

BROOKFIELD BOARD OF EDUCATION MINUTES

Brookfield Board of Education

Location: George Economides Board Meeting Room

Regular Meeting of the Board

Wednesday, March 16, 2022

I. Work Session - Time: 5:32 p.m.

Mrs. Sloan presented updates to the Board:

- OSBA NE Region Spring Conference
- Electric Project for Track
- Transportation and Cafeteria Updates
- Legal Update

Mr. Gibson presented updates to the Board:

- Distinguished Alumni – HOF
- Middle School Remediation Project
- Grants
- IWIP Grants and Library Media Center – 2022/2023
- Drone Racing Team

II. Call to Order – Regular Session

The Brookfield Board of Education called their regular meeting to order at 6:01 p.m. on Wednesday, March 16, 2022, in the George Economides Board Meeting Room.

III. Pledge of Allegiance

IV. <u>Roll Call:</u>	Mrs. Sarah Kurpe, President	PRESENT
	Ms. Ronda Bonekovic	PRESENT
	Dr. Derek Mihalcin	PRESENT
	Mr. Jerry Necastro	PRESENT
	Mrs. Melissa Sydlowski	PRESENT

V. Board of Education Reports

Ms. Bonekovic updated the Board following the 3/15 Athletic Council Meeting. The following students were recognized for their athletic achievements in winter sports:

- Girls Basketball Team – Sectional Champs – Boys Bowling – District Qualifiers
- Post Season Individual Honors - GBK – Audrey Reardon, Anna Reichart, Katie Gibson, Sophia Hook, Cailey Wellman
- BBK – David Pawlowski, TJ Laverty, Isaiah Jones, Donovan Pawlowski
- WR – Luke Beckstine, Bailey Hackett, Troy Randall, Brian Smith – Swimming – Hays Montgomery
- Bowling – AJ Haywood, Cameron Neely, Alison Breighner

VI. Old Business

None

VII. New Business

None

VIII. Enrollment Data:

	Current	Change from Previous Month
Elementary	368	1
Middle	313	2
High	315	-2
Online	<u>27</u>	<u>3</u>
Total	1023	4

IX. Superintendent's Report

None

X. Treasurer's Report

None

XI. Public Input (5 minutes per individual)

TREASURER'S RECOMMENDATIONS

#22-03-01

APPROVAL OF MINUTES

1. Mrs. Sydlowski motioned and Ms. Bonekovic seconded that the following Board minutes be approved as submitted:

February 16, 2022 – Regular Meeting of the Board

BE IT RESOLVED under the provision of ORC 3319.26 regarding the reading of the minutes, that the reading be waived and the minutes approved.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

#22-03-02

APPROVAL OF FINANCIAL STATEMENTS

2. Mr. Necastro motioned and Dr. Mihalcin seconded that the February 2022 Check Listing, Financial Report by Fund, Annual Spending Plan and Bank Reconciliation be approved as submitted.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

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Nays: None
Motion Carried

#22-03-03

GAAP CONVERSION

3. Mr. Necastro motioned and Ms. Bonekovic seconded that the Brookfield Board of Education approves the agreement between the Ohio Auditor of State's Local Government Services (LGS) and the Brookfield Local School District for LGS to compile annual financial statements for the term leading up to the fiscal year ending June 30, 2022, as submitted at a rate of \$67 per hour.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#22-03-04

REMEDATION PROJECT AMENDMENT

4. Mrs. Sydlowski motioned and Dr. Mihalcin seconded that the Brookfield Board of Education approves the first amendment to the second WJE contract associated with the remediation of load-bearing walls not contemplated in the original scope of work as presented.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#22-03-05

DISPOSAL OF OBSOLETE INVENTORY

5. Ms. Bonekovic motioned and Mrs. Sydlowski seconded that the Brookfield Board of Education approves the consignment agreement with 422 Sales for the removal of five (5) buses along with miscellaneous items including seat covers, tires, tie downs, and mirror assemblies (complete list available in Board office) to be sold at auction on April 9, 2022. Bus information:

