

BROOKFIELD BOARD OF EDUCATION AGENDA

Brookfield Board of Education
Regular Meeting of the Board
Wednesday, March 20, 2024

Location: George Economides Board Meeting Room

I. Call to order: "Work Session" - Time: 5:30 p.m.

Mr. Weber updated the board on a number of issues including the upcoming switch to 24 pays a year in September 2024, he commented on the forthcoming athletic complex and bus garage upgrades, as well as items involving the Auditor of State financial audit and upcoming travel and trainings.

Mr. Gibson discussed a number of issues including the upcoming change to spring sports supplementals, the district wide professional development day that occurred on 3/19 with Dr. Carmella Hill, the upcoming changes to reading curriculum (the Science of Reading.) He also detailed upcoming dates of note within each school and for the district as a whole.

II. The Brookfield Board of Education met in regular session on **Wednesday, March 20, 2024**, at 6:00 p.m. in the George Economides Board Meeting Room. This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda (Item XI).

III. Pledge of Allegiance

| | | |
|----------------|------------------------------------|---------|
| IV. Roll Call: | Ms. Ronda Bonekovic, President | Present |
| | Mrs. Sarah Kurpe | Present |
| | Dr. Derek Mihalcin | Present |
| | Mr. Jerry Necastro, Vice President | Present |
| | Mrs. Melissa Sydlowski | Present |

V. Board of Education Reports

Ms. Bonekovic congratulated Mrs. Sydlowski on her new role at TCTC, and she also congratulated 2 middle school wrestling students who made it to state championships. She also noted that she was glad the spring sports supplementals were slated to be increased at next month's meeting.

VI. Old Business

None

VII. New Business

None

VIII. Enrollment Data:

| | Current | Change from Previous Month |
|------------|------------|----------------------------|
| Elementary | 377 | 4 |
| Middle | 324 | 0 |
| High | <u>289</u> | <u>- 5</u> |
| Total | 990 | - 1 |

IX. Superintendent's Report

Mr. Gibson commented that he covered all his updates during the work session.

X. Treasurer's Report

Mr. Weber updated the board on the tentative arrival of the new school bus that was ordered in Fall 2022 which is now set to be delivered in April 2024. The bus was paid for with ESSER ARP Funds.

XI. Public Input (5 minutes per individual)

No individuals signed up for public comment.

TREASURER'S RECOMMENDATIONS

#24-03-01

APPROVAL OF MINUTES

1. Necastro motioned and Sydlowski seconded that the following Board minutes be approved as submitted:

February 21, 2024 – Regular Meeting of the Board

February 28, 2024 – Special Meeting of the Board

BE IT RESOLVED under the provision of ORC 3319.26 regarding the reading of the minutes, that the reading be waived and the minutes approved.

*" ...in compliance with Board policies, salary schedules, and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

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Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#24-03-02

APPROVAL OF FINANCIAL STATEMENTS

2. Mihalcin motioned and Necastro seconded that the February 2024 Check Listing, Financial Report by Fund, Annual Spending Plan and Bank Reconciliation be approved as submitted.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#24-03-03

RESOLUTION – E & D SPECIALTY STANDS CONTRACT

3. Sydlowski motioned and Kurpe seconded that the Brookfield Board of Education adopts the following resolution regarding the urgent necessity to authorize a contract with E & D Specialty Stands, Inc., outside of statutory competitive bidding procedures, for the stadium bleachers.

WHEREAS, Section 3313.46 of the Ohio Revised Code requires boards of education to advertise for bids for a period of two weeks when they determine to make certain improvements, the cost of which will exceed \$50,000, and to award contracts to the lowest responsible bidder, except in cases of urgent necessity; and

WHEREAS, the District has been advised that the stadium bleachers are in need of replacement, repair, and expansion; and

WHEREAS, the replacement, repair, and expansion must be commenced as soon as possible due to lead time in procuring the materials and in order to ensure the availability for use for the next athletic season; and

WHEREAS, this Board finds that such circumstances warrant the declaration of urgent necessity and the awarding of a contract for the improvements outside of the two-week bid advertisement and other procedures otherwise required under Section 3313.46 of the Revised Code.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Brookfield Local School District, County of Trumbull, Ohio, that:

*" ...in compliance with Board policies, salary schedules, and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

Section 1. Finding of Urgent Necessity. For the aforesaid reasons, this Board hereby finds, determines and declares that an urgent necessity exists with respect to the work as set forth in the preambles to this Resolution, that compliance with the relatively lengthy procedures prescribed by Section 3313.46 of the Revised Code could compromise the educational mission of the District, and that said Section 3313.46 does not apply to the contract approved under Section 2 herein.

