

**BROOKFIELD BOARD OF EDUCATION
MINUTES**

Brookfield Board of Education
Regular Meeting of the Board
Wednesday, June 26, 2013

School Auditorium

- I. The Brookfield Board of Education met in regular session on Wednesday, June 26, 2013 at 6:15 pm in the school auditorium.

- II. Pledge of Allegiance

- III. Roll Call:

Mrs. Kelly Bianco, President	present
Ms. Ronda Bonekovic	present
Mr. Ron Brennan	present
Mr. Tim Filipovich	absent
Mrs. Gwen Martino	present

- IV. Board of Education Reports
Mrs. Martino reported to the Board about the brick order.

- V. Old Business

- VI. New Business

- VII. Superintendent's Report
 - a. Back Pack Program
 - b. Summer Cleaning & Maintenance
 - c. Scholastic Sponsors

- VIII. Financial Report

- IX. Public Input (5 minutes per individual)

TREASURER'S RECOMMENDATIONS

#13-090

APPROVAL OF MINUTES

Martino moved and Brennan seconded that the following Board minutes be approved as submitted:

May 9, 2013 – Special Meeting of the Board

May 26, 2013 – Special Meeting of the Board
May 29, 2013 – Regular Meeting of the Board

BE IT RESOLVED under the provision of ORC 3319.26 regarding the reading of the minutes, that the reading be waived and the minutes approved.

Ayes: Bianco, Bonekovic, Brennan and Martino.
Nays: None.

#13-091

APPROVAL OF FINANCIAL STATEMENTS

Bonekovic moved and Brennan seconded that the May 2013 Check Listing, Financial Report by Fund and the Annual Spending Plan be approved as submitted.

Ayes: Bianco, Bonekovic, Brennan and Martino.
Nays: None.

#13-092

TAX RATES

Martino moved and Brennan seconded that the Brookfield Board of Education adopt the following resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor:

WHEREAS, the Brookfield Board of Education in accordance with the provisions of the law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1, 2013; and

WHEREAS, the Budget Commission of Trumbull County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore,

BE IT RESOLVED, by the Board of Education of the Brookfield Local School District, Trumbull County, Ohio that the amounts and rate, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and

BE IT FURTHER RESOLVED, that there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

JULY 2013 THROUGH JUNE 2014

FUND	COUNTY AUDITOR'S ESTIMATE OF TAX RATE TO BE LEVIED		
	Inside 10 Mill	Outside 10 Mill	Total
General	6.00	38.10	
Bond Retirement Funds		7.70	
Classroom Facilities Fund		0.50	
Total			52.30

Ayes: Bianco, Bonekovic, Brennan and Martino.

Nays: None.

#13-093

PROPERTY, LIABILITY & FLEET INSURANCE

Brennan moved and Bonekovic seconded that the Brookfield Board of Education approve the property, liability and fleet insurance with SORSA in the amount of \$36,292 for the period of July 1, 2013 to June 30, 2014.

Ayes: Bianco, Bonekovic, Brennan and Martino.

Nays: None.

#13-094

OHIO SCHOOL FACILITIES COMMISSION CHANGE ORDER

Brennan moved and Martino seconded that the Brookfield Board of Education accept the following change order to Lepi Enterprises:

Change Order #BF-01: Additional asbestos removal in corridor concrete. Total Cost: \$25,151.93.

Ayes: Bianco, Bonekovic, Brennan and Martino.

Nays: None.

#13-095

AMENDED CERTIFICATE OF ESTIMATED RESOURCES--FY2013

Brennan moved and Martino seconded that the Treasurer amends the Certificate of Estimated Resources by Fund Level for FY2013 (See attachment):

General Fund	\$10,681,117.91
Debt Services	1,079,147.90
Special Revenue	1,486,309.03
Capital Projects	1,823,938.29
Agency/Trust	145,671.71
Enterprise	560,108.06
Permanent	2,768.40
Total:	<u>\$15,779,061.30</u>

Ayes: Bianco, Bonekovic, Brennan and Martino.

Nays: None.