Bus #7 – 2003 International (VIN #1HVBBAAN73H559046)
Bus #11 – 2004 International (VIN #1HVBBAAN34H613945)
Bus #19 – 2001 International (VIN #1HVBBAAN21H358071)
Bus #27 – 2004 International (VIN #4DRBRAAN34B963298)
Bus #28 – 2004 International (VIN #4DRBRAAN64B963294)

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

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Nays: None
Motion Carried

#22-03-06

DISPOSAL OF OBSOLETE INVENTORY

6. Mr. Necastro motioned and Dr. Mihalcin seconded that the Brookfield Board of Education approves the removal of fifty (50) outdated/unused middle school textbooks.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#22-03-07

DISPOSAL OF OBSOLETE INVENTORY

7. Mrs. Sydlowski motioned and Mr. Necastro seconded that the Brookfield Board of Education approves the disposal of fifty-seven (57) school library books and videos that are outdated, worn beyond repair, and/or duplicates.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#22-03-08

RATE RESOLUTION

8. Ms. Bonekovic motioned and Mrs. Sydlowski seconded that the Brookfield Board of Education adopts the following resolution accepting the amounts and rates as determined by the Budget Commission of Trumbull County, Ohio, and authorizing the necessary tax levels and certifying them to the Trumbull County Auditor:

WHEREAS, the Brookfield Board of Education, in accordance with the provisions of law, has previously adopted the Alternative Tax Budget Information for the next succeeding fiscal year commencing July 1, 2022; and

WHEREAS, the Budget Commission of Trumbull County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within the ten mill limitation; therefore, be it

RESOLVED, by the Board of Education of the Brookfield Local School District, Trumbull County, Ohio, that the amounts and rates, as determined by the

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Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, that there be and is hereby levied on the tax duplicate of said school district the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A
 SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET
 COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES

FUND	Amount Approved by Budget Commission Inside 10 Mill Limitation	Amount to be Derived from Levies Outside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to be Levied	
			Inside 10 Mill Limitation	Outside 10 Mill Limitation
	Column I	Column II	Column III	Column IV
General Fund	862,798	3,239,316	6.00	42.95
Bond Retirement Funds		905,938		6.30
Classroom Facilities Fund		65,205		0.50
Total	862,798	4,210,459	6.00	49.75

TOTAL MILLAGE 55.75

SCHEDULE B
 LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND		Maximum Rate Authorized to be Levied	County Auditor's Est. of Yield of Levy (Carry to Schedule A, Column II)
General Fund:			
Current Expense Levy authorized by voters on Continuous	00/00/76	23.80	
Current Expense Levy authorized by voters on Continuous	06/02/81	6.80	
Current Expense Levy authorized by voters on Continuous	02/07/95	7.50	
Current Expense Levy authorized by voters on Continuous	05/07/13	4.85	
Special Levy Funds:	11/06/07	0.50	

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Levy authorized by voters on Classroom Facilities Levy – Not to exceed 23 years			
Levy authorized by voters on Bond Levy – Not to exceed 28 years	11/06/07	4.80	
Levy authorized by voters on Bond Levy – Not to exceed 28 years	11/06/07	1.50	

BE IT FURTHER RESOLVED, that the Clerk of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of Trumbull County, Ohio.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

#22-03-09

DONATIONS

9. Mrs. Sydlowski motioned and Mr. Necastro seconded that the Brookfield Board of Education accept the following generous donations:

Ken James	musical instruments/equipment to elementary
Lisa Henry	\$200 to PBIS

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

SUPERINTENDENT’S RECOMMENDATIONS

#22-03-10

MEMORANDUM OF UNDERSTANDING – EDUCATIONAL AIDES AS SUBSTITUTES

10. Dr. Mihalcin motioned and Mr. Necastro seconded that the Brookfield Board of Education approves the memorandum of understanding between the Brookfield Board of Education and the Brookfield Association of School Employees (BASE) to allow classroom assistants to substitute for absent teaching staff at the substitute teacher rate of pay as outlined in the MOU.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

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#22-03-11

RESIGNATION

11. Ms. Bonekovic motioned and Mr. Necastro seconded that the Brookfield Board of Education accepts the resignation of **Damon Haught**, High School Math Teacher, effective February 23, 2022.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#22-03-12

UNPAID LEAVE

12. Dr. Mihalcin motioned and Ms. Bonekovic seconded that the Brookfield Board of Education approves the unpaid leave request of **Shalawn Ashley**, Educational Aide, effective February 1, March, 2, 4, 17, 25, and May 6 and 27 (seven days).