Section 2. Approval of Contract. The Treasurer of this Board is hereby authorized and directed to enter into a contract for the replacement, repair, and expansion of the bleachers and grandstand with E & D Specialty Stands, Inc. in accordance with the vendor's proposal currently on file for a contract sum not exceeding \$396,610 which amount is hereby appropriated for the purpose and authorized to be advanced.

Section 3. Modifications. This Board hereby authorizes the Treasurer to act on behalf of the Board with respect to decisions required by the Board for the project, including the authority to approve the project schedule and amendments to the project schedule, resolution of claims, and approval of modifications (including change orders, construction change directives and increases in any contract sum payable to a contractor) up to an aggregate cap of ten percent (10%) of the award amount set forth in Section 1. No modification shall be approved, signed or delivered that would require the Board to spend an additional amount for costs of the project unless the Treasurer of this Board certifies that there is available, or in the process of collection, to the credit of an appropriate fund and not encumbered for any other purpose the amount needed to meet the Board's additional obligations incurred by the modification.

Section 4. Approval and Execution of Related Documents and Related Actions. The President or Vice-President and Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions and carry out the work contemplated by this Resolution and the contract.

Section 5. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in and related to this Resolution are hereby approved, ratified and confirmed.

Section 6. Compliance with Open Meeting Requirements. It is hereby found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board of Education that resulted in such formal actions were held in meetings in compliance with the law.

*" ...in compliance with Board policies, salary schedules, and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

Section 7. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof. Reference to a Section means a section of this Resolution unless otherwise indicated.

Section 8. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

#24-03-04

RESOLUTION – KIRILA FIRE TRAINING FACILITIES

4. Mihalcin motioned and Kurpe seconded that the Brookfield Board of Education adopts the following resolution regarding the urgent necessity to authorize a contract with Kirila Fire Training Facilities, Inc., outside of statutory competitive bidding procedures, for the stadium press box.

WHEREAS, Section 3313.46 of the Ohio Revised Code requires boards of education to advertise for bids for a period of two weeks when they determine to make certain improvements, the cost of which will exceed \$50,000, and to award contracts to the lowest responsible bidder, except in cases of urgent necessity; and

WHEREAS, the District has been advised that the stadium press box is in need of replacement, repair, and expansion; and

WHEREAS, the replacement, repair, and expansion must be commenced as soon as possible due to lead time in procuring the materials and in order to ensure the availability for use for the next athletic season; and

WHEREAS, this Board finds that such circumstances warrant the declaration of urgent necessity and the awarding of a contract for the improvements outside of the two-week bid advertisement and other procedures otherwise required under Section 3313.46 of the Revised Code.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Brookfield Local School District, County of Trumbull, Ohio, that:

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Section 1. Finding of Urgent Necessity. For the aforesaid reasons, this Board hereby finds, determines and declares that an urgent necessity exists with respect to the work as set forth in the preambles to this Resolution, that compliance with the relatively lengthy procedures prescribed by Section 3313.46 of the Revised Code could compromise the educational mission of the District, and that said Section 3313.46 does not apply to the contract approved under Section 2 herein.

Section 2. Approval of Contract. The Treasurer of this Board is hereby authorized and directed to enter into a contract for the stadium press box with Kirila Fire Training Facilities, Inc. in accordance with the vendor's proposal currently on file for a contract sum not exceeding \$60,000 which amount is hereby appropriated for the purpose and authorized to be advanced.

Section 3. Modifications. This Board hereby authorizes the Treasurer to act on behalf of the Board with respect to decisions required by the Board for the project, including the authority to approve the project schedule and amendments to the project schedule, resolution of claims, and approval of modifications (including change orders, construction change directives and increases in any contract sum payable to a contractor) up to an aggregate cap of ten percent (10%) of the award amount set forth in Section 1. No modification shall be approved, signed or delivered that would require the Board to spend an additional amount for costs of the project unless the Treasurer of this Board certifies that there is available, or in the process of collection, to the credit of an appropriate fund and not encumbered for any other purpose the amount needed to meet the Board's additional obligations incurred by the modification.

Section 4. Approval and Execution of Related Documents and Related Actions. The President or Vice-President and Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions and carry out the work contemplated by this Resolution and the contract.

