

BROOKFIELD BOARD OF EDUCATION  
MINUTES

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Brookfield Board of Education  
**Regular Meeting of the Board**  
Wednesday, September 18, 2013

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School Auditorium

- I. The Brookfield Board of Education met in regular session on Wednesday, September 18, 2013 at 6:00 pm in the school auditorium.
- II. Pledge of Allegiance
- III. Roll Call:

Mrs. Kelly Bianco, President	present
Ms. Ronda Bonekovic	present
Mr. Ron Brennan	present
Mr. Tim Filipovich	present
Mrs. Gwen Martino	present
- IV. Board of Education Reports  
Mrs. Martino reported that the Brick Project was proceeding with the bricks ordered.  
Mr. Filipovich and Ms. Bonekovic commented the Hall of Fame banquet would be Saturday at 5:00pm.
- V. Old Business
- VI. New Business
- VII. Superintendent's Report
  - a. Enrollment Update
  - b. BYOD (Bring Your Own Device) & Early Release/Late Start Guidelines
  - c. Athletic Policies & Facilities Usage
- VIII. Financial Report
- IX. Public Input (5 minutes per individual)

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**TREASURER'S RECOMMENDATIONS**

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**#13-161**

**APPROVAL OF MINUTES**

Brennan moved and Martino seconded that the following Board minutes be approved as submitted:

August 21, 2013 – Regular Meeting of the Board

**BE IT RESOLVED** under the provision of ORC 3319.26 regarding the reading of the minutes, that the reading be waived and the minutes approved.

Ayes: Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

Abstain: Bianco.

**#13-162**

**APPROVAL OF FINANCIAL STATEMENTS**

Brennan moved and Bonekovic seconded that the August 2013 Check Listing, Financial Report by Fund and the Annual Spending Plan be approved as submitted.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

**#13-163**

**PERMANENT APPROPRIATIONS FOR FY2014**

Martino moved and Brennan seconded that the Brookfield Board of Education accept the permanent appropriations for FY2014 as follows:

General Fund	\$ 9,442,600.00
Debt Services	817,400.00
Special Revenue	958,000.00
Capital Projects	100,000.00
Agency/Trust	74,500.00
Enterprise	506,500.00
Fiduciary	1,000.00
Total:	<u>\$11,900,000.00</u>

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

**#13-164**

**AUDIT SERVICES**

Brennan moved and Martino seconded that the Brookfield Board of Education enter into an agreement with the Auditor of State for audit services for the following periods in the amount of:

Period July 1, 2012 - June 30, 2013	\$18,000
Period July 1, 2013 - June 30, 2014	\$18,000
Period July 1, 2014 - June 30, 2015	\$18,000
Period July 1, 2015 - June 30, 2016	\$18,000
Period July 1, 2016 - June 30, 2017	\$18,000

(FY2012 price was \$23,575.)

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

**#13-165**

**TCESC CONTRACT FOR THE 2013-2014 SCHOOL YEAR**

Martino moved and Brennan seconded that the following motion be approved as submitted:

**WHEREAS**, the Brookfield Board of Education has previously approved a contract with the Trumbull County Educational Service Center (TCESC) for the 2012-2013 school year for services in the amount of \$603,200;

**WHEREAS**, the TCESC has presented an amended contract for the 2013-2014 school year in the amount of \$581,400;

**BE IT RESOLVED**, that the Brookfield Board of Education approve such contract.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

**#13-166**

**RESOLUTION TO ALIGN WITH TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER**

Brennan moved and Martino seconded that the Brookfield Board of Education adopt the following resolution:

**WHEREAS**, Ohio Revised Code §3313.843 was amended by House Bill 153 of the 129<sup>th</sup> General Assembly in June 2011 to provide that the board of education of each city, exempted village or local school district with an average daily student enrollment of 16,000 or less, must enter into an agreement with the governing board of an educational service center, under which the educational service center shall provide services to the district [1]; and

