

**BROOKFIELD BOARD OF EDUCATION  
MINUTES**

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Brookfield Board of Education  
**Regular Meeting of the Board**  
Wednesday, October 16, 2013

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School Auditorium

- I. The Brookfield Board of Education met in regular session on Wednesday, October 16, 2013 at 6:00 pm in the school auditorium.
- II. Pledge of Allegiance
- III. Roll Call:

Mrs. Kelly Bianco, President	present
Ms. Ronda Bonekovic	present
Mr. Ron Brennan	absent
Mr. Tim Filipovich	present
Mrs. Gwen Martino	present
- IV. Board of Education Reports  
Mr. Filipovich reported on the Curriculum Committee meeting.  
Mrs. Bianco reported on the Finance Committee meeting.
- V. Old Business
- VI. New Business
- VII. Superintendent's Report
  - a. Principals' Reports – Building Data and Goals
  - b. Straight A Fund Application
  - c. OSFC Security Grant
- VIII. Financial Report
- IX. Public Input (5 minutes per individual)  
Mr. Jeff Price requested to speak to the Board and was advised the matter he wished to speak about was a personnel matter. Mr. Price was requested to make a formal request to be heard in an Executive Session.

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**TREASURER'S RECOMMENDATIONS**

**#13-184**

**APPROVAL OF MINUTES**

Martino moved and Filipovich seconded that the following Board minutes be approved as submitted:

September 18, 2013 – Regular Meeting of the Board

**BE IT RESOLVED** under the provision of ORC 3319.26 regarding the reading of the minutes, that the reading be waived and the minutes approved.

Ayes: Bianco, Bonekovic, Filipovich and Martino.  
Nays: None.

**#13-185**

**APPROVAL OF FINANCIAL STATEMENTS**

Bonekovic moved and Filipovich seconded that the September 2013 Check Listing, Financial Report by Fund and the Annual Spending Plan be approved as submitted.

Ayes: Bianco, Bonekovic, Filipovich and Martino.

Nays: None.

**#13-186**

**CONTRACTED SERVICES FOR ERATE CONNECTION**

Martino moved and Filipovich seconded that the Brookfield Board of Education approve the following motion as submitted:

**WHEREAS**, in order for the Brookfield Local School District to receive federal Erate funds for Erate allowable expenditures to vendors,

**WHEREAS**, it is in the best interest of the District to contract with a Third Party Administrator to maximize discounts and refunds the District is entitled to,

**BE IT RESOLVED**, that the Brookfield Board of Education enter into an agreement with E-Rate Connection in the amount of \$2,300 or 7% of the funding award.

Ayes: Bianco, Bonekovic, Filipovich and Martino.

Nays: None.

**#13-187**

**FIVE YEAR FORECAST**

Martino moved and Filipovich seconded that the Brookfield Board of Education approve the following motion as submitted:

**WHEREAS**, the Treasurer has presented the Five Year Forecast to the Brookfield Board of Education in accordance with ORC 5705.39.1;

**BE IT RESOLVED**, that the Five Year Forecast for years 2014-2018 be approved as presented.

Ayes: Bianco, Bonekovic, Filipovich and Martino.

Nays: None.

**#13-188**

**OHIO SCHOOL FACILITIES COMMISSION CHANGE ORDER**

Martino moved and Filipovich seconded that the Brookfield Board of Education accept the following change order to Hudson Construction:

Change Order #BF2-060: Floor repairs to MS corridor, additional items. Total Cost: \$28,846.04.

Ayes: Bianco, Bonekovic, Filipovich and Martino.

Nays: None.

**#13-189**

**OHIO SCHOOL MEDICAID PROGRAM AGREED UPON PROCEDURES AUDIT**

Bonekovic moved and Martino seconded that the Brookfield Board of Education approve the following resolution:

**WHEREAS**, the Brookfield Local School District has received federal matching Medicaid funds for Medicaid allowable services provided by licensed practitioners to Medicaid eligible students living in the District,

**WHEREAS**, Medicaid School Program providers (LEA) are required to engage in an agreed upon procedures process which must be performed by a Certified Public Accountant (CPA),

**WHEREAS**, Canter & Associates has submitted the lowest and best quote for such services,

**BE IT RESOLVED**, that the Board of Education enter into an agreement with Canter & Associates in the amount of \$3,750 total for such services for the FY2012 and FY2013 reporting periods.

Ayes: Bianco, Bonekovic, Filipovich and Martino.

Nays: None.

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#### **SUPERINTENDENT'S RECOMMENDATIONS**

##### **#13-190**

##### **BUS ROUTES**

Martino moved and Filipovich seconded that the Brookfield Board of Education approve the bus routes for the 2013-2014 school year as presented by the transportation supervisor and the superintendent.

Ayes: Bianco, Bonekovic, Filipovich and Martino.

Nays: None.

##### **#13-191**

##### **ATHLETIC BUDGET FOR 2013-2014**

Bonekovic moved and Martino seconded that the Brookfield Board of Education approve the 2013-2014 Athletic Budget (Attachment 1) as submitted by Timothy Taylor, Athletic Director.

