BROOKFIELD BOARD OF EDUCATION AGENDA

Brookfield Board of Education Location: George Economides Board Meeting Room **Regular** **Meeting** **of** **the** **Board**

Wednesday, November 16, 2022

I. Call to order: “Work Session” - Time: 5:30 p.m.

II. The Brookfield Board of Education met in regular session on **Wednesday,** **November** **16**, **2022**, at 6:00 p.m. in the George Economides Board Meeting Room. This is a meeting of the Board of Education in public for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda (Item XI).

III. Pledge of Allegiance

IV. Roll Call: Ms. Ronda Bonekovic

Mrs. Sarah Kurpe, President Dr. Derek Mihalcin

Mr. Jerry Necastro

Mrs. Melissa Sydlowski, Vice President

Absent Present Present Present Present

V. Board of Education Reports

Mrs. Sydlowski reported that her place of employment, The Trumbull Career and Technical Center, recently received a sizable grant aimed at promoting literacy.

VI. Old Business

VII. New Business

VIII. Enrollment Data:

Elementary Middle High Online Total

Current 391 331 308

10 1040

Change from Previous Month - 4

10 18

0 24

IX. Superintendent’s Report

Mrs. Kristen Foster was filling in for Mr. Gibson who was absent. She updated the board on the middle school remediation project as well as many upcoming events between now

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and Christmas, including multiple fundraising events that are open to the public such as the pancake breakfast and the craft show.

X. Treasurer’s Report

Mr. Weber updated the board on the need for revisions to the certificate of estimated resources and appropriations that are sent to the Trumbull County Auditor. He also gave details of his recent travel to Columbus for both a grant conference and for the OSBA capital conference.

XI. Public Input (5 minutes per individual) N/A

**TREASURER’S** **RECOMMENDATIONS**

**#22-11-01**

**APPROVAL OF MINUTES**

1. Mr. Necastro motioned and Ms. Sydlowski seconded that the following Board minutes be approved as submitted:

October 20, 2022 – Regular Meeting of the Board

**BE** **ITRESOLVED**underthe provisionofORC3319.26 regarding the reading ofthe minutes, that the reading be waived and the minutes approved.

Ayes: Kurpe, Mihalcin, Necastro, Sydlowski Nays: None

Motion Carried

**#22-11-02**

**APPROVAL OF FINANCIAL STATEMENTS**

2. Dr. Mihalcin motioned and Mr. Necastro seconded that the October 2022 Check Listing, Financial Report by Fund, Annual Spending Plan and Bank Reconciliation be approved as submitted.

Ayes: Kurpe, Mihalcin, Necastro, Sydlowski Nays: None

Motion Carried

**#22-11-03**

**ASSISTANT TO TREASURER – ACCOUNTS PAYABLE**

\*”…in compliance with Board policies, salary schedules, and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations.”

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3. Mrs. Sydlowski motioned and Dr. Mihalcin seconded that the Brookfield Board of Education approves the change of employment status for **Chrissy** **Ellis** from part-time Accounts Payable Clerk to full-time Accounts Payable Clerk under the central office salary schedule (Step 6) effective November 21, 2022.

Ayes: Kurpe, Mihalcin, Necastro, Sydlowski Nays: None

Motion Carried

**#22-11-04** **NEW FUND**

4.

Mr. Necastro motioned andMrs. Sydlowski seconded,thatupon recommendation of the Treasurer, the Brookfield Board of Education approves the following new fund:

200-9011 CBI-MS

Ayes: Kurpe, Mihalcin, Necastro, Sydlowski Nays: None

Motion Carried

**#22-11-05**

**CERTIFICATE OF ESTIMATED RESOURCES**

5. Dr. Mihalcin motioned and Mrs. Sydlowski seconded that the Brookfield Board of Education adopts the revised Certificate of Estimated Resources by Fund Level for fiscal year 2022-2023 as follows:

|  |  |
| --- | --- |
| **Governmental** **Fund** **Type** | **Total** |
| General Fund | $ 11,855,327.63 |
| Special Revenue | $ 2,920,689.22 |
| Debt Services | $ 1,597,974.59 |
| Capital Projects | $ 1,612,014.90 |
| Enterprise Fund | $ 732,639.16 |
| Trust Fund | $ 2,284.89 |
| Agency Fund | $ 60,173.53 |
| **TOTAL** | $ 18,781,103.92 |

Ayes: Kurpe, Mihalcin, Necastro, Sydlowski Nays: None

Motion Carried

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**#22-11-06** **APPROPRIATIONS**

6. Mrs. Sydlowski motioned and Mr. Necastro seconded that the Brookfield Board of Education approves the following annual appropriations for the 2022-2023 school year:

|  |  |
| --- | --- |
| General Fund | $ 11,845,779.75 |
| Debt Services | $ 943,245.01 |
| Special Revenue | $ 2,536,193.04 |
| Capital Projects | $ 1,238,297.47 |
| Agency Fund | $ 59,465.82 |
| Enterprise Fund | $ 432,714.65 |
| Trust Fund | $ 250.00 |
| **TOTAL** | $ 17,055,945.74 |

Ayes: Kurpe, Mihalcin, Necastro, Sydlowski Nays: None

Motion Carried

**#22-11-07** **DONATIONS**

7.