**WHEREAS**, Ohio Revised Code §3313.843 was amended by House Bill 153 of the 129<sup>th</sup> General Assembly in June 2011 to provide that the board of education of a city, exempted village, or local school district with an average daily student enrollment of more than 16,000 may enter into an agreement with the governing board of an educational service center under which the educational service center shall provide services to the district [2]; and

**WHEREAS**, any agreement entered into under §3313.843 shall be filed with the Department of Education by the first day of July of the school year for which the agreement is in effect [3]; and

**WHEREAS**, the Brookfield Local School District Board of Education (hereinafter, the “Board of Education”) has an average daily student enrollment less than 16,000; and

**WHEREAS**, the Board of Education desires to enter into an agreement with the Trumbull County Educational Service Center (“ESC”) to be in compliance with Ohio Revised Code §3313.843 and to provide services delineated in the Agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Brookfield Local School District that:

**SECTION I:** The Board of Education, in compliance with Ohio Revised Code §3313.843, hereby authorizes and approves the Agreement with the Trumbull County ESC for the provision of services. The District agrees to deduct from its State Foundation payments the amount of \$8.50 per pupil. Additional agreements may be entered into per ORC 3313.845 for shared services provided by the TCESC to the Board of Education. The effective date of this agreement is July 1, 2013. This agreement shall be effective until terminated by either the Brookfield Local Board of Education or the Trumbull County Educational Service Center by giving the other party written notice in advance of the termination date according to state law. Conditions of this agreement are subject to appropriate funding to the Trumbull County Educational Service Center to render said services.

**SECTION II: IT IS FOUND AND DETERMINED** that all formal action of this Board of Education concerning or related to the adoption of this Resolution was adopted in an open meeting of this Board, and all deliberations of this Board that resulted in such formal action were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

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**SUPERINTENDENT’S RECOMMENDATIONS**

**#13-167**

**EMPLOYMENT SEPARATION AGREEMENT RESOLUTION**

Martino moved and Brennan seconded that the Brookfield Board of Education adopt the following resolution regarding the employment of **Peter Hunkus**:

**WHEREAS**, the Board of Education entered into an employment contract with Peter Hunkus (“Mr. Hunkus”); and

**WHEREAS**, the Board and Mr. Hunkus both desire to address pending issues under investigation in a meaningful manner, with the interest of district students in mind, and with minimal expense to them; and

**WHEREAS**, Mr. Hunkus agreed to an Employment Separation Agreement (“Separation Agreement”) that would allow him to be voluntarily laid off with no right of recall or to future employment with the Brookfield Local School District.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Education of the Brookfield Local School District, County of Trumbull, State of Ohio, that:

**Section 1:** The Board of Education adopts the Employment Separation Agreement as contained in Exhibit A. The Board authorizes the Superintendent and Board President to execute the Separation Agreement and implement its provisions.

**Section 2:** It is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board, and that all deliberations of the Board and any of its committees that resulted in such formal action were in meetings in compliance with all legal requirements, including R.C. §121.22.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

#### **#13-168**

##### **RESIGNATION**

Brennan moved and Bonekovic seconded that the Brookfield Board of Education accept the employment resignation of **Ken Forsythe** as Student Monitor effective at the end of his 2012-2013 contractual year.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

#### **#13-169**

##### **COMPENSATION FOR CERTIFICATED EMPLOYEE**

Martino moved and Filipovich seconded that the Brookfield Board of Education approve payment to **Linda Bain**, Art Teacher, for three (3) days spent moving her office and supplies from Room 236 to Room 314. Total compensation: \$287.10/day x 3 days = \$861.30

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

#### **#13-170**

##### **SUPERINTENDENT PRO TEMPORE**

Bonekovic moved and Brennan seconded that the Brookfield Board of Education appoint **Jo Taylor** as Superintendent Pro Tempore for grades K-12.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

**#13-171**

**RECALLED EMPLOYEES**

Martino moved and Brennan seconded that the Brookfield Board of Education approve the reduction in force recall of the following classified employees effective at the start of the 2013-2014 contractual year:

<b>Jennifer Schultz</b>	Student Monitor – Hourly Rate: \$10.89
<b>Deana Wells</b>	Student Monitor – Hourly Rate: \$10.89

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.  
Nays: None.