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#22-03-13

HOME INSTRUCTOR

13. Mrs. Sydlowski motioned and Mr. Necastro seconded that the Brookfield Board of Education approves the hire of **Ryan Marino** as a home instructor for an elementary student five (5) hours per week at an hourly rate of \$28.83.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#22-03-14

RESIGNATION

14. Ms. Bonekovic motioned and Dr. Mihalcin seconded that the Brookfield Board of Education accepts the resignation of **Peggy Kekich**, part-time Custodian, effective March 22, 2022.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

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#22-03-15

COOK'S HELPER/CASHIER

15. Mrs. Sydlowski motioned and Ms. Bonekovic seconded that the Brookfield Board of Education approves the hire of **Peggy Kekich** as a cafeteria Cook's Helper/Cashier effective March 23, 2022, as per Board policies, rules, and regulations.* Hourly rate (cook's helper): \$11.35; hourly rate (cashier): \$13.25.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

#22-03-16

LONG-TERM CERTIFIED SUBSTITUTE

16. Ms. Bonekovic motioned and Dr. Mihalcin seconded that the Brookfield Board of Education approves an increase in pay for the following certificated individual who will reach his 60th day as a long-term substitute teacher as indicated:

Brian Matzye (sub for Damon Haught) 60th day on 3/9/22
\$178.66 per day effective 3/10/22

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

#22-03-17

LONG-TERM SUBSTITUTE TEACHER

17. Mr. Necastro motioned and Ms. Bonekovic seconded that the Brookfield Board of Education approves the hire of **Cassandra Murcko** as a long-term kindergarten substitute teacher effective March 28, 2022, for the remainder of the 2021-2022 school year at a rate of \$178.66 per day (Base Salary, Step 0).

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

#22-03-18

ART CLUB FIELD TRIP

18. Dr. Mihalcin motioned and Mrs. Sydlowski seconded that the Brookfield Board of Education approves the Art Club field trip to the Cleveland Zoo on Tuesday, May 10, 2022, to sketch animals. Middle and high school students will travel via J.W. Crown charter bus, leaving at approximately 8:45 a.m. and returning to the school at 4:00 p.m. Admission

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tickets will be paid by the students. The cost of the charter bus and the substitute teacher will be supplied from the middle school and high school art club funds.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#22-03-19

SENIOR CLASS FIELD TRIP

19. Ms. Bonekovic motioned and Mr. Necastro seconded that the Brookfield Board of Education approves the 2022 senior class field trip to Cedar Point in Sandusky, Ohio, on Thursday, May 19, 2022. Students will travel via Anderson Tour to spend the day in the amusement park. Cost per student is \$120, paid for by parents.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#22-03-20

2022-2023 SCHOOL CALENDAR

20. Mrs. Sydlowski motioned and Ms. Bonekovic seconded that the Brookfield Board of Education approves the 2022-2023 school calendar (Option A):

173	Student Days (includes 4 remote)
2	Parent/Teacher Exchange Days
4	Teacher In-Service Days
<u>4</u>	Professional Development Days
183	Total Calendar Days

August 10-23, 2022 (1 flex day taken)	Teacher In-Service Day
Wed.-Fri., August 24-26, 2022	Teacher In-Service Days
Monday, August 29, 2022	FIRST DAY OF SCHOOL – STUDENTS
Wednesday, November 23, 2022	Parent/Teacher Exchange Day
Friday, June 2, 2023	LAST DAY OF SCHOOL – STUDENTS