Section 5. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in and related to this Resolution are hereby approved, ratified and confirmed.

Section 6. Compliance with Open Meeting Requirements. It is hereby found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board of Education that resulted in such formal actions were held in meetings in compliance with the law.

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Section 7. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof. Reference to a Section means a section of this Resolution unless otherwise indicated.

Section 8. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#24-03-05

BUS GARAGE ROOF REPAIRS

5. Necastro motioned and Kurpe seconded that the Brookfield Board of Education approves the agreement between Progressive Roofing LLC and the Brookfield Local School District for roof repairs at the bus garage per the estimate submitted.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#24-03-06

BUS GARAGE ELECTRICAL REPAIRS

6. Kurpe motioned and Sydlowski seconded that the Brookfield Board of Education approves the agreement between T-Squared Electrical LLC and the Brookfield Local School District for electrical repairs at the bus garage per the estimate submitted.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#24-03-07

BUS GARAGE FENCING

7. Sydlowski motioned and Mihalcin seconded that the Brookfield Board of Education approves the agreement between Austintown Fence Company LLC and the Brookfield Local School District for fencing at the bus garage per the estimate submitted.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None

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Motion Carried

#24-03-08

LANDSCAPE MAINTENANCE AGREEMENT

8. Sydlowski motioned and Kurpe seconded that the Brookfield Board of Education approves the agreement between Wilson Landscaping and Cores, LLC and the Brookfield Local School District for mowing and various landscaping services effective April 1, 2024, through November 30, 2024, in the total amount of \$49,920.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

#24-03-09

DONATIONS

9. Necastro motioned and Sydlowski seconded that the Brookfield Board of Education accepts the following generous donations:

| | |
|---------------------------------------|------------------|
| Masury Brookfield Women's Club | items for pantry |
| Kathy Vaughn | food for pantry |

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

#24-03-10

DISPOSAL OF INVENTORY

10. Kurpe motioned and Necastro seconded that the Brookfield Board of Education approves the disposal of twenty-seven (27) video materials and thirty-eight (38) books from the school library as they are outdated or damaged.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

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SUPERINTENDENT’S RECOMMENDATIONS

#24-03-11

MEMORANDUM OF UNDERSTANDING – COLLEGE CREDIT PLUS

11. Mihalcin motioned and Kurpe seconded that the Brookfield Board of Education approves the memorandum of understanding between the University of Akron and the Brookfield Local School District for high school students to participate/enroll in the University of Akron’s College Credit Plus program for the 2024-2025 academic school year.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#24-03-12

2024-2025 SCHOOL CALENDAR

12. Sydlowski motioned and Kurpe seconded that the Brookfield Board of Education approves the 2024-2025 school calendar:

173 Student Days/181 Teacher Days
4 Teacher In-Service Days
2 Professional Development Days
2 Parent-Teacher Conference Days
2 Two-Hour Delay Days (Progress Reports Each Quarter & PD)

| | |
|--------------------------------------|--|
| August 5-15, 2024 (1 flex day taken) | Teacher In-Service Day |
| Fri-Tues, August 16-20, 2024 | Teacher In-Service Days |
| Wednesday, August 21, 2024 | FIRST DAY OF SCHOOL – STUDENTS |
| Friday, May 23, 2025 | LAST DAY OF SCHOOL – STAFF & STUDENTS |

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#24-03-13

LONG-TERM CERTIFIED SUBSTITUTE

13. Kurpe motioned and Sydlowski seconded that the Brookfield Board of Education approves an increase in pay for the following certificated individual who will reach his 60th day as a long-term substitute teacher as indicated:

Carmen Furillo (sub for Melanie Horn):

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60th day on 3/15/24
\$210.50 per day effective 3/18/24

Ayes: Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Abstain: Bonekovic
Motion Carried

#24-03-14

RESIGNATION

14. Mihalcin motioned and Sydlowski seconded that the Brookfield Board of Education accepts the resignation of **April Antonelli** effective at the end of the 2023-2024 school year.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#24-03-15

RETIREMENT

15. Mihalcin motioned and Sydlowski seconded that the Brookfield Board of Education accepts the retirement of **Sheri Ondo** effective at the end of the 2023-2024 school year.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#24-03-16

RESIGNATION

16. Necastro motioned and Mihalcin seconded that the Brookfield Board of Education accepts the resignation of **Amanda O'Neill** effective at the end of the 2023-2024 school year.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#24-03-17