**#13-172**

**BUS DRIVER**

Brennan moved and Martino seconded that the Brookfield Board of Education approve the employment of **Fred Berendt** as a 4-hour Bus Driver effective at the start of the 2013-2014 school year.\* Hourly Rate: \$15.19

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.  
Nays: None.

**#13-173**

**CLASSIFIED SUBSTITUTES**

Martino moved and Brennan seconded that the Brookfield Board of Education approve the following individuals as classified substitutes for the 2013-2014 school year\*:

<u>Educational Asst</u>	<u>Cafeteria/Educational Asst/Secretary/Custodian</u>	
<b>Angela Gething</b>	<b>Megan McGowan</b>	<b>Ruth Hawkins</b>
Hubbard, Ohio	Girard, Ohio	Masury, Ohio

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.  
Nays: None.

**#13-174**

**2013-2014 SUPPLEMENTAL CONTRACTS**

Bonekovic moved and Brennan seconded that the Brookfield Board of Education approve the following 2013-2014 supplemental contracts as per Board policies, rules and regulations\*:

Chris Fahndrich	Basketball Boys Varsity Asst Coach - \$3,687
Kenny Forsythe	Basketball Boys Asst Coach 7 <sup>th</sup> Grade - \$3,687
Bill Hogue	Basketball Boys Asst Coach 8 <sup>th</sup> Grade - \$3,380
Mike Veres	Basketball Boys Asst Coach JV - \$3,073
Kevin Boyd	Basketball Girls Asst Coach - \$3,687
Rena Goldberg	Basketball Girls Asst Coach 7 <sup>th</sup> Grade - \$3,687
John Litman	Basketball Girls Asst Coach 8 <sup>th</sup> Grade - \$3,687
Jason Warrender	Basketball Girls Asst Coach JV - \$3,687
Peg Kerrigan	Bowling Head Girls Coach - \$2,680
George Lesnansky	Bowling Head Boys Coach - \$2,680
John DeSantis	Bus Duty Supervisor <u>AM</u> - \$1,650
Keith Joseph	Bus Duty Supervisor <u>AM</u> - \$1,650
April Antonelli	Detention Proctor - \$15/hour (Wed <u>PM</u> & split Tues/Thurs)
Jay Bodnar	Detention Proctor - \$15/hour (Wed <u>AM</u> )
Peg Kerrigan	Detention Proctor - \$15/hour (split Tues/Thurs)
Jessica Gardner	Junior Class Advisor - to split \$922
Tim Reinsel	Junior Class Advisor - to split \$922
Keith Joseph	Newspaper "POW WOW" Advisor - \$1,229

Bob Kozar	Newspaper "Hilltopper" Advisor - \$1,383
Stephanie Anthony	SADD Advisor HS - \$1,075
Keith Joseph	SADD Advisor MS - \$922

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.  
Nays: None.

**#13-175**

**FIELD TRIP COORDINATOR**

Brennan moved and Filipovich seconded that the Brookfield Board of Education approve the employment of **Nancy Dudzenski** as Field Trip Coordinator for the 2013-2014 school year\*. Hourly rate: \$16.33

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.  
Nays: None.

**#13-176**

**NEW/REVISED BYLAWS & POLICIES – FIRST READ**

Martino moved and Bonekovic seconded that the Brookfield Board of Education adopt the "first read" of the following new and/or revised bylaws and policies for the Brookfield Local School District. All policies are on file in the central office and on our school website:

Bylaw 0165.2	Special Meetings
<b>Policy 1530</b>	<b>Evaluation of Principals and other Administrators</b>
Policy 2270	Religion in the Curriculum (Revised)
Policy 2431	Interscholastic Athletics (Revised)
Policy 2623.02	Third Grade Reading Guarantee
Policy 3120.08	Employment of Personnel for Co-Curricular/Extra Curricular Activities (Correction)
Policy 3131	Reduction in Staff (Revised)
<b>Policy 3220</b>	<b>Standards – Based Teacher Evaluation (Revised)</b>
Policy 5515.01 (new)	Safe Operation of Motorized Utility Vehicles by Students
Policy 6110	Grant Funds (Revised)
Policy 6320	Purchased (Revised)
Policy 6550	Travel Payment and Reimbursement (Revised)

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.  
Nays: None.