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#22-03-21

2021-2022 SUPPLEMENTAL CONTRACT

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21. Ms. Bonekovic motioned and Dr. Mihalcin seconded that the Brookfield Board of Education approves the following 2021-2022 supplemental contracts for the individuals below as per Board policies, rules, and regulations*:

Robert Trudo	Head Baseball Coach	\$3,106 (Step 7)
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Ayes: Bonekovic, Kurpe, Mihalcin, Sydlowski
Nays: Necastro
Motion Carried

#22-03-22

2021-2022 SUPPLEMENTAL CONTRACT

22. Mrs. Sydlowski motioned and Ms. Bonekovic seconded that the Brookfield Board of Education approves the following 2021-2022 supplemental contracts for the individuals below as per Board policies, rules, and regulations*:

John Shingledecker	Asst. Baseball Coach	\$1,962 (Step 3)
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Ayes: Bonekovic, Kurpe, Mihalcin, Sydlowski
Nays: Necastro
Motion Carried

#22-03-23

2021-2022 SUPPLEMENTAL CONTRACT

23. Dr. Mihalcin motioned and Ms. Bonekovic seconded that the Brookfield Board of Education approves the following 2021-2022 supplemental contracts for the individuals below as per Board policies, rules, and regulations*:

Ron Schultz	Girls' Softball Volunteer	\$0
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Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

BOARD OF EDUCATION RECOMMENDATIONS

#22-03-24

BOARD COMMITTEE ASSIGNMENTS

24. Ms. Bonekovic motioned and Mr. Necastro seconded that the Brookfield Board of Education establishes Board Member liaisons for the following committees for 2022:

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Athletic Council:	Ronda Bonekovic & Jerry Necastro
Building, Grounds & Transportation:	Jerry Necastro & Derek Mihalcin
School Funding & Finance:	Sarah Kurpe & Derek Mihalcin
Certified/Classified Negotiations:	Sarah Kurpe & Derek Mihalcin
Academic Committee:	Melissa Sydlowski
OIP/DLT Representatives:	Ronda Bonekovic & Melissa Sydlowski
Trumbull Career & Technical Center:	Ronda Bonekovic & Melissa Sydlowski
Legislative Actions:	Ronda Bonekovic

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#22-03-25

EXECUTIVE SESSION

XII. Ms. Bonekovic motioned and Mrs. Sydlowski seconded that the Brookfield Board of adjourns to Executive Session for the purpose of:

1. **To Consider Personnel Matters** - considering the (select one or more) appointment, **employment**, dismissal, discipline, demotion, or compensation of an employee or official of the school district.

2. **To Consider the Purchase or Sale of Property** - considering the (select one) purchase of property for School District purposes or sale of property at competitive bidding since disclosure at this time would give an unfair competitive or bargaining advantage to person(s) whose personal, private interest is adverse to the general public interest.

3. **To Consult with Legal Counsel** - meeting with Board Legal Counsel to discuss disputes involving the Board and/or the School District that are the subject of pending or imminent court action.

4. **To Discuss Negotiations or Collective Bargaining** - (select one or more) prepare for, conduct, review negotiations or bargaining sessions with employees concerning compensation and other terms and conditions of employment.

5. **To Discuss Matters Required to be Kept Confidential by Federal or State Law** - considering matters required to be kept confidential by federal law or regulations or state statutes.

6. **To Discuss Security Arrangements or Emergency Response Protocols of the District** - discussing details relative to the security arrangements and emergency

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Regular Meeting of the Board
Brookfield Board of Education
Wednesday, March 16, 2022
Page 12

protocols for the School District, which, if otherwise disclosed, could jeopardize the security of the School District or Board.

Adjourn to Executive Session. Time: 6:28 p.m.
Return from Executive Session. Time: 7:35 p.m.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nays: None
Motion Carried

#22-03-26

ADJOURN

XII. Adjourn Board Meeting. Time: 7:35 p.m.
Moved by Ms. Bonekovic and Seconded by Mr. Necastro
Aye: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski
Nay: None
Motion Carried

The next meeting of the Board will be held in the George Economides Board Meeting Room on April 13, 2022, at 6:00, with the work session starting at 5:30.

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