Dr. Mihalcin motioned and Mrs. Sydlowski seconded that the Brookfield Board of Education accepts the following generous donations:

**Vaughn** **family** **Cheryl** **Bell**

**Greg** **Maurer/Wheatland** **Tube** **Tony** **Devitz/Paramount** **Games**

Food pantry supplies Food pantry supplies

Cutoff steel for plasma arc cutter (Maker Space) $2,000 to backpack program

Ayes: Kurpe, Mihalcin, Necastro, Sydlowski Nays: None

Motion Carried

**#22-11-08**

**DISPOSAL OF OBSOLETE INVENTORY**

8. Mrs. Sydlowski motioned and Dr. Mihalcin seconded that the Brookfield Board of Education approves the disposal of eighty-eight (88) school library books/materials that are outdated, worn, beyond repair, and/or duplicates.

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Ayes: Kurpe, Mihalcin, Necastro, Sydlowski Nays: None

Motion Carried

**SUPERINTENDENT’S** **RECOMMENDATIONS**

**#22-11-09** **EDUCATIONAL AIDE**

9. Mrs. Sydlowski motioned and Mr. Necastro seconded that the Brookfield Board of Education approves a one-year limited contract for the following classified individual as an Educational Aide effective November 17, 2022.

**Barbara** **Huey** BE Educational Aide $12.34/hour (Step 0)

Ayes: Kurpe, Mihalcin, Necastro, Sydlowski Nays: None

Motion Carried

**#22-11-10** **COOK’S HELPER**

10. Dr. Mihalcin motioned and Mrs. Sydlowski seconded that the Brookfield Board of Education approves a one-year limited contract for the following classified individual as a Cook’s Helper effective November 28, 2022.

**Lydia** **Guy** Cook’s Helper $11.58/hour (Step 0)

Ayes: Kurpe, Mihalcin, Necastro, Sydlowski Nays: None

Motion Carried

**#22-11-11**

**FAMILY MEDICAL LEAVE (FMLA)**

11. Mrs. Sydlowski motioned and Mr. Necastro seconded that the Brookfield Board of Education approves the Family Medical Leave (FMLA) request of **Samantha** **Irwin** beginning October 13, 2022, for approximately one to two months pending doctor’s release.

Ayes: Kurpe, Mihalcin, Necastro, Sydlowski Nays: None

Motion Carried

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**#22-11-12**

**FAMILY MEDICAL LEAVE (FMLA)**

12. Mr. Necastro motioned and Dr. Mihalcin seconded that the Brookfield Board of Education approves the Family Medical Leave (FMLA) request of **Kimberly** **Osberg** beginning October 17, 2022, with an unknown date of return pending doctor’s release.

Ayes: Kurpe, Mihalcin, Necastro, Sydlowski Nays: None

Motion Carried

**#22-11-13** **UNPAID LEAVE**

13. Mrs. Sydlowski motioned and Dr. Mihalcin seconded that the Brookfield Board of Education approves the unpaid leave request of **Alexandra** **Hagood-Derthick** for two days on December 14 and 15, 2022.

Ayes: Kurpe, Mihalcin, Necastro, Sydlowski Nays: None

Motion Carried

**#22-11-14** **RESIGNATION**

14. Mr. Necastro motioned and Mrs. Sydlowski seconded that the Brookfield Board of Education accepts the resignation of **Mark** **Kujala**, cook’s helper, who resigned October 21, 2022, prior to his official start date of October 31, 2022.

Ayes: Kurpe, Mihalcin, Necastro, Sydlowski Nays: None

Motion Carried

**#22-11-15**

**HOME INSTRUCTOR**

15. Mrs. Sydlowski motioned and Dr. Mihalcin seconded that the Brookfield Board of Education approves the hire of **Amelina** **Herman** as a home instructor for an elementary student five (5) hours per week at an hourly rate of $30.41.

Ayes: Kurpe, Mihalcin, Necastro, Sydlowski Nays: None

Motion Carried

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**#22-11-16** **RETIREMENT**

16. Mrs. Sydlowski motioned and Dr. Mihalcin seconded that the Brookfield Board of Education accepts the retirement resignation of **Janet** **Pierko**, middle school teacher, effective the end of the 2022-2023 school year with a tentative last day of May 25, 2023. Mrs. Pierko has over 30 years of teaching experience, with 24 years in the Brookfield school district.