#13-096

FINAL APPROPRIATIONS FOR FY2013

Brennan moved and Bonekovic seconded that the Brookfield Board of Education adopt final appropriations for FY2013 as follows:

General Fund	\$10,721,503.16
Debt Services	951,783.22
Special Revenue	1,109,422.71
Capital Projects	1,684,090.86
Agency/Trust	124,734.97
Enterprise	463,116.16
Permanent	500.00
Total:	<u>\$15,055,151.08</u>

Ayes: Bianco, Bonekovic, Brennan and Martino.

Nays: None.

#13-097

CERTIFICATE OF ESTIMATED RESOURCES – FY2014

Brennan moved and Martino seconded that the Brookfield Board of Education adopt the Certificate of Estimated Resources by Fund Level for FY2014 as follows (to be amended when the state budget is adopted):

General Fund	\$ 8,400,000.00
Debt Services	2,600,000.00
Special Revenue	985,000.00
Capital Projects	40,000.00
Agency/Trust	160,000.00
Enterprise	501,000.00
Total:	<u>\$12,686,000.00</u>

Ayes: Bianco, Bonekovic, Brennan and Martino.

Nays: None.

#13-098

TEMPORARY APPROPRIATIONS FY2014

Brennan moved and Martino seconded that the Brookfield Board of Education adopt the temporary appropriations for FY2014 as follows:

General Fund	\$5,000,000.00
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Debt Services	800,000.00
Special Revenue	900,000.00
Capital Projects	40,000.00
Agency/Trust	85,000.00
Enterprise	450,000.00
Total:	<u>\$7,235,000.00</u>

Ayes: Bianco, Bonekovic, Brennan and Martino.
 Nays: None.

#13-099

GROUP HEALTHCARE

Brennan moved and Martino seconded that the Brookfield Board of Education approve the health, dental and life premium rates through the Trumbull County School’s Consortium Association for the period of July 1, 2013 through June 30, 2014:

	<u>Single</u>	<u>Family</u>
Health Insurance PPO #2	\$ 476.89	\$1,240.84
Dental Plan	36.28	118.76
Life Insurance	40,000.00	3.80
	\$50,000.00	\$ 4.75

Ayes: Bianco, Bonekovic, Brennan and Martino.
 Nays: None.

SUPERINTENDENT’S RECOMMENDATIONS

#13-100

MIDDLE SCHOOL TEACHER RESIGNATION

Brennan moved and Bonekovic seconded that the Brookfield Board of Education accept the resignation of **Kasi Hockensmith**, Middle School teacher, effective immediately. Kasi has been a teacher for the Brookfield Local School District for the past two (2) years.

Ayes: Bianco, Bonekovic, Brennan and Martino.
 Nays: None.

#13-101

ELEMENTARY TEACHER

Brennan moved and Martino seconded that the Brookfield Board of Education approve the employment of **Amanda O’Neill** as an Elementary Teacher at the start of the 2013-2014 school year*. Bachelors - Step 2 = \$33,491

Ayes: Bianco, Bonekovic, Brennan and Martino.
 Nays: None.

#13-102

MIDDLE SCHOOL TEACHER

Bonekovic moved and Brennan seconded that the Brookfield Board of Education approve the employment of **Jennifer Backes** as 5TH Grade Middle School Teacher at the start of the 2013-2014 school year*. Bachelors 150 - Step 1 = \$33,798

Ayes: Bianco, Bonekovic, Brennan and Martino.

Nays: None.

#13-102

HIGH SCHOOL SPANISH TEACHER

Bonekovic moved and Brennan seconded that the Brookfield Board of Education approve the employment of **April Antonelli** as a High School Spanish Teacher at the start of the 2013-2014 school year*. Masters - Step 5 = \$41,787

Ayes: Bianco, Bonekovic, Brennan and Martino.

Nays: None.

#13-103

SUPPLEMENTAL CONTRACT RESIGNATION

Brennan moved and Martino seconded that the Brookfield Board of Education accept the supplemental contract resignation of **Kasi Hockensmith** as Assistant Volleyball Coach effective immediately.

Ayes: Bianco, Bonekovic, Brennan and Martino.

Nays: None.