WARRIOR ONLINE CREDIT RECOVERY 2024 SUMMER SCHOOL PROGRAM

17. Kurpe motioned and Sydlowski seconded that the Brookfield Board of Education approves the Warrior Online Credit Recovery 2024 Summer School Program. This program begins

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June 3 and continues through June 28, 2024, Monday through Friday for 5 hours per day. A second session will be offered from July 30 through August 15, 2024, Monday through Friday for 6 hours per day. **Chris Fahndrich**, Summer School Coordinator, will be paid \$25 per hour.*

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#24-03-18

SUCCESS BY SIX 2024 SUMMER PROGRAM

18. Kurpe motioned and Mihalcin seconded that the Brookfield Board of Education approves the employment of the certified individuals listed below as Summer Program Instructors for the Success by Six Program offered at Brookfield Elementary beginning June 3, 2024, and ending June 28, 2024. Success by Six will run Monday through Friday from 8:00 a.m. to 2:15 p.m. Instructors will be paid an hourly rate based on Step 0 of each teacher's salary lane schedule for 2023-2024.*

| | |
|-------------------------|----------------|
| Jennifer Pirigy | Four (4) weeks |
| Tara Kovach | Two (2) weeks |
| Carina Fahndrich | Two (2) weeks |

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#24-03-19

2024-2025 SUPPLEMENTAL CONTRACT

19. Sydlowski motioned and Necastro seconded that the Brookfield Board of Education approves the following 2024-2025 supplemental contract for the individual listed below as per Board policies, rules, and regulations*:

| | | |
|--------------------|---------------------|------------------|
| Randy Clark | Head Football Coach | \$6,787 (Step 7) |
|--------------------|---------------------|------------------|

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

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#24-03-20

2024-2025 SUPPLEMENTAL CONTRACT

20. Mihalcin motioned and Kurpe seconded that the Brookfield Board of Education approves the following 2024-2025 supplemental contract for the individual listed below as per Board policies, rules, and regulations*:

| | | |
|------------------------|-----------------|------------------|
| Jason Warrender | Head Golf Coach | \$2,501 (Step 3) |
|------------------------|-----------------|------------------|

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#24-03-21

2024-2025 SUPPLEMENTAL CONTRACT

21. Kurpe motioned and Sydlowski seconded that the Brookfield Board of Education approves the following 2024-2025 supplemental contract for the individual listed below as per Board policies, rules, and regulations*:

| | | |
|---------------------|-----------------------|------------------|
| Andrea Grimm | Head Volleyball Coach | \$6,073 (Step 2) |
|---------------------|-----------------------|------------------|

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#24-03-22

2024-2025 SUPPLEMENTAL CONTRACTS

22. Sydlowski motioned and Kurpe seconded that the Brookfield Board of Education approves the following 2024-2025 supplemental contracts for the individuals listed below as per Board policies, rules, and regulations*:

| | | |
|-----------------------|---------------------------|------------------|
| Jen Russo | Head Soccer Coach (Boys) | \$5,001 (Step 6) |
| Erin Warrender | Head Soccer Coach (Girls) | \$5,358 (Step 7) |

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

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#24-03-23

2024-2025 SUPPLEMENTAL CONTRACT

23. Kurpe motioned and Mihalcin seconded that the Brookfield Board of Education approves the following 2024-2025 supplemental contract for the individual listed below as per Board policies, rules, and regulations*:

| | | |
|--------------------|---------------------|------------------|
| Randy Clark | Weightlifting Coach | \$2,322 (Step 7) |
|--------------------|---------------------|------------------|

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#24-03-24

2024-2025 SUPPLEMENTAL CONTRACTS

24. Sydlowski motioned and Mihalcin seconded that the Brookfield Board of Education approves the following 2024-2025 supplemental contracts for the individuals listed below as per Board policies, rules, and regulations*:

| | | |
|-------------------------|---------------------------|------------------|
| Jennifer Schultz | Cheerleading Advisor (HS) | \$3,572 (Step 4) |
| Megan Krepps | Cheerleading Advisor (MS) | \$2,143 (Step 1) |

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

XII. Adjourn Board Meeting. Time: 6:33 p.m.

Moved by Kurpe, Seconded by Necastro
Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

The next meeting of the Board will be held in the Board office on Wednesday, April 10, 2024, in the George Economides Meeting Room.

TG/dd
Enclosures
dd/word/board mtgs 2024 March Mtg

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