



# Brookfield Local Schools

Mr. Toby Gibson, Superintendent  
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## 2022-2023 HOME EDUCATION NOTIFICATION FORM

### 3301-34-02 STATEMENT OF PURPOSE

The purpose of the rules in this chapter is to prescribe conditions governing the issuance of excuses from school attendance under section 3321.04 of the Ohio Revised Code, to provide for the consistent application thereof throughout the state by superintendents, and to safeguard the primary right of parents to provide the education for their child/children. Home education must be in accordance with the law.

### 3301-34-02 NOTIFICATION

A parent who elects to provide home education shall supply the following information to the superintendent of the public school district where the parent resides:

- School year for the which notification is made: 2022-2023
- Name of Parent: \_\_\_\_\_  
Address (Number & Street): \_\_\_\_\_  
City: \_\_\_\_\_ State: Ohio Zip Code: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_
- Name, address and phone number of person(s) who will be teaching the child subject set forth in paragraph (A) (5) of this rule, if other than the parent:  
  
Name of Parent: \_\_\_\_\_  
Address (Number & Street): \_\_\_\_\_  
City: \_\_\_\_\_ State: Ohio Zip Code: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_
- Full name and birth date of child/children to be educated at home:

First Name	Middle	Last Name	Date of Birth (00/00/0000)

5. Assurances:

Assurance that home education will include the following, except that home education will not be required to include any concept, topic, or practice that is in conflict with sincerely held religious beliefs of the parent: (a) Language, Reading, Spelling and Writing; (b) Geography, History of the United States and Ohio, and national, state and local government; (c) Mathematics; (d) Science; (e) Health; (f) Physical Education (g) Fine Arts, including Music; and (h) First Aid, Safety and Fire Prevention.

6. Assurances (continued):

- Brief outline of intended curriculum for current year. Such outline is for informational purposes only.
  
- List of (a) textbooks; (b) correspondence courses; (c) commercial curricula; or (d) other basic teaching materials that the parent intends to use for home instruction. Such list is for informational purposes only.
  
- Assurance that the child or children will be provided a minimum of nine hundred (900) hours of home education each school year.
  
- Assurance that the home education teacher has one of the following qualifications: (a) a high school diploma; or (b) the certificate of high school equivalence; or (c) standardized test scores that demonstrate high school equivalence; or (d) other equivalent credential found appropriate by the superintendent; or (e) lacking the above, the teacher must work under the direction of a person holding a baccalaureate degree from a recognized college until the child's or children's test results demonstrate reasonable proficiency or until the home teacher obtains a high school diploma or a certificate of high school equivalence.
  
- The parent(s) shall affirm the above information supplied with his or her signature prior to providing it to the superintendent.

\_\_\_\_\_  
Signature of Affirmation by the Parent

\_\_\_\_\_  
Date

## 3301-34-04 ACADEMIC ASSESSMENT

- (A) The parent shall send to the superintendent an academic assessment report of the child for the previous school year at the time of supplying subsequent notification.
- (B) The academic assessment report shall include one of the following:
- a. Results of a nationally normed, standardized achievement test; or
  - b. A written narrative prepared by a certified teacher or a person mutually agreed upon by the parent(s) and the superintendent, indicating that a portfolio of the child's work has been reviewed by that person and that the progress demonstrated for the year is in accordance with the child's abilities; or
  - c. An alternative academic assessment mutually agreed upon by the parent and superintendent.

**SEND THIS COMPLETED HOME EDUCATION NOTIFICATION FORM TO:**  
Mr. Toby Gibson, Superintendent ([toby.gibson@brookfieldschools.us](mailto:toby.gibson@brookfieldschools.us)), or by mail at  
Brookfield Local School District, 614 Bedford Road SE, Brookfield, Ohio 44403.