#13-104

SUPPLEMENTAL CONTRACTS

Brennan moved and Martino seconded that the Brookfield Board of Education approve the following supplemental contracts for the 2013-2014 school year:

Athletic Director	Tim Taylor
Band Director	Elza Wright
Band Director – Assistant	Kim Myers
Band Director – Summer	Elza Wright
Band Director – Asst Summer	Kim Myers
Cheerleading Advisor (V & JV)	Maigen Forsythe
Danceline Advisor	Jennifer Schultz
Football Coach – Assistant	Collin Dotson
Instrumental Music MS	Elza Wright (for 2012-2013 school year)

Ayes: Bianco, Bonekovic, Brennan and Martino.

Nays: None.

#13-105

SUCCESS BY SIX

Brennan moved and Martino seconded that the Brookfield Board of Education approve the following certificated employees as Summer Program Instructors for the Success by Six Program offered at Brookfield Elementary for six weeks beginning Monday, June 10, 2013 for six (6) hours per day at a rate of \$25.00 per hour:

Jessica Shaffer
Jessica Zebroski

Ayes: Bianco, Bonekovic, Brennan and Martino.
Nays: None.

#13-106

SUMMER HOME INSTRUCTORS

Brennan moved and Martino seconded that the Brookfield Board of Education approve the employment of the following individuals for two (2) hours per week during the summer for Brookfield resident students with IEP's at an hourly rate of \$22.87 effective Monday, June 24, 2013*:

Gigi Strata
Pam Jakubec

Ayes: Bianco, Bonekovic, Brennan and Martino.
Nays: None.

#13-107

TEACHER WAIVER DAYS

Martino moved and Brennan seconded that the Brookfield Board of Education approve the following waiver days in support of the superintendent's application to the Ohio Department of Education:

August 26, 2013
September 13, 2013
February 18, 2014
May 9, 2014

The waiver days will be utilized for professional development activities in support of the district's Race to the Top scope of work.

Ayes: Bianco, Bonekovic, Brennan and Martino.
Nays: None.

#13-108

TITLE ONE PROGRAM PARENT INVOLVEMENT POLICY

Brennan moved and Martino seconded that the Brookfield Board of Education adopt the Title One Program Parent Involvement Policy for the 2013-2014 school year.

Ayes: Bianco, Bonekovic, Brennan and Martino.

Nays: None.

#13-109

CAFETERIA VENDORS APPROVED FOR 2013-2014 SCHOOL YEAR

Brennan moved and Bonekovic seconded that the Brookfield Board of Education approve the following vendors for services to the Brookfield Local School District cafeteria for the 2013-2014 school year as per quote specifications:

Ice Cream Bid:	Ice Cream Specialties
Milk Bid:	Turner Dairy
Bakery Bid:	Nickles Bread

Ayes: Bianco, Bonekovic, Brennan and Martino.

Nays: None.

#13-110

BAND CAMP

Brennan moved and Bonekovic seconded that the Brookfield Board of Education approve a one week band camp for Brookfield band members (and their chaperones) to Edinboro University in Pennsylvania. The band will leave Brookfield High School on Sunday, July 28 and return Friday, August 2. The cost per student is \$265 and will be paid for through fund raising efforts and band booster contributions. The band will also perform their band show on Edinboro's athletic field on Thursday evening, August 1, at 7:00 pm for friends and family.

Ayes: Bianco, Bonekovic, Brennan and Martino.

Nays: None.

#13-111

BUS DRIVER RESIGNATION

Brennan moved and Martino seconded that the Brookfield Board of Education accept the resignation of **Shannon Neral**, Bus Driver, effective immediately.

Ayes: Bianco, Bonekovic, Brennan and Martino.

Nays: None.

#13-112

EXECUTIVE SESSION

Brennan moved and Martino seconded that the Brookfield Board of Education adjourn to Executive Session at 7:15pm to "discuss the appointment, employment, dismissal, discipline,

promotion, demotion or compensation of an employee, official or student or the investigation of charges or complaints against such individual”, and “matters required to be kept confidential by Federal law or State statutes.”

Ayes: Bianco, Bonekovic, Brennan and Martino.

Nays: None.

Mrs. Bianco reconvened the regular meeting at 8:07pm

#13-113

Martino moved and Brennan seconded that the meeting be adjourned at 8:28pm.

Ayes: Bianco, Bonekovic, Brennan and Martino.

Nays: None.

Treasurer

Board President