Ayes: Bianco, Bonekovic, Filipovich and Martino.

Nays: None.

##### **#13-192**

##### **EDUCATIONAL ASSISTANT TRANSFER**

Martino moved and Filipovich seconded that the Brookfield Board of Education approve the transfer of **Grace Vitello** to work at the Liberty EJ Blott unit as an Educational Assistant for 7 hours per day effective October 17, 2013 at an hourly rate of \$12.37\*.

Ayes: Bianco, Bonekovic, Filipovich and Martino.

Nays: None.

##### **#13-193**

##### **EDUCATIONAL ASSISTANT**

Martino moved and Filipovich seconded that the Brookfield Board of Education approve the employment of **Audra Agler** as a 7½ hour/day Educational Assistant (replacing Grace Vitello @ Fairhaven) effective October 17, 2013 at an hourly rate of \$11.39\*.

Ayes: Bianco, Bonekovic, Filipovich and Martino.

Nays: None.

##### **#13-194**

##### **CLASSIFIED SUBSTITUTES**

Martino moved and Filipovich seconded that the Brookfield Board of Education approve the following individuals as classified substitutes for the 2013-2014 school year\*:

Secretary (\$8.00/hr)

Diane Riefstahl  
Sharon, PA

Educational Assistant (\$7.85/hr)

Erica Massey  
Cortland, Ohio

Ayes: Bianco, Bonekovic, Filipovich and Martino.

Nays: None.

**#13-195**

**HOME INSTRUCTORS/TUTORS**

Bianco moved and Martino seconded that the Brookfield Local School District employ the following individuals as home instructors/tutors on an 'as-needed' basis for the 2013-2014 school year at an hourly rate of \$23.16\*:

Brandi Gerbasi  
Susan Horvath  
Pam Jakubec  
Linda Papagna  
Gigi Strata

Ayes: Bianco, Bonekovic, Filipovich and Martino.

Nays: None.

**#13-196**

**2013-2014 SUPPLEMENTAL CONTRACTS**

Martino moved and Filipovich seconded that the Brookfield Board of Education approve the following 2013-2014 supplemental contracts as per Board policies, rules and regulations\*:

Baseball Head Coach	Bob Trudo (Step 7 - \$2,919)
Bus Duty – Afternoon	Chris Fahndrich (\$825 annually)
Bus Duty – Morning	Shawn Hammond (\$1,650 annually)
Bus Duty – Morning	Peg Kerrigan (\$1,650 annually)
Football Asst Coach	James Shaffer (from Step 1 to Step 7 - \$3,687))
Softball Head Coach	Ken Forsythe (Step 2 - \$2,612)
Storytelling Advisor	Shirley Piccirilli (Step 7 - \$1,383)
Wrestling Asst Coach	Ben Solomon (Step 1 - \$2,458)
Wrestling Asst Coach	Steve Durst (Step 1 - \$2,458)

Ayes: Bianco, Bonekovic, Filipovich and Martino.

Nays: None.

**#13-197**

**NEW/REVISED BYLAWS & POLICIES – SECOND READ**

Bonekovic moved and Martino seconded that the Brookfield Board of Education adopt the "second read" of the following new and/or revised bylaws and policies for the Brookfield Local School District. All policies are on file in the central office and on our school website:

Bylaw 0165.2	Special Meetings
<b>Policy 1530</b>	<b>Evaluation of Principals and other Administrators</b>
Policy 2270	Religion in the Curriculum (Revised)
Policy 2431	Interscholastic Athletics (Revised)
Policy 2623.02	Third Grade Reading Guarantee
Policy 3120.08	Employment of Personnel for Co-Curricular/Extra Curricular Activities (Correction)
Policy 3131	Reduction in Staff (Revised)
<b>Policy 3220</b>	<b>Standards – Based Teacher Evaluation (Revised)</b>
Policy 5515.01 <small>(new)</small>	Safe Operation of Motorized Utility Vehicles by Students
Policy 6110	Grant Funds (Revised)
Policy 6320	Purchased (Revised)
Policy 6550	Travel Payment and Reimbursement (Revised)

Ayes: Bianco, Bonekovic, Filipovich and Martino.

Nays: None.

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**BOARD OF EDUCATION RECOMMENDATION**

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**#13-198**

**EXECUTIVE SESSION**

Martino moved and Bonekovic seconded that the Brookfield Board of Education adjourn to Executive Session at 7:30pm to “discuss the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee, official or student or the investigation of charges or complaints against such individual”, and “matters required to be kept confidential by Federal law or State statutes.”

Ayes: Bianco, Bonekovic, Filipovich and Martino.

Nays: None.

Mrs. Bianco reconvened the regular meeting at 8:39pm.

**#13-199**

Martino moved and Bonekovic seconded that the meeting be adjourned at 8:40pm.

Ayes: Bianco, Bonekovic, Filipovich and Martino.

Nays: None.

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Treasurer

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Board President