Ayes: Kurpe, Mihalcin, Necastro, Sydlowski Nays: None

Motion Carried

**#22-11-17**

**OSCES TRAINING/EVALUATION**

17. Mrs. Sydlowski motioned and Mr. Necastro seconded that the Brookfield Board of Education approves **Megan** **Marino**, High School Principal, to evaluate the school counselor following her successful completion of required training by the Ohio School Counselor Evaluation System and in accordance with ORC 3319.113.

Ayes: Kurpe, Mihalcin, Necastro, Sydlowski Nays: None

Motion Carried

**#22-11-18**

**2022-2023 SUPPLEMENTAL CONTRACT**

18. Dr. Mihalcin motioned and Mr. Necastro seconded that the Brookfield Board of Education approves the following 2022-2023 supplemental contract for the individual listed below as per Board policies, rules, and regulations\*:

**Keith** **Davis** Bowling Head Coach $2,668 (Step 1)

Ayes: Kurpe, Mihalcin, Necastro, Sydlowski Nays: None

Motion Carried

**#22-11-19**

**2022-2023 SUPPLEMENTAL CONTRACT**

19. Mrs. Sydlowski motioned and Dr. Mihalcin seconded that the Brookfield Board of Education approves the following 2022-2023 supplemental contract for the individual listed below as per Board policies, rules, and regulations\*:

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**Mike** **Katko** Bowling Asst. Coach $1,334 (Step 1)

Ayes: Kurpe, Mihalcin, Necastro, Sydlowski Nays: None

Motion Carried

**#22-11-20**

**2022-2023 SUPPLEMENTAL CONTRACT**

20. Mrs. Sydlowski motioned and Mr. Necastro seconded that the Brookfield Board of Education approves the following 2022-2023 supplemental contract for the individual listed below as per Board policies, rules, and regulations\*:

**Jason** **Warrender** Asst. Baseball Coach $ 834 (Step 1, split)

Ayes: Kurpe, Mihalcin, Necastro, Sydlowski Nays: None

Motion Carried

**#22-11-21**

**2022-2023 SUPPLEMENTAL CONTRACT**

21. Mr. Necastro motioned and Mrs. Sydlowski seconded that the Brookfield Board of Education approves the following 2022-2023 supplemental contract for the individual listed below as per Board policies, rules, and regulations\*:

**Matthew** **Chu** Asst. Wrestling Coach $ 0 (Volunteer)

Ayes: Kurpe, Mihalcin, Necastro, Sydlowski Nays: None

Motion Carried

**BOARD** **OF** **EDUCATION** **RECOMMENDATIONS**

**#22-11-22** **EXECUTIVE SESSION**

XII. Mr. Necastro motioned and Mrs. Sydlowski seconded that the Brookfield Board of Education adjourns to Executive Session for the purpose of:

\_\_X\_\_\_1. **To** **Consider** **Personnel** **Matters** - considering the (select one or more) appointment, employment, dismissal, discipline, demotion, or compensation of an employee or official of the school district.

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\_\_\_\_\_2. **To** **Consider** **the** **Purchase** **or** **Sale** **of** **Property** - considering the (select one) purchase of property for School District purposes or sale of property at competitive bidding since disclosure at this time would give an unfair competitive or bargaining advantage to person(s) whose personal, private interest is adverse to the general public interest.

\_\_\_\_\_3. **To** **Consult** **with** **Legal** **Counsel** - meeting with Board Legal Counsel to discuss disputes involving the Board and/or the School District that are the subject of pending or imminent court action.

\_\_\_\_\_4. **To** **Discuss** **Negotiations** **or** **Collective** **Bargaining** - (select one or more) prepare for, conduct, review negotiations or bargaining sessions with employees concerning compensation and other terms and conditions of employment.

\_\_\_\_\_5. **To** **Discuss** **Matters** **Required** **to** **be** **Kept** **Confidential** **by** **Federal** **or** **State** **Law** -considering matters required to be kept confidential by federal law or regulations or state statutes.

\_\_\_\_\_6. **To** **Discuss** **Security** **Arrangements** **or** **Emergency** **Response** **Protocols** **of** **the** **District** - discussing details relative to the security arrangements and emergency protocols for the School District, which, if otherwise disclosed, could jeopardize the security of the School District or Board.

Ayes: Kurpe, Mihalcin, Necastro, Sydlowski Nays: None

Motion Carried

Adjourn to Executive Session.

Return from Executive Session.

Time: 6:36 p.m.

Time: 8:13 p.m.

XIII. Adjourn Board Meeting. Time: 8:13 p.m.

Moved by Mr. Mihalcin, Seconded by Mr. Necastro Ayes: Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None Motion Carried

The next meeting of the Board will be held on Tuesday, December 13, 2022, in the George Economides Board Meeting Room.

TG/dd Enclosures

dd/word/board mtgs 2022 November Mtg

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