.01
Salim Sayers	10 extended days = \$3,909.30
Joseph Meyer	3 extended days = \$1,028.45

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

#23-09-15

LANE CHANGES

14. Necastro motioned and Sydlowski seconded that the Brookfield Board of Education approves the salary lane changes of the following certificated employees to be effective at the start of the 2023-2024 school year.

Jacob Shaffer	HS Math Teacher	\$ 47,168.17 (Masters, Step 5)
Marissa Miller	Intervention Specialist	\$ 55,491.97 (Masters, Step 9)
Megan Totten	STEM Teacher	\$ 57,572.92 (Masters+15, Step 9)

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

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Motion Carried

#23-09-16

CONTINUING CONTRACT STATUS

15. Sydlowski motioned and Mihalcin seconded that the Brookfield Board of Education approves the continuing contract status request of **Marissa Miller** effective with the 2023-2024 school year as per Board policies, rules, and regulations.* All tenure requirements and credentials are on file in the Board office.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

#23-09-17

2023-2024 SUPPLEMENTAL CONTRACT RESIGNATION

16. Sydlowski motioned and Kurpe seconded that the Brookfield Board of Education accepts the resignation of **Marissa Miller** as Resident Educator for the 2023-2024 school year.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

#23-09-18

2023-2024 SUPPLEMENTAL CONTRACT

17. Mihalcin motioned and Kurpe seconded that the Brookfield Board of Education approves the following 2023-2024 supplemental contract for the individual listed below as per Board policies, rules, and regulations*:

Joseph Meyer	Resident Educator	\$ 500 stipend/resident
Erin Gerhardtstein	Art Club (BE)	\$1,040 (Step 1)
Tabitha Majovsky	STEM/Science Advisor (BE)	\$1,040 (Step 1)

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

#23-09-19

2023-2024 SUPPLEMENTAL CONTRACTS

18. Sydlowski motioned and Kurpe seconded that the Brookfield Board of Education approves the following 2023-2024 supplemental contracts for the individuals listed below as per Board policies, rules, and regulations*:

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Mike Katko	Asst. Bowling Coach	\$1,561 (Step 2)
Amber Davis	Asst. Bowling Coach	\$ 0 (Volunteer)

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#23-09-20

REVISED POLICIES

19. Mihalcin motioned and Kurpe seconded that the Brookfield Board of Education approves the following revised policies:

- 0141.2 – Conflict of Interest
- 0164 – Notice of Meetings
- 2623.02 – Third Grade Reading Guarantee
- 3120.08/4120.08 – Employment of Personnel for Co-Curricular/Extra-Curricular Activities
- 5113.01 – Intra-District Open Enrollment
- 5320 – Immunization
- 5330 – Use of Medications
- 5337 – Care of Students with Active Seizure Disorders
- 6240 – Board of Revision Complaints and Countercomplaints
- 6700 – Fair Labor Standards Act (FLSA)
- 7440 – Facility Security
- 8120 – Volunteers
- 8210 – School Calendar
- 8330 – Student Records
- 8600 – Transportation
- 8650 – Transportation by School Van
- 9160 – Public Attendance at School Events
- 9211 – District Support Organizations
- 9270 – Equivalent Education Outside the Schools & Participation in Extra-Curricular for Students Not Enrolled in the District

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

XIII. Adjourn Board Meeting. Time: 6:30 p.m.

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Moved by Necastro, Seconded by Kurpe
Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

The next meeting of the Board will be held in the Board office on Wednesday, October 18, 2023, in the George Economides Meeting Room.

TG/dd

Enclosures

dd/word/board mtgs 2023 September Mtg

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