**#13-177**

**FREE AND REDUCED BREAKFAST AND LUNCH PROGRAMS FOR 2013-2014**

Brennan moved and Martino seconded that the Brookfield Board of Education approve the participation of Brookfield Local Schools in the school breakfast and lunch programs for free and reduced price meals sponsored by the National Food Service Division. Brookfield Local Schools will receive reimbursement for breakfast and lunch for the 2013-2014 school year as follows:

<u>Breakfast Program:</u>	<u>Lunch Program:</u>
Paid: \$.28	Paid: \$.30
Reduced: \$1.59	Reduced: \$2.53
Free: \$1.89	Free: \$2.95

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

**#13-178**

**PARENTAL PAYMENT IN LIEU OF TRANSPORTATION**

Brennan moved and Martino seconded that the Brookfield Board of Education reimburse parents who transport their children the approved state reimbursement rate of \$240.66 for transportation in lieu of bus transportation for the 2012-2013 and 2013-2014 school years:

2012-2013 (addition to last year's list)

Victory Christian – 1 student

Summit Academy – 1 student

Total: **2 students**

2013-2014

Victory Christian – 2 students

Potential Development School for Autism – 1 student

Total: **3 students**

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

**#13-179**

**FOREIGN EXCHANGE STUDENT**

Martino moved and Brennan seconded that the Brookfield Board of Education allow the enrollment of **Ines Serrano**, a foreign exchange student coming to Brookfield from Spain. She is a 10<sup>th</sup> grader attending the high school for the 2013-2014 school year, and her host family is Mr. & Mrs. Jay Bodnar.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

**#13-180**

**OSBA MEDIA HONOR ROLL RESOLUTION**

Martino moved and Bonekovic seconded that the Brookfield Board of Education adopt the following resolution regarding Media Honor Roll:

**WHEREAS**, in each community, the public schools are shaped by that community to provide the most appropriate and effective education for the schoolchildren who attend those schools; and

**WHEREAS**, public schools are dependent upon the community's support in countless ways, including support in setting goals for the education of our children, in establishing successful volunteer and booster programs at the schools, for funding of facilities and operations, and in the election of qualified

school board members; and

**WHEREAS**, much of the community's knowledge and opinions about the public schools depend on responsible reporting by local news media representatives who decide which news to share with the community, how much attention will be focused on various issues and what the tone of the reporting will be; therefore

**NOW, THEREFORE BE IT RESOLVED**, that the Brookfield Board of Education names **Sandy Scarmack, Sharon Herald Reporter**, to the 2013 OSBA Media Honor Roll, calling attention to the ongoing responsible and exemplary nature of reporting on this community's public schools.

We express our appreciation for your balanced and accurate approach to sharing with this community both the challenges facing our schools and the successes achieved by the staff and students. Your work has aided this community in focusing on the goal of providing the best public schools we can for every child who attends them.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

**#13-181**

**FOOTBALL STADIUM CLEANUP – OWE STUDENTS**

Bonekovic moved and Brennan seconded that the Brookfield Board of Education approve the hiring of OWE students to clean the football stadium after each game during the 2013 football season. This is a work project for the OWE class under the supervision of Tim Taylor, OWE Instructor. Cost per clean-up is \$100.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

**#13-182**

**OPEN ENROLLMENT FOR 2013-2014**

Martino moved and Filipovich seconded that the Brookfield Board of Education accept the admission of fifty (50) open enrollment students attending the Brookfield Local School District for the 2013-2014 school year in accordance with the Statewide Open Enrollment Policy 5113. All application forms are on record in the Superintendent's office.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

**#13-183**

Brennan moved and Martino seconded that the meeting be adjourned at 7:01pm.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

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Treasurer